

CHAPTER 2 COUNTY BOARD

2.01 SESSIONS. The hour for each meeting of the Board shall be 10:00 a.m. unless otherwise ordered by the Chair. Pursuant to Wisconsin Statutes, the Board shall hold its organizational meeting on the third Tuesday in April. The Board shall hold its annual meeting and budget hearing on the last Wednesday in October. Any other meetings of the Board shall be at the call of the Chair.

History: Repealed and Recreated, Ordinance 221, 9/86
Amended, Ordinance 282, 8/90
Amended, Ordinance 372, 2/96
Amended, 4/96
Amended, Ordinance 397, 8/97
Amended, Ordinance 415, 8/98
Amended, 4/20/2004

(1)

History: Amended, 9/78
Amended, Ordinance 142, 4/82
Repealed, Ordinance 221, 9/86

2.02 CALL TO ORDER. At the hour fixed for the meeting, the chairman shall call the members to order and the roll of members shall be called by the clerk.

2.03 QUORUM.

(1) A majority of the members or members-elect shall constitute a quorum for the transaction of business.

History: Amended, Ordinance 562, 10/28/2009

(2) Any member of any committee or board created by ordinance may attend a meeting of that committee or board by electronic device with a speaker if that member would otherwise be absent from that meeting due to illness or any other valid reason, that member's presence is necessary for that committee or board to have a quorum, and the chairman of that board or committee approves.

History: Created, Ordinance 562, 10/28/2009

2.04 ABSENCES.

(1) If the County Board Chair is unable to be present for a Board meeting, the Vice Chair shall preside, and carry out the duties of the Chair. If both the Chair and Vice Chair are absent, the second Vice Chair shall preside and carry out the duties of the Chair. If the Chair and both Vice Chairs are absent, the Board, as its first order of business, shall elect a temporary Chair.

History: Amended, Ordinance 372, 2/96

(2) No proxies or substitute members shall be permitted.

2.05 ORDER OF BUSINESS. The following shall be the order of business:

(1) Call to order.

(2) Election of permanent or temporary officers, when applicable.

(3) Approval of the journal of last session.

(4) Presentation of petitions, resolutions, ordinances, etc.

(5) Reports to the County Board.

(6) Consideration of special orders.

(7) Reports of special committees and acting on same.

(8) Miscellaneous and unfinished business.

(9)

History: Amended, 4/80
Amended, Ordinance 142, 4/82
Amended, Ordinance 372, 2/96

2.06 ORGANIZATION.

(1) Members of the Board of Supervisors at the first meeting after their election shall proceed to organize for election by ballot by majority vote, one of their own members as chair of the Board of Supervisors of Taylor County; one as vice-chair; and one as second vice-chair, which offices they shall hold until their successors are elected.

(2) Members of the Board of Supervisors shall elect by ballot by majority vote, the following elective committees, of which the first member elected shall serve as chair:

History: Amended, Ordinance 293, 4/91
Amended, Ordinance 372, 2/96

(a) **Highway Committee** to consist of five supervisors, each to serve for two years.

1. The committee shall have the powers and duties specified in Chapter 83, Wisconsin Statutes, and limited by Section 59.08, Wisconsin Statutes.

2. The committee shall have the powers and duties specified in Chapter 18 of this Code.

History: Amended, Ordinance 233, 6/87
Amended, Ordinance 372, 2/96

(b) **Agriculture and Extension Education** to consist of three supervisors and the County Board Chairperson, each to serve for two years.

1. The committee shall have the powers and duties specified in Section 59.56(3), Wisconsin State Statutes.

History: Amended, 4/20/2010

2. In cooperation with the University of Wisconsin-Extension, the committee shall have oversight responsibilities for the development and delivery of the University of Extension program in Taylor County.

3. The committee shall appoint professionally qualified persons to the University Extension program staff in cooperation with University of Wisconsin-Extension, and vacancies and additions to the staff be filled in the same manner.

History: Amended, Ordinance 218, 4/86
Amended, Ordinance 278, 4/90
Amended, Ordinance 344, 1/94
Amended, Ordinance 372, 2/96
Amended, Ordinance 377, 9/96

(c) **Land Conservation Committee** shall consist of the three elected members of the Agriculture and Extension Education Committee created under Section 2.06(2)(b), Taylor County Code, and under Section 59.56 (3)(b), Wisconsin State Statutes, and the chairperson of the County Farm Services Agency Committee, or designated member; and may include up to two members who are not members of the County Board (per Section 92.06(1)(b)4, Wisconsin State Statutes). Each member of the Land Conservation Committee shall serve a term of 2 years or until a successor is appointed, whichever is longer (per Section 92.06(1)(c), Wisconsin State Statutes).

History: Amended, 4/17/2007

1. The committee shall have the specific powers and duties outlined in Section 92.07, Wisconsin State Statutes.

History: Amended, 4/17/2007

2. The committee shall establish and maintain a county soil and water conservation program for the benefit of agriculture, recreation, and industry in the County. Soil and water resource management programs created by the legislature are identified in ATCP 50.

3. The committee may apply for and receive funds from any source and may employ personnel whose salaries shall be set by the County Board.

4. The committee shall administer the conservation aids funds for the County.

5. The committee may contract with landowners for such improvements as will further the programs of the committee.

6. The committee shall appoint the County's representative to the Pri-Ru-Ta RC&D Council and shall participate actively on that Council.

7. The committee shall appoint a representative to and actively participate in the Northwest Land Conservation Association.

8. The committee shall accept, review and act on Farmland Preservation Agreement applications prior to County Board approval.

9. The committee shall prepare an annual workload allocation plan (per Section 92.10(1), Wisconsin State Statutes).

History: Amended, 4/17/2007

10. The LCC shall coordinate, to the extent possible, its program with the County's land information program, the NRCS, and related activities of state and local agencies.

11. The committee is authorized to apply for, receive, and expend funds for projects under Sections 23.09 and 92.10, Wisconsin State Statutes, and to plan and execute such projects to the extent that funds are available. This applies to all programs under Sections 23.09 and 92.10 Wisconsin State Statutes.

