

TAYLOR COUNTY HUMAN SERVICES BOARD

December 12, 2007

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1 p.m.

Members Present: Dennis Fuchs, Dave Bizer, James Seidl, Eugene Roush, Mary Bix, George Southworth, Vicki Duffy, Rose Madlon, and David Krug.

Members Absent: None

Other Attendees: For all or portions of the meeting were Beth Carlson, Peggy Nordgren, Craig Alwin, Dave Hemke, Sue Hady, and Kathy Barr.

Approve Minutes of the November 14, 2007 Meeting and Current Agenda: MARY BIX MADE A MOTION TO APPROVE THE NOVEMBER 14, 2007 MINUTES AND CURRENT AGENDA. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Beth Carlson of Black River Industries (BRI) reported on several BRI activities. A new bus has just arrived and they are in the process of applying for another grant. They have received two large orders from state contracts for placing buttons on prison guard uniforms and also have received a large mailing order from the hospital. BRI has also begun an adult respite care program for individuals with Alzheimer's/dementia. Additionally, representative payee services for approximately 28 clients will begin in January 2008, according to Ms. Carlson.

Update on W-2 and General Relief Programs - Dave Hemke: Mr. Hemke distributed information on the Wisconsin Works (W-2) and General Relief (GR) Programs. The W-2 Program caseload has eight clients as of December, with a projected surplus of \$10,271. Of those eight cases, one is in a payment position, but has recently found employment and will be leaving the program. The remaining cases are in CMC positions, which are mothers caring for infants less than 12 weeks of age. In the General Relief Program, as of November, the projected shortfall is \$464. Mr. Hemke added that although \$500 had been budgeted for repayments when the General Relief budget was put together, the GR Program has received repayments totaling \$11,431.53. He shared with the Board information on the W-2 caseload and payments for the past 13 months and the number of FoodShare cases and payments made for a 13 month time period. Mr. Hemke pointed out that the month of August had the most FoodShare cases; however, August did not have the highest FoodShare payments, as FoodShare benefits are determined by family size and the amount of income coming into the household. The handouts also showed the number of Medicaid cases certified by the Taylor County Human Services Department, and the number and recipients and payments made to all Taylor County residents who receive Medicaid from any source, such as SSI or the Katie Beckett Program. Mr. Hemke informed the Board that the BadgerCare Plus program, an expansion of the Medicaid program, takes effect in February 2008. The state has indicated this expanded Medicaid program should bring in about 50 new cases to Taylor County; however, Mr. Hemke believes this number will actually be much higher.

Action on Contracts and Addenda: Craig Alwin came before the Board to discuss the Big Brothers/Big Sisters (BB/BS) of the Northwoods contract. He explained that in 2007 the Board had approved a contract with Big Brothers/Big Sisters in the amount of \$10,000, with payment being contingent upon BB/BS meeting match goals, maintaining an existence in Taylor County, and match the money they receive from the Taylor County Human Services Department through their own fundraising and promotions. He also reported that a new BB/BS executive director has been hired. Mr. Alwin felt that overall the goals for the 2007 contract have been met and he recommended that the 2007 contract money be released to BB/BS. The amount to be released is approximately \$9,000 because BB/BS raised less through fundraising than the maximum amount they could have received through match

dollars through the first three quarters of 2007.

A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE PAYMENT OF FUNDS TO BIG BROTHERS/BIG SISTERS OF THE NORTHWOODS UPON RECEIPT OF A SIGNED, WRITTEN REPORT FROM BIG BROTHERS/BIG SISTERS SUMMARIZING THEIR FUNDRAISING AND THE NUMBER OF NEW MATCHES FOR 2007. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

One contract and one addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
Northwest Wisconsin CEP, Inc. Job Development and Job Placement Services and Case Management Services for eligible W-2 Program and FSET participants Unit Rate: \$31.18/hour Effective: 1/1/08 to 12/31/08	N/A	Wisconsin Works (W-2) and Food Stamp Employment and Training Program (FSET)	\$ 12,142.00
<u>Addendum</u>			
Medford Area Public Schools SPC 403 – Recreational/ Alternative Activities (before and after school program) Unit Rate: \$5,000/yr (10-15 clients) Effective: 12/12/07 to 12/31/07	\$ 5,000.00	Title IV-E Incentive Funds	\$ 15,000.00

Dennis Fuchs asked why the before and after school program was not offered to the other schools in Taylor County. Peggy Nordgren replied that grant money had been used for this program in the past at the other Taylor County schools, but once the grant money was used up the other schools stopped the program, while the Medford School District continued to put some of their own money into the program.

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY MARY BIX, TO APPROVE THE ADDENDUM TO THE MEDFORD AREA PUBLIC SCHOOLS CONTRACT. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE THE 2008 NORTHWEST WISCONSIN CEP INC. CONTRACT AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

Sue Hady reported to the Board that the Human Services Department receives \$31,092 annually from the AODA Prevention Block Grant (federal dollars). Twenty percent, or \$6,218, has to be used for AODA prevention programs. In the past, some of this money

was used to purchase AODA prevention advertisements at the local movie theater. Ms. Hady told the Board that she believed advertising with an AODA prevention theme on a billboard located south of Medford on Highway 13 would be a good use of this funding. The yearly cost for this billboard advertisement from Baker Signs is \$2100. She also asked the Board for approval for a second similar billboard advertisement on Highway 13 north of Medford at a cost of \$1800. A MOTION WAS MADE BY GEORGE SOUTHWORTH, SECONDED BY MARY BIX, TO AUTHORIZE DIRECTOR HADY TO USE THIS AODA PREVENTION MONEY AS SHE DEEMS APPROPRIATE FOR AODA PREVENTION. THE MOTION CARRIED, WITH ONE NAY BY DAVE BIZER.

Director's Report: Sue Hady reported that the vacancies of Clinical Services Coordinator, Early Childhood Specialist, and Accounts Receivable Clerk have been filled. Additionally, a limited-term employee has been hired to work on verifying the client ledgers and will begin work on Monday, December 17. Chairperson Seidl reported on the Personnel Committee meeting in regard to Human Services issues. He stated that the Clinical Services Coordinator's wage has been increased to a mid-point salary as recommended by the Archer Company. The committee also recommended that the Archer Company look at the management salaries at the Human Services Department. They also approved the hiring of a limited-term employee, or to contract with a provider to work on verifying the client ledgers at Human Services.

Sue Hady informed the Board that she had recently attended a Justice Team meeting. She explained that at this meeting there was discussion about concerns regarding psychotropic medications for inmates. Ms. Hady indicated that the Sheriff will coordinate a meeting involving his department, the Human Services Department, and the medical personnel who attend to the jail inmates.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, January 16, 2008 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: The meeting adjourned at 2:26 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

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TAYLOR COUNTY HUMAN SERVICES BOARD

November 14, 2007

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1 p.m.

Members Present: James Seidl, Mary Bix, Dennis Fuchs, Eugene Roush, David Krug, Dave Bizer, Rose Madlon, Vicki Duffy, and George Southworth.

Members Absent: None

Other Attendees: For all or portions of the meeting were Larry Brandl, Paul Thornton, Laurie Medina, Dave Hemke, Sue Hady, and Kathy Barr.

Approve Minutes of the October 10, 2007 meeting: MARY BIX MADE A MOTION TO APPROVE THE OCTOBER 10, 2007 MINUTES. VICKI DUFFY SECONDED THE MOTION. THE MOTION CARRIED.

Approve Agenda: MARY BIX MADE A MOTION TO APPROVE THE AMENDED AGENDA. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Paul Thornton of Black River Industries (BRI) told the Board that the Day Services Program at BRI has received a stand assist lift for personal cares; their food service department prepared 650 meals for the Senior Fair held in October; a new bus with three wheelchair slots will be arriving shortly, and grant applications have been made for more buses. Laurie Medina added that BRI is also in the process of assuming responsibility for representative payee services for several clients.