History: Amended, Ordinance 377, 9/96
Amended, Ordinance 410, 2/98
Amended, 4/17/2007

2.07 APPOINTMENT OF COMMITTEES BY BOARD CHAIRMAN. The chairman shall appoint the following standing committees as provided by statute before the first of June:

(1) **Finance Committee** to consist of five supervisors, which shall also be responsible for bonding and insurance, general claims, equalization, tax certificates and printing.

(a) The committee shall examine, settle, and allow all valid current expenses of the County and may authorize the issuance of County orders therefore.

(b) The committee shall insure all County buildings, facilities, equipment, vehicles, and personnel to the best advantage of the County.

(c) The committee may audit the books of all County officers.

(d) The committee shall examine tax certificates alleged to be illegal and shall recommend to the Board action on such certificates.

(e) The committee shall bond all County employees who handle County funds. The committee may, at its discretion, bond County employees who are notaries public. The term "employee" includes officers, staff, members, and other persons regularly on the payroll of Taylor County, and agents for the sale of hunting, fishing, and similar licenses. The County shall pay for all bonds.

(f) The committee shall receive the assembled budget proposals from the County Clerk each year, and shall devise a budget proposal for presentation to the County Board at its annual meeting.

(g) The committee shall examine all resolutions and ordinances referred to it by the County Board, and shall determine their fiscal impact upon the County. Such impact shall be reported with particularity to the County Board in the Committee's report.

(h) The committee shall have such other duties as are delegated to it by this Code or by the County Board from time-to-time.

(i) The committee shall set policy regarding the disposition and investment of County funds, to provide maximum return and safety to the County.

(j) The committee is authorized to transfer funds between budgeted items of an individual County office or department, and to supplement the appropriations for a particular office, department, or activity by transfers from the contingency fund not to exceed 10% of the total committee, board, or program budget. The limitations and requirements contained in Section 65.90(5)(b), Wisconsin Statutes, shall apply to all such transfers. Transfers from this fund shall be reported to the County Board at each session.

History: Amended, Ordinance 461, 10/25/2000

(k) The committee is authorized to establish policy regarding the County vehicle, receive and transfer it to other County departments, and make it available to all county employees for business use. The committee shall supervise the actions of the County Board/Human Resource office in dispatching and maintaining the vehicle.

History: Amended, 4/19/2005

(l) The Finance Committee designates the purchasing agent to purchase all office equipment and supplies for any office, department, agency, committee or board of Taylor County. Each office, department, agency, committee and board may develop and purchase its own stationery and such departmental brochures, booklets, and other informational material as it deems proper for communication with the public at the most reasonable cost.

History: Created, Ordinance 516, 10/27/2004
Amended, 4/17/2007

(2) **Committee on Committees and Rules** to consist of the chairman and five supervisors.

(a) Notwithstanding any provisions in this Code, the committee shall nominate the members of the committees of the County Board specified in Sections 2.08 and 2.09 of this Code; shall appoint the chair of the Law Enforcement Committee and the chair of the Board of Health and may determine procedures by which such members are appointed by the Board.

(b) The committee shall annually evaluate some or all of the programs and activities sponsored by Taylor County to determine their necessity and usefulness, advisability of continuance, consolidation, curtailment, or discontinuance, and to set priorities for future funding. The committee may require detailed reports from the appropriate committees and departments of the Board for each County program and activity.

(c) The committee shall frequently review the rules of the Board as set forth in Chapter 2 of this Code, and recommend revisions and amendments as may be desirable to the Board.

(d) The committee shall, from time to time, examine new or proposed legislation, or administrative rules, affecting counties, and make recommendations to the County Board regarding such legislation or rules.

History: Amended, Ordinance 372, 2/96
Amended, Ordinance 412, 2/98

2.075 VACANCIES. If a vacancy occurs on the board, the board chairperson, with the approval of the board, shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy. The successor shall serve for the unexpired portion of the term to which the person is appointed, unless the board orders a special election to fill the vacancy, in which case the person appointed shall serve until his or her successor is elected and qualified. The board may, if a vacancy occurs before June 1 in the year preceding expiration of the term of office, order a special election to fill the vacancy. If the board orders a special election during the period beginning on June 1 and ending on November 30 of any year, the special election shall be held concurrently with the succeeding spring election. If the board orders a special election during the period beginning on December 1 and ending on May 31 of the succeeding year, the special election shall be held on the Tuesday after the first Monday in November following the date of the order. A person so elected shall serve for the residue of the unexpired term.

History: Amended, Ordinance 372, 2/96
Repealed and Recreated, Ordinance 542, 4/17/2007

2.08 NOMINATION OF STANDING COMMITTEES BY THE COMMITTEE ON COMMITTEES AND RULES. The Committee on Committees and Rules shall nominate members and chairs for the following standing committees for approval and appointment by the County Board Chair, as provided by Wisconsin Statute Section 59.06 before the first of June in any year:

History: Amended, Ordinance 203, 4/85
Amended, Ordinance 372, 2/96

(1) **Buildings, Grounds, and Parks Committee** to consist of three supervisors.

(a) The committee shall be responsible for the maintenance, remodeling, repair, renovation, and preservation of these County buildings and facilities: Courthouse, Courthouse Annex, County Jail, Human Services Building, Campus Building (NTC West), USDA Service Center, Multi-Purpose Building, West County Center-Gilman, County-owned fairground buildings, and Taylor County Museum and Tourist Center and such other buildings or facilities which may from time to time be erected, purchased or otherwise acquired, and assigned to the committee's jurisdiction by the County Board. The Buildings, Grounds, and Parks Department will also assist other county departments if requested and time permits.

History: Amended, Ordinance 547, 6/28/2008

The committee shall also be responsible for overseeing the maintenance of the County parks, including the Winter Sports Area, and fairgrounds.

Work performed in or on such buildings, grounds, and parks must have prior approval of this committee, except for necessary emergency work, which may be authorized by the Maintenance Director.