Update on W-2 and General Relief Programs - Dave Hemke: Mr. Hemke provided the Board with a handout on the Wisconsin Works (W-2) and General Relief (GR) Programs. The W-2 Program has a current caseload of five clients, a slight increase due to individuals added in CMC positions, which are mothers caring for infants less than 12 weeks of age. Mr. Hemke reported that due to the increased benefit allocation from the state, the projected surplus is \$10,287 as of November. In the General Relief Program, as of October, the projected shortfall is \$594. Mr. Hemke reported that at the time the GR Program budget was compiled, \$500 had been budgeted for repayments. However, the GR Program has actually received \$11,381.53 in repayments. The GR Program will likely have a surplus at the end of the year when these additional revenues are considered. Mr. Hemke indicated that the Human Services Department has received a W-2 allocation for 2008/2009 that is \$8.00 less than the 2006/2007 allocation, but with different spending restrictions than last year. He reported that the Economic Support caseload continues to increase, with an average of 87 new referrals being seen each month. According to Mr. Hemke, the Economic Support unit has received 1,042 new referrals, as compared to 887 last year at this time. Although all of the referrals may not actually become cases, each referral has to be assessed by an Economic Support Specialist. There was also some discussion on BadgerCare Plus, which becomes effective on February 1, 2008. This program expands Medicaid coverage to more individuals. Mr. Hemke also distributed information on State Budget Highlights.

Director's Report and Preliminary 2007 Audit Recommendations: Sue Hady reported that last week the auditors from Schenck Government & Not-For-Profit Solutions had been at the Human Services Department doing initial work on the department's 2007 audit. She indicated that unlike past years, this year's audit asked for much more in-depth information. Ms. Hady then presented to the Board a summary of issues pertaining to the Human Services Department that need to be addressed by the Board. The first significant issue is a decline in revenues over the past several months in client fees and collections for outpatient and Birth to Three Program services. Ms. Hady indicated that she has dealt with the staff issues related to this matter, and has spent a considerable amount of time looking

at accounts receivable. She reported that she had asked the audit firm to closely examine the accounts receivable area and to provide her with their recommendations.

The auditor recommended hiring a full-time person six to eight months to review/verify/rebuild the client ledgers. Ms. Hady added that in the meantime revenue continues to be lost from Medicaid and insurance companies due to unmet deadlines for filing claims. She recommended that a limited term employee be hired to review/verify the information in the client ledgers, using money from the county's general fund to pay for this. There was a lengthy discussion on why it was necessary to hire someone to go back and verify the accuracy of the client ledgers. County Accountant Larry Brandl and Director Hady indicated that the client ledgers should be reliable and have accurate information on them. Ms. Hady added that the auditor's final report will not be completed until June of 2008.

The next issue discussed in the Director's Report was fiscal management. Ms. Hady explained that the audit firm did a very detailed audit of the WIMCR report filed by the Human Services Department for 2006 and found some documentation concerns. WIMCR is a state mandate allowing county departments to receive federal money for costs that exceed what Medicaid will cover for specific Medicaid services. However, the Human Services Department receives no additional revenue for WIMCR, because for each additional federal dollar claimed, the state reduces the Human Services Department's Community Aids allocation dollar for dollar. Ms. Hady stated she had completed this report. She described the process as being "timely, detailed, and labor-intensive," and felt it should have been completed by an accountant. Additionally, she indicated that she discovered during the audit review that the information she received from accounts receivable to complete the WIMCR report may not have been accurate. The auditor has indicated that in all of the other human services departments that he has audited, the WIMCR report is not completed by the agency director. Ms. Hady added that the Human Services Department has not had a full-time financial manager since 1986, when Larry Brandl left to go to the county clerk's office. She recommended to the Board that they look at hiring a financial manager who would have the knowledge and ability to supervise the Human Services Department's financial operations on a day-to-day basis, ensuring that fiscal reports are being completed and reviewed in a more timely manner, meet in-depth audit requirements, and oversee collection of revenue and accounts payable. Ms. Hady added that the auditor proposes to discuss this issue in his management letter to the county.

Ms. Hady also distributed a copy of an ad for a Budget & Finance Manager for the Brown County Human Services Department. This position is responsible for the preparation of the department's budget. Ms. Hady pointed out that although Brown County is larger than Taylor County, both counties are required to follow all state mandates/requirements.

Next, Ms. Hady discussed the Clinical Services Coordinator position. This management position has been vacant for six months, and attempts to fill it have been futile. The position has been extensively advertised, with little success in recruiting qualified individuals. Ms. Hady continued by stating that this position requires a master's degree in social work, counseling, psychology or related field, preferably with three to five years of increasingly responsible professional post-graduate experience with the mentally ill. The person should also have at least 3,000 hours of post-graduate, supervised clinical experience in order for the agency to be able to bill insurance companies for revenue. She indicated the entry level salary begins at \$40,336, which is lower than the salaries of some of the employees in the higher grade levels of the non-professional union. Ms. Hady stated she believed the low salary level is why the agency has been unable to successfully recruit a fully qualified person. Ms. Hady reported that recently there were two applicants for this position. One of the individuals did not have a four-year degree, and the other had the educational background but no experience in a clinical setting, which means the agency could not bill for services. She stated she faces the dilemma of either hiring someone with

the required educational background and no management or clinical counseling experience, or leave the position vacant and continue to handle the duties of the position, along with her duties as the director.