The County Clerk shall be a member, ex-officio, of this committee. The Maintenance Director shall supervise the daily operation of the buildings, grounds, and parks.

History: Amended, Ordinance 461, 10/25/2000
Amended, 4/20/2004
Amended, 4/18/2006

(b) The committee is authorized to lease, rent or permit use of County buildings and facilities, to civic, governmental, or other organizations if approved by the committee. A security deposit may be required, at the discretion of the committee, which may be forfeited if damage is incurred, and/or litter is not removed. Use of buildings and facilities must be scheduled through the County Board/Human Resource office, who will be responsible for collection of established fees, if any, and the issuance, and return of keys.

History: Amended, 4/19/2005

(c) The committee shall be responsible for allocation of space in the County buildings and facilities under its jurisdiction to the various County departments and to other agencies. Any proposed re-allocations must be viewed and approved by this committee. The committee may, from time to time, recommend to the County Board the construction or acquisition of additional buildings or facilities to meet the needs of County departments and agencies.

(d) The committee shall establish necessary rules governing smoking in all Taylor County buildings.

(e) The committee shall have the powers specified in Chapter 27, Wisconsin Statutes.

History: Amended, 4/81
Amended, 4/82
Cross-Reference: Section 59.06, Wisconsin Statutes

History: Amended, Ordinance 372, 2/96
Amended, Ordinance 410, 2/98
Amended, Ordinance 442, 11/16/99

(f) A member of the Buildings, Grounds, and Parks Committee shall be appointed by the County Board Chair to be a member of the Board of Directors of the Taylor County Cooperative Youth Fair.

History: Created, Ordinance 492, 8/20/2002

(2) **Forestry and Recreation Committee** to consist of three supervisors and one lay member. Appointment of a lay member is at the discretion of the County Board Chair.

History: Amended, Ordinance 490, 8/20/2002
Amended, 4/18/2006

(a) The committee shall supervise the operation, maintenance and management of the County forests as provided in Chapter 43 of this Code and Section 28.11, Wisconsin Statutes; supervise the management, development and use of the County recreational trails. Supervise the operation of the dams. The County Forest/Recreation Administrator shall be an ex-officio member of this committee.

(b) The committee is authorized to apply for, receive, and expend funds for projects under Section 23.09, Wisconsin Statutes, and to plan and execute such project to the extent that funds are available. This applies to all programs under Section 23.09, Wisconsin Statutes.

(c) Within budgetary limits set by the County Board, the committee shall employ a qualified staff to help achieve goals and objectives for efficient management of County forests and recreational trails.

(d)

History: Repealed, Ordinance 442, 11/16/99

(e) The committee shall adhere to the Taylor County outdoor recreation plan, as amended. The committee may recommend changes in the plan, but such changes must be approved by the County Board.

(f) The committee shall prepare annual priority lists for improvement and construction projects for use by outside funding agencies.

History: Amended, 4/81
Amended, Ordinance 334, 2/93
Amended, Ordinance 372, 2/96
Amended, Ordinance 410, 2/98
Amended, Ordinance 442, 11/16/99

(3) **Law Enforcement & Emergency Services Committee** to consist of five supervisors.

(a) The committee shall have the power specified in Chapter 9 of this code, and shall generally oversee the operation of the sheriff, his department, and the County jail.

(b) The committee may audit the books of the sheriff.

(c) The committee may purchase, install, and maintain a standby power generator for the sheriff's office and jail.

(d) The committee shall make recommendations from time-to-time to the County Board or amend, repeal, and revise the County Code provisions as may be required governing the control of traffic on highways in Taylor County.

(e) The committee shall conduct negotiations with the towns, villages, and cities in the County on matters pertaining to law enforcement cooperation.

(f) The committee shall establish a program of in-service training for the sheriff's deputies, in cooperation with the district attorney's office.

(g) The committee shall purchase or lease such motor vehicles as the department may require, within the budget limits set by the County Board.

History: Amended, 4/20/2004
Amended, 4/18/2006

(h) The committee shall have charge of the ambulances owned by the County. The County Board reaffirms its commitment to provide equal ambulance service to all parts of the County.

(i) The committee shall be the emergency government committee specified in Section 4.14 of this Code.

History: Amended, Ordinance 186, 4/84
Amended, Ordinance 372, 2/96
Amended, Ordinance 412, 2/98

(j) The Medical Examiner shall report to the Taylor County Law Enforcement and Emergency Services Committee.

History: Created, 4/16/2002

(4) **Executive Committee** to consist of the County Board chair and the two vice-chairs.

(a) The committee shall have other powers and duties as the County Board may from time-to-time delegate to it.

(b) The committee shall serve as liaison between the Circuit Court Judge and the County Board.

(c)

History: Repealed, Ordinance 456, 10/10/2000

(d) The committee shall be the Child Support Committee.

History: Amended, Ordinance 372, 2/96
Amended, Ordinance 412, 2/98

(5) **Airport Committee** to consist of five members, who shall be three Supervisors; a representative from industry nominated by the Medford Area Industrial Development Board, and a citizen with interest and knowledge in the field of air transportation.

(a) The committee shall employ an individual with pertinent training and experience, who is knowledgeable in Federal Aviation Administration and Wisconsin Department of Transportation regulations governing operation of general aviation airports to be airport manager at the Taylor County airport.

(b) The committee shall supervise the operation of the airport and may pass rules and fees for its use by the public. The committee may lease parts of the airport grounds in its discretion, provided that the operation of the airport is not interfered with and the terms of the lease provide a fair return to the County.

(c) The committee is authorized and directed to execute a surplus property agreement appointing the Wisconsin Division of Aeronautics or its representative to act as the agent or attorney in fact for the committee and County for the purpose of screening and submitting applications for transfer of surplus property pursuant to P. L. 80-289 and the

Federal Property and Administrative Services Act of 1949, as amended, and regulations promulgated thereunder.

History: Amended, Ordinance 150, 6/82
 Amended, Ordinance 286, 1/91
 Amended, Ordinance 341, 11/93
 Cross-Reference: Section 83.015, Wisconsin Statutes
 Sections 2.09 (1), 18.06, Taylor County Code
 Amended, Ordinance 372, 2/96

(6) **Veteran’s Service Committee** to consist of three supervisors.

(a) The committee shall review the budget of the Veteran’s Service Office before the budget is adopted by the County Board and shall act as the liaison between the office and the County Board. The committee shall not encroach upon the jurisdiction of the Veteran’s Service Commission established under Section 45.12, Wisconsin Statutes.

History: Amended, Ordinance 204, 4/85
 Amended, Ordinance 372, 2/96

(7) **Personnel Committee** to consist of five supervisors who shall be the chairs of Law Enforcement, Board of Health, Highway, Finance, and the Human Services Board. The chair of the Finance Committee shall chair the Personnel Committee.

(a) The committee shall perform the duties and exercise the authority set forth in Chapter 3, Taylor County Code.

(b) The Committee Chair shall appoint one committee member to be a member of the Safety Advisory Group.

History: Amended, Ordinance 234, 6/87
 Amended, Ordinance 347, 6/94
 Amended, Ordinance 372, 2/96
 Repealed and Recreated, 4/18/2006

(8) **Commission on Aging** shall consist of seven lay persons and no more than two supervisors. Appointees will include both County Board members and individuals of recognized ability and interest in services for the elderly. Older persons, 60 years or older, shall constitute a least 50% of the membership of the commission.

Members of the County Commission on Aging who are elected county supervisors may be appointed and serve two-year terms, not to exceed three consecutive two-year terms. Terms of office shall begin with the first scheduled meeting in May after appointment and end with the April meeting of the second year.

Non-elected County individuals shall serve for three-year terms and may not serve more than two consecutive three-year terms. The term of the non-elected individuals shall

begin on the first scheduled meeting in May of the Commission on Aging after appointment and will end with the April meeting of the third year.

Terms will be staggered with no more than four non-elected individuals being appointed at any one time.

Members who are appointed to fill a vacancy caused by resignation, death, or removal of a member shall serve for the remainder of the unexpired term.

History: Amended, Ordinance 433, 7/99

(a) The Commission shall have the powers enumerated in Chapter 12 of this Code.

(b) The Nutrition Advisory Council shall advise the Commission on any matter within the purview of the Commission, either on its own motion or at the request of the Commission.

(c) The Commission shall operate a program of specialized transportation services to the elderly and the handicapped citizens of Taylor County and is exclusively authorized to apply for state aid under Section 85.21, Wisconsin Statutes, on behalf of the County Board.

1. The Program Director is authorized and directed to apply for assistance under Section 85.21, Wisconsin Statutes.

2. The Chair and the Director of the Commission shall execute appropriate agreements and documents for this program.

3. The Program Director, staff, and contracting parties shall meet all eligibility and reporting requirements for the continued receipt of funds under this program.

4. Authorize the annual obligation of County funds in the amounts needed to provide the required annual matching amounts.

5. Authorize the County Board Chair to sign the annual contract on behalf of the County Board.

History: Amended, Ordinance 372, 2/96
Amended, Ordinance 411, 2/98

(9) **Board of Health** to consist of eight members, including four supervisors, two members from the health profession, (preferably a physician and a nurse), and two other members who demonstrate interest or competence in the field of public health, pursuant to Section 251.03, Wisconsin State Statutes. The Board of Health Chair and Vice-Chair must be members of the Taylor County Board of Supervisors.

History: Amended, 4/20/2004

Amended, 4/18/2006
Amended, 4/20/2010

(a) The committee shall have the power set forth in Section 251.04, Wisconsin Statutes. The committee is authorized to employ nurses and other staff, the salaries of which shall be set by the County Board. The committee may establish a program of home nursing care and may set fees for such services.

History: Amended, Ordinance 186, 4/84
Amended, Ordinance 347, 6/94
Amended, Ordinance 372, 2/96
Amended, Ordinance 412, 2/98
Amended, 4/20/2004
Amended, 4/18/2006

(10) **Library Board** to be comprised of seven (7) members; one (1) County Board supervisor and six (6) lay persons, as required under the provisions of Chapter 43.57(4)(c), Wisconsin Statutes. Board membership shall include one (1) school district representative of a school district located in whole or in part in the county. In addition, there shall be one (1) member representing each of the municipal library boards in the county and persons residing in municipalities not served by libraries. A member may represent more than one of the designated interests. The supervisor will serve as Board chair.

History: Amended, Ordinance 409, 2/98
Amended, 4/17/2001
Amended, 4/20/2004

(a) The Board shall administer and disburse such funds as the County Board may deem appropriate for public library purposes. The Board shall insure that such funds are spent for the purposes intended by the County Board.

History: Amended, 4/17/2001

(b) The Board shall act to encourage and foster inter-library cooperation and is authorized to contract with the Wisconsin Valley Library Service, a federated multi-county public library system to improve library services and provide equal and high-quality services to all residents of Taylor County.

History: Amended, 4/17/2001

(c) The Board shall also have the powers of a County library planning committee as set forth in Section 43.11, Wisconsin Statutes. The Board may study and recommend to the County Board such changes and additions to the Library system as may be desirable.

History: Amended, 4/17/2001

(d) The Board may operate a Books-By-Mail program, within the limits of the budget.

History: Amended, Ordinance 372, 2/96
Amended, 4/17/2001

(11) Taylor County **Traffic Safety Commission** to consist of eight appointed persons and the membership to be composed as required by Section 83.013, Wisconsin Statutes.

(a) The Commission shall have the powers enumerated in Section 83.013, Wisconsin Statutes.

History: Amended, Ordinance 372, 2/96

(12) **Human Services Board** to consist of six supervisors and three lay persons with the qualifications set forth in Section 46.23, Wisconsin Statutes. The chairman of the Taylor County Human Services Board shall be appointed by the Chair of the Taylor County Board of Supervisors, and shall be a member of the Board of Supervisors. The vice-chair of the Taylor County Human Services Board must also be a member of the Taylor County Board of Supervisors. The Human Services Board shall perform the duties authorized in Chapter 13, Taylor County Code, and Sections 46.22, 46.23, 46.067, 48.069, 51.42, and 51.437, Wisconsin Statutes.