Ms. Hady concluded her report by stating that within the next two to six years there will be a complete turnover in the experienced management staff at the Human Services Department. She stated that with the low salary schedule, mainly the entry level salary, it will be difficult to recruit qualified experienced management people. Ms. Hady reported that nine emergency detentions have occurred over the past five weeks, and some of those involved individuals with guns or knives who were either suicidal or homicidal. She indicated that management staff is called upon to make critical decisions in these instances, and this can pose a great liability for the county without trained, knowledgeable management staff. She also explained to the Board the process of an emergency detention and the subsequent follow-up and the important decisions that are made by staff, not only in the area of emergency detentions, but in other areas of the department as well. She recommended that the low salary for management staff, especially the low entry-level salaries, be addressed before the experienced management staff leaves the department.

After a significant amount of discussion, a MOTION WAS MADE BY GEORGE SOUTHWORTH, SECONDED BY DAVID KRUG, TO SUPPORT THE HUMAN SERVICES DEPARTMENT ON FILLING THE LIMITED TERM EMPLOYEE POSITION FOR ACCOUNTS RECEIVABLE FOR AS LONG AS IS NEEDED; TO TAKE WHAT ACTION IS NECESSARY TO OBTAIN A SATISFACTORY STARTING SALARY FOR THE CLINICAL SERVICES COORDINATOR POSITION, AND WITHIN ONE YEAR TO LOOK AT THE MANAGEMENT STAFF SALARIES AT THE HUMAN SERVICES DEPARTMENT. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

Action on Limited Term Employee for Accounts Receivables: A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVID KRUG, TO APPROVE HIRING A LIMITED TERM EMPLOYEE OR FIRM TO HELP WITH THE WORK IN ACCOUNTS RECEIVABLE. THE MOTION CARRIED.

Action on Proposed 2008 Fee Schedule for Human Services: The Board reviewed the Client Fee Schedule for 2007. Sue Hady asked the Board to decide if they wanted to increase the clinical fees for 2008. After review, the Board decided to increase the fees for clinical services by \$5.00 per hour (psychiatric fee is per quarter hour) from 2007, except for case manager, AODA Education, Specialized Instruction Birth to Three Program and the No Show Charge, which were left the same. It was also decided to raise the Intoxicated Driver Assessment and Other Court-Ordered Assessments (AODA) to \$263. AODA Group Counseling was increased by \$2.00 per hour. A MOTION WAS MADE BY DENNIS FUCHS, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THE FEES FOR CLINICAL SERVICES FOR 2008 AS DISCUSSED ABOVE. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

Action on Contracts and Addenda: Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
Peter and Darla Holm Adult Family Home SPC 202.01 – Adult Family Home (1-2 bed) Unit Rate: \$150/day (one	N/A	Community Integration Program IA	\$ 10,050.00

client)
6 days in October
Unit Rate: \$4,575/month
(one client)
**Effective: 10/26/07 to
12/31/07**

**Farwell Street, LLC–
Midwest Labor**

SPC 110 – Daily Living Skills N/A
Training
Unit Rate: \$12.10/hour (one
client)

Community \$ 6,196.00
Integration
Program IA

**Effective: 10/29/07 to
12/31/07**

A MOTION WAS MADE BY MARY BIX, SECONDED BY DENNIS FUCHS, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, December 12, 2007 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: The meeting adjourned at 3:10 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

Joint Personnel and Human Services Executive Board Committee Meeting

October 15, 2007

Third Floor County Board Room

Call Meeting to Order: Supervisor Seidl called the meeting to order at 1:35 p.m.