History: Amended, Ordinance 143, 4/82
Amended, Ordinance 196, 10/84
Amended, Ordinance 234, 6/87
Amended, Ordinance 372, 2/96
Amended, 4/20/2004

(13) **Board of Adjustments** to consist of one supervisor, two other persons, and two alternate members, each appointed for a three-year term pursuant to Section 59.694, Wisconsin Statutes. The Board shall perform the duties as specified in Chapter 31, Taylor County Code.

History: Amended, Ordinance 372, 2/96
Amended, 4/18/2006

(14) **County Housing Authority** to consist of five persons not more than two of whom shall be members of the Taylor County Board of Supervisors. The Housing Authority shall have the powers and duties specified in Sections 59.075, 66.40, and 44.404, Wisconsin Statutes.

History: Amended, Ordinance 372, 2/96
Amended, Ordinance 416, 8/98

(a) An additional member shall be appointed to the committee in accordance with the Section 8 Long-Term Rental Assistance Program guidelines. This individual must

be receiving assistance through the Section 8 Long-Term Rental Assistance Program. This member will only be in an advisory capacity on the committee, will have no voting privileges, and will only need to meet with the committee when the rental assistance program is on the agenda.

History: Created, Ordinance 495, 4/15/2003

(15) **Transportation (Coordination) Committee** to consist of three County Board members of which one is a member of the Commission on Aging and one is a member of the Human Services Board. This committee shall operate a program of specialized transportation services to the elderly and the handicapped citizens of Taylor County and review the application for state aid under Section 85.21, Wisconsin Statutes, on behalf of the County Board.

History: Amended, 9/78
 Amended, 11/78
 Amended, 4/80
 Amended, Resolution 106, 1/82
 Amended, Ordinance 372, 2/96
 Amended, Ordinance 384, 2/97
 Amended, Ordinance 411, 2/98

(16)

History: Ordinance 144, 4/82
 Repealed, Ordinance 412, 2/98

(17) **Education Committee** to consist of three Supervisors.

(a) The committee shall serve as the representative of the Taylor County Board of Supervisors on the Taylor County Consortium Board with the North Central Technical College.

(b) The committee shall serve as the liaison between the Taylor County Community Education Center's administration and maintenance and the Taylor County Board of Supervisors.

History: Ordinance 144, 4/82
 Ordinance 204, 4/85
 Amended, Ordinance 372, 2/96

(18) **Local Emergency Planning Committee.** This committee will consist of members as recommended by the Local Emergency Planning Committee and subsequently appointed by the Wisconsin State Emergency Response Commission. The committee shall be chaired by a member of the Taylor County Board of Supervisors appointed under this chapter. The membership shall represent at least each of the following group categories:

History: Amended, 4/18/2006

Group 1: State elected official; local elected official

Group 2: Law enforcement; emergency government

Group 3: Fire service; health services; hospital; transportation; local environmental organization

Group 4: Community groups

Group 5: Facilities subject to the Superfund Amendment Reauthorization Act (SARA title III).

History: Created, Ordinance 244, 9/88
Amended, Ordinance 372, 2/96

(19) **Zoning Committee** to consist of three supervisors.

History: Amended, Ordinance 383, 10/96

(a) The committee shall have general responsibility in the areas of land use, zoning, sanitation, and planning as set forth in Chapters 29, 30, 31, 32, 33, 34 and 46, Taylor County Code, and Sections 59.97 and 59.971, Wisconsin State Statutes.

History: Amended, 4/17/2007

(b) The committee shall employ and supervise a staff to enforce the land use, zoning, sanitation, and planning ordinances of the County within the budgetary limits set by the County Board.

(c) The committee shall administer Chapter 61, Taylor County Code, Rural Road and Building Identification.

History: Amended, 4/17/2007

(d) The committee shall supervise the licensees under Chapter 53, Taylor County Code, and may revoke such licenses pursuant to Section 53.06, Taylor County Code.

History: Amended, 4/17/2007

(e) The committee shall administer Chapter 35, Taylor County Code, Airport Height Limitation Zoning.

History: Created, Ordinance 253, 4/89
Amended, Ordinance 298, 9/91
Amended, Ordinance 372, 2/96

Amended, Ordinance 410, 2/98
Amended, 4/17/2007

(19a) **Solid Waste and Recycling Subcommittee** to consist of the three members of the Zoning Committee and four citizens, of which one of these four members must be a City of Medford representative, and one of the four members must be a town partner appointee. A town partner is defined as town/municipality actively participating in the Taylor County Recycling Program. The Zoning Administrator and County Resource Agent shall be ex-officio, non-voting members of the Solid Waste and Recycling Subcommittee. The Zoning Committee chair shall also be the Solid Waste and Recycling Subcommittee chair.

History: Amended, 4/19/2005

(a) The subcommittee shall advise on alternatives and solutions to solid waste problems; solicit public opinion on solid waste matters, and advise the public of present and future requirements, costs and other relevant information on solid waste disposal. It shall function as the Countywide Solid Waste Planning subcommittee, and may apply for, receive and disburse funds relating to solid waste disposal planning.

Staff assistance shall be provided as necessary and the subcommittee may call upon the advice and expertise of the UW-Extension faculty as needed.

(b) The subcommittee may meet monthly or at the call of the Solid Waste and Recycling Committee chair.

History: Amended, Ordinance 410, 2/98

(20) **Economic Development Committee.** The committee shall consist of 11 members who shall be the Taylor County Board Chair, Taylor County Finance Committee Chair, a representative from the City of Medford, a representative from each of the Villages of Gilman, Lublin, Rib Lake, and Stetsonville, and four representatives from the Taylor County Towns Association, who will represent areas of the County that are not already represented by the City and Villages named above.

(a) Duties. The committee shall provide specific leadership in the following:

1. Develop and periodically update a Comprehensive Economic Development Plan for Taylor County.

2. Coordinate economic development responsibilities among local governments and private organizations dealing with economic development.

3. Serve as a forum for discussing economic development issues affecting the county.

4. Advise local governments on policies to enhance job development.

5. Coordinate activities to assist in the retention, expansion and location of businesses in Taylor County.

(b) The Economic Development Committee shall administer the Taylor County Economic Development Fund upon its creation and capitalization. The management of said Fund shall be in compliance with appropriate federal, state, and local goals and regulations.

(c) The Economic Development Committee shall create a budget for the ensuing fiscal year. The Economic Development Committee shall provide yearly reports regarding its activities and projects and the state of the Economic Development Fund.

History: Created, Ordinance 289, 3/91
Amended, Ordinance 372, 2/96

(21) **Land Information Committee.** The committee shall consist of three County Board supervisors. The Register of Deeds, County Clerk, County Treasurer, Tax Lister, Surveyor, Zoning Administrator, Information Services Director, Land Information Specialist, Emergency Management Director and a realtor employed within the county shall be ex-officio members of the committee.

History: Amended, Ordinance 570, 5/27/2010

(a) The committee shall be responsible for the maintenance and modernization of County land records, geographic information systems; appraisal, maintenance and sale of tax deed properties, perpetuation and remonumentation of PLSS corners, and surveying.

(b) Meetings. The committee may hold meetings as often as the chair directs.

(c) The committee shall oversee the operation and maintenance of a Countywide land information network.

(d) The committee shall have the authority to manage and sell tax deed and old age lien lands as specified in Chapter 17 of this Code.

(e) The committee shall employ a qualified Registered Land Surveyor, determine his/her duties and oversee the work of the surveyor's office.

History: Created, Ordinance 294, 4/91
Amended, Ordinance 372, 2/96
Amended, Ordinance 410, 2/98

(22)

History: Amended, Ordinance 372, 2/96
Repealed, 4/17/2001

(23) **Emergency Medical Committee** to consist of five lay persons.

History: Amended, Ordinance 372, 2/96

(24) **Mining Committee** to consist of five supervisors.

History: Amended, Ordinance 372, 2/96

(25) **Rails to Trails Commission** to consist of four members. One member must have an ownership interest in land adjacent to the recreational corridor, one member shall be a member of the Taylor County Board, and two members to be chosen at large. In appointing the landowner and at large members, the County Board shall attempt to select members, who are members of the Medford-to-Prentice Rail Trail Association, Inc. Appointments of commissioners from such Association are not mandatory but are generally preferred since the Association is recognized by the contracting municipalities as the primary organization supporting the recreational corridor and is the vehicle by which public input on the operation of the recreational corridor is fostered. The first appointees from Taylor County shall serve staggered terms of one and two years, respectively, for the at large members, three years for the landowner member and four years for the County Board member.

History: Amended, Ordinance 372, 2/96

(26) **Information Technology Committee** to consist of three supervisors, preferably with computer interest and/or experience, the Director of the Information Technology Department as ex officio, and two lay persons who are currently employed in a computer information systems position in the community.

History: Amended, 4/18/2006

(a) The Committee shall be responsible for the coordination of all computer information systems requests for Taylor County departments including requests for purchase or lease of equipment or outside services, in excess of \$1,500.

History: Created, Ordinance 456, 10/10/2000

(27) **Taylor County Tourism Committee** to consist of three supervisors and four lay persons. The Committee shall be geographically balanced throughout the County. The UW Extension Community Resources Development Agent and the County Clerk or his/her designee shall be ex-officio, non-voting members of the Taylor County Tourism Committee. The County Clerk will serve as committee secretary.

(a) The Taylor County Tourism Committee shall be responsible for promoting tourism in Taylor County.

History: Created, Ordinance 463, 12/6/2000

(28) **Land Use Advisory Committee** shall consist of a County Board Member, Farmer, Real Estate Agent, Town Board Member, Village Representative, Conservationist, Resident West, Resident East, Lake Association President, Logger, Financial Institutions, Contractors/Builders, City Representative, any interested individual, Zoning Committee Chair or Designee and shall be appointed by the County Board Chair for an indefinite term until completion of plan. The Committee shall be chaired by the Zoning Committee Chair or Designee.

History: Amended, 4/19/2005

(a) The Committee shall supervise the development, organization, and management of the County Land Use Plan.

History: Amended, 4/17/2007

(b) The Committee shall be responsible for getting a comprehensive Land Use Plan written and implemented for Taylor County. Plan needs to be completed to comply with State requirements.

History: Amended, 4/17/2007

(c) The Committee will be responsible for coordination and education related to incorporation of Town municipal plans into the County plan.

(d) The Committee shall direct the Land Use Group to conduct education, liaison, and necessary coordination with municipalities to complete municipalities and County Land Use plan.

History: Amended, 4/17/2007

(e) The Committee shall work with consultant staff in supervision of consultant to accomplish necessary steps in completion of County and Town Land Use plan.

History: Amended, 4/17/2007

(f) The Committee shall meet as required to get plan completed and perform necessary coordination of the effort.

(g) The Committee shall be responsible for completion of Land Use Plan in a timely manner and ensure that plan addresses all nine elements of plan.

History: Amended, 4/17/2007

(28a) **Land Use Group** works under the direction of the Land Use Advisory Committee to provide necessary education, coordination, and assistance for municipalities to complete the plan. The Group shall consist of: Zoning Committee Chair or Designee, Zoning Administrator, Land Conservation Department, Real Property Lister, Highway

Commissioner, UW Extension, Forest Administrator, County Administrator, County Surveyor, and County Clerk.

History: Created, Ordinance 480, 1/16/2002

(29) **Long-Term Support Planning Committee** to consist of at least ten members but not more than fifteen members. The membership to be composed as required by Section 46.27(4), Wisconsin Statutes.

History: Created, Ordinance 487, 4/16/2002

(30) **Family Support Advisory Committee** to consist of seven to nine members but not more than fifteen members. The membership to be composed as required by Section 46.985(3)(a), Wisconsin State Statutes.