Members Present: Jim Seidl, Wayne Lato, Mary Bix, Rose Madlon, Lester Lewis

Members Absent: Fred Parent and Joe Sweda

Other Attendees: Jim Metz, Marie Koerner, Linda Daniels, Sue Hady

Approve Minutes: A motion was made by Lewis, seconded by Lato, to approve the minutes of the October 4, 2007 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Approve Agenda: A motion was made by Lato, seconded by Lewis, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Lato, to go into closed session at 1:36 p.m. pursuant to Wisconsin State Statutes, 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of an employee; the Personnel Committee will continue in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e), to consider the Benefits Specialist posting grievance, Non-Professional Union; and to consider the tentative agreements with AFSCME, Local 617, Highway Union for approximately 1 ½ hours. Three (3) voting aye, two (2) absent (Parent, Sweda), the motion carried. Those present during portions of the closed session were Rose Madlon, Mary Bix, Peggy Kellnhofer and John Spiegelhoff.

The first part of the Closed Session portion of the meeting was a joint meeting with the Human Services Executive Board. Mary Bix and Rose Madlon left the meeting at 2:10 p.m.

Open Session. A motion was made by Lato, seconded by Lewis, to reconvene at 2:35 p.m. in open session pursuant to Wisconsin State Statutes 19.83 to take any necessary action on the matter discussed in closed session. Three (3) voting aye, two (2) absent (Parent, Sweda), the motion carried.

Request to fill the Accounts Receivable Clerk and Early Interventionist/Support and Service Coordinator positions – Human Services: Sue Hady was present to answer questions regarding the openings. A motion was made by Lewis, seconded by Lato, to approve the request to fill the Accounts Receivable Clerk and Early Interventionist/Support and Service Coordinator positions at Human Services. A unanimous vote cast, the motion carried.

Request to approve revised job description for Early Interventionist/Support and Service Coordinator – Human Services: Sue Hady was present to explain the changes on the job description. A motion was made by Lato, seconded by Lewis, to approve the revised job description for Early Interventionist/Support and Service Coordinator – Human Services. A unanimous vote cast, the motion carried.

Adjournment: With no further business, a motion was made by Lewis, seconded by Lato to adjourn the meeting at 2:47 p.m. A unanimous vote cast, the motion carried. The meeting was adjourned at 2:47 p.m.

Secretary: Linda Daniels

TAYLOR COUNTY HUMAN SERVICES BOARD

October 10, 2007

The Taylor County Human Services Board met on October 10, 2007 at the Community Center at the Taylor County Fairgrounds. Vice Chairperson Mary Bix called the meeting to order at 1:10 p.m.

Members present included Eugene Roush, David Krug, George Southworth, Vicki Duffy, Rose Madlon, Dave Bizer, and Mary Bix. James Seidl had an excused absence. Dennis Fuchs was also absent. Others in attendance were Dave Hemke, Sue Hady, and Kathy Barr.

DAVE BIZER MADE A MOTION TO APPROVE THE SEPTEMBER 12, 2007 MINUTES. VICKI DUFFY SECONDED THE MOTION. THE MOTION CARRIED.

DAVID KRUG MADE A MOTION TO APPROVE THE AGENDA. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

There was no Public Input.

Dave Hemke reported that the Human Services Department's W-2 Program has received an additional benefit allocation in the amount of \$10,500. This allocation has created a surplus in the W-2 Program, and as of October the projected surplus is \$9,223. Mr. Hemke explained that currently there are four participants in the W-2 Program. Of these four individuals, one is in a W-2T (W-2 transitions) position, one is in a CSJ (community service job) position, and the other two are in CMC positions, which are mothers caring for infants under the age of 12 weeks.

Mr. Hemke then discussed the General Relief (GR) Program. As of September, the GR Program shows a projected shortfall of \$1,916. He reported that the GR Program has received over \$10,000 in revenue from the Medical Center Pharmacy. This repayment is for an individual who had his prescription costs paid for by the GR Program, but who now has become eligible for Supplemental Security Income (SSI) and the Wisconsin Medicaid Program.

Dave Hemke also distributed a publication from the Wisconsin Council on Children and Families, Inc. which discussed the views and opinions on the success of the W-2 Program as seen by Jennifer Noyes, Researcher for Institute for Research on Poverty/former Department of Workforce Development administrator and Pam Fendt, Director of Good Jobs and Livable Neighborhoods Coalition and longtime W-2 advocate.

Sue Hady reported the State of Wisconsin has the fourth lowest payment rate to foster parents in the country. She asked Dave