History: Created, Ordinance 487, 4/16/2002
Amended, 4/20/2010

2.09 General Powers of Committees. In addition to any enumerated powers, every committee, commission, or board of the Taylor County Board of Supervisors may:

(1) Apply for, receive, and disburse funds from any federal, state, or private source for programs of the committee, commission, or board; but no such funds may be used to increase salaries of currently employed personnel without County Board approval, or to employ personnel at a salary greater than that approved by the County Board for similar positions. No position shall be created without the approval of the Personnel Committee and the County Board.

History: Amended, 4/18/2006

(2) Transfer funds, with the approval of the Finance Committee, within the budget of the committee, commission or board, not to exceed 10% of the total committee or program budget. Such transfers may be used to provide local matching funds for outside grants applied for under (1) of this section.

History: Amended, Ordinance 372, 2/96

2.095 CHAIRMAN MEMBER OF ALL COMMITTEES.

(1) The chair of the County Board is ex-officio, a member of all committees, boards, and commissions of the County Board. He may speak, but not make or second motions or vote unless he is a regularly-appointed or elected member of a committee, board, or commission.

(1a) The chair of the County Board may direct members of the County Board to attend any meeting on his behalf or because of their particular knowledge of an issue on the agenda. Such members shall be entitled to per diem, mileage, and expense reimbursement at the rate established by the Board.

History: Amended, Ordinance 263, 10/89
Amended, Ordinance 372, 2/96

(2) The chair of the County Board is authorized to sign applications for grants and contracts for services on behalf of Taylor County.

History: Amended, 1/81

(3) The Chair of the Taylor County Board of Supervisors is designated the Administrative Coordinator. The Administrative Coordinator shall be responsible for coordinating all administrative and management functions of Taylor County government not otherwise vested by law in boards, commissions, or other elected offices.

History: Ordinance 219, 4/86
Repealed, Ordinance 444, 11/30/99
Recreated, Ordinance 516, 10/27/2004

2.10 & 2.11

History: Amended, Ordinance 278, 4/90
Repealed, Ordinance 372, 2/96

2.12 RESOLUTIONS AND ORDINANCES.

(1) Every written motion or resolution shall be signed by the person introducing it, and when ordered by a committee, the name of said committee shall be endorsed thereon.

(2) All resolutions and ordinances that are to be considered by the Board shall be delivered to the county clerk by the author at least eight days before the Board is to meet. The clerk shall prepare copies of such resolutions and ordinances and send one copy of each to every supervisor at least five days before the Board is to meet. Any resolution that has not been so delivered to the clerk shall not be introduced without a vote of three-fourths of the supervisors, which in effect waives the requirements of this section.

(a) All resolutions, ordinances, and petitions that are referred to a committee for consideration shall be acted upon at the following session unless immediate action is necessary.

History: Ordinance 142, 4/82

(3) All resolutions and ordinances properly submitted or approved for action in (2) of this section may be introduced to the Board by the clerk reading an abbreviated description of the resolution or ordinance. A member may request the full reading of the resolution or ordinance and upon a three-fourths approval vote of the supervisors, the action shall be read.

History: Ordinance 121, 4/81
Amended, Ordinance 372, 2/96

2.13 MOTIONS. When a motion has been made and seconded, it shall be stated in full by the moving party for the chair before debate begins. All motions shall be reduced to writing when requested by the clerk or by any Board member. Any motion containing several points may be divided at the request of any member.

2.14 DIVISIONS AND RESOLUTIONS. On all questions it shall be proper to call for a division or for the ayes and noes if the call is made before the chair calls for the vote. All resolutions, ordinances, and motions may be withdrawn at any time before amendment or decision by consent of the Board, but all motions, resolutions, ordinances and amendments to any of them shall, unless withdrawn, be entered in full upon the journal.

2.15 VOTING.

(1) The majority of the members present rules on all votes, except those requiring a two-thirds, or greater majority, in which case the majority shall be based on the number of members present.

(2) Every member shall vote when a question is put to the Board, unless the Board shall excuse that member before the commencement of the vote. In the event the motion or action is of direct personal or monetary interest to the member and to no one else, the member must abstain from voting and participating in the discussion.

(3) Roll Call Votes. When a motion requires a roll call, the secretary takes the rolls in the order of the districts represented, but the chairman's (or other presiding officer's) name is read last. The first district called may be rotated, but the roll call shall proceed in numerical order thereafter. When a member's name is called, he/she may vote "aye", "no", "abstain", or "present" (which also means abstain). If a member is not ready to vote the answer is "Pass". After the secretary reads the roll once, the secretary calls again the names of those members who answered "pass". As the secretary calls each member's name, the secretary shall repeat how each member votes and marks it on the tally sheet. Prior to the time the secretary reports the final vote count to the chairman, any member may change their vote.

History: Amended, Ordinance 461, 10/25/2000

2.16 DEBATE.

(1) Every member, before speaking, shall be recognized by the Chair.

(2) When two members request recognition at the same time, the Chair shall decide which member shall speak first. Speakers shall confine their remarks to the question under debate, avoid personality, and shall not speak more than twice on the same subject without leave of the Board. An order-limiting debate may be adopted by a majority of the members present.

History: Amended, Ordinance 372, 2/96

2.17 PRIVILEGED MOTIONS.

(1) When a question is under debate, no motion shall be received except: to adjourn, for the previous question, to lay on the table, to postpone indefinitely, to postpone to a certain day, or to amend, which several motions shall have precedence in the order in which they stand arranged.

(2) The motion to adjourn shall always be in order; the motion to lay on the table shall be decided without a debate.

(3) The previous question shall be in this form: "Shall the main question be now put?" When approved by a majority of the Board, the next vote shall be upon amendments and then upon the main question. The motion for the previous question shall put an end to all debates.

History: Amended, Ordinance 372, 2/96

2.18 RECONSIDERATION. It shall be in order for any member voting with the majority on any question, to move for the reconsideration of the vote on the same or succeeding day, but no reconsideration shall be in order after final adjournment of a session.

History: Amended, 4/80

2.19 CALLING MEMBERS TO ORDER. A member called to order should immediately desist from speaking, unless permitted to explain; and the Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to.

History: Amended, Ordinance 372, 2/96

2.20 ROLL CALL ON ALL APPROPRIATIONS. A roll call shall be taken on all resolutions calling for an appropriation of money, or directing the payment of funds out of the County treasury.

2.21 NON-MEMBERS. Any person not a member who desires to address the Board on any subject shall first obtain permission by the request of a County Board member. In the case of objection, such person must have the consent of a majority of the Board.

History: Amended, Ordinance 537, 12/20/2006

2.22

History: Repealed, Ordinance 372, 2/96

2.23

History: Repealed, Ordinance 372, 2/96

2.24 COMPENSATION OF COUNTY BOARD MEMBERS.

(1) County Board members shall be paid \$40.00 compensation for attendance at a one-half day County Board or committee meeting and an additional \$25.00 compensation for attendance at the second one-half day committee meeting that is held on the same day, for a maximum of \$65.00 compensation per day. County Board members shall be paid \$65.00 compensation for attendance at a full-day County Board meeting. Mileage will be paid from the supervisor's home to the meeting place and return for the first meeting of the day and for the second meeting only if the supervisor returned home between meetings.

History: Amended, Ordinance 528, 10/26/2005

(2)

History: Amended, Ordinance 400, 11/97
Repealed, Ordinance 528, 10/26/2005

(a) Any County Board member may attend any County Board committee meeting, but will be paid per diem and mileage for attendance at such meeting only if he or she is an elected or appointed member of the committee, or if not, has been requested or authorized to attend by the Chair of the committee which is conducting the meeting.

(b) Pursuant to Sections 59.10 and 59.13, Wisconsin Statutes, each committee may meet as often as the members deem necessary, without regard to the limits expressed in Section 59.13, Wisconsin Statutes, and receive compensation for each day on which they meet, as provided in Section 2.24(1).

History: Amended, Ordinance 528, 10/26/2005

(c) If a member reports for a committee meeting, which has been noticed and posted in accordance with Section 19.83, Wisconsin Statutes, and no quorum appears, the member will be entitled to \$25 per diem, plus mileage from their home to the meeting place and return.

History: Amended, Ordinance 528, 10/26/2005

(d) The Chairman of each committee, or the committee secretary, is to file with the County Clerk a statement of the date of the meeting, members present, purpose for which the meeting was called, and a summary of the matters considered. No compensation shall be paid to any member of such committee until such report is filed.

(e)

History: Repealed, Ordinance 528, 10/26/2005

(f) Members of the committee who are unable to attend scheduled meetings of the committee shall contact the chair of such committee at least forty-eight (48) hours prior to the scheduled meeting, except in an emergency. Upon failure to do so, the committee chair shall report the member's name to the chair of the Committee on

Committees and Rules for consideration of further action. A member who has two consecutive unexcused absences from meetings of a committee may be replaced.

History: Amended, Ordinance 372, 2/96

(3) Compensation and mileage may be paid on a semi-monthly basis. The Taylor County Board of Supervisors shall authorize the Finance Committee to establish the rate for mileage.

History: Amended, Ordinance 266, 11/89
Amended, Ordinance 372, 2/96
Amended, Ordinance 419, 8/98
Amended, Ordinance 561, 10/28/2009

(4) County Board members attending out-of-town conferences, conventions, meetings or seminars will be paid full per diem, and reimbursed for necessary expenses for meals with a \$25.00 per day limit, lodging (unless either or both are included in the registration fee), both to be supported by receipts, and mileage for driving his/her personal vehicle.

Expense reimbursements and mileage payments shall not exceed the rates established by the County Board, and are payable only when attendance at the conference, convention, meeting or seminar has been approved by the County Board standing committee of which he/she is a member or by the County Board Chair.

History: Repealed and Recreated, Ordinance 328, 2/93
Amended, Ordinance 372, 2/96

(5) In addition to per diem and mileage for attendance at meetings of the County Board and County Board committees, the County Board Chair shall receive an annual salary of \$4,500 for all duties associated with serving as County Board Chair. Such salary shall be paid on a monthly basis.

History: Ordinance 70, 7/78
Amended, 11/79
Amended, Ordinance 140, 1/82
Amended, Ordinance 161, 4/83
Amended, Ordinance 207, 6/85
Amended, Ordinance 263, 10/89
Amended, Ordinance 399, 11/97
Amended, Ordinance 444, 11/30/99
Amended, Ordinance 528, 10/26/2005

(6) Public members of county standing committees or boards shall be paid the same per diem and mileage for attendance at committee meetings as County Board Members.

History: Created, 4/18/2006

(7) County Board members shall be paid the same compensation and expenses for performing any County Board function or attending to any other County Board business if such performance has been approved in advance by the County Board Chairman or The County Board of Supervisors.

History: Created, Ordinance 562, 10/28/2009

2.25 PARLIAMENTARY RULES TO APPLY. In all matters not specifically provided for, the rules of parliamentary practice as compiled in "Roberts Rules of Parliamentary Practice" shall govern the Board so far as the same may be applicable.

History: Amended, Ordinance 372, 2/96

2.26

History: Repealed, Ordinance 372, 2/96

2.27 REVISING RULES. No rule of the Board shall be suspended, altered, or amended without the concurrence of two-thirds of the members present.

2.28 DUTIES OF COMMITTEES.

(1) It shall be the duty of each and every committee to examine and compare all bills and claims against the County referred to them, together with the law or authority under which payment is claimed, and to recommend to the Finance Committee in accordance with the facts, and in the case of disallowance, the committee shall state the reasons therefore.

(2) & (3)

History: Repealed, Ordinance 372, 2/96

2.285

History: Amended, Ordinance 161, 4/83
Ordinance 263, 10/89
Repealed, Ordinance 372, 2/96

2.30

History: Ordinance 165, 4/83
Amended, Ordinance 220, 9/18/86
Ordinance 246, 1/89
Created, Ordinance 281, 8/90
Amended, Ordinance 372, 2/96
Repealed, Ordinance 516, 10/27/2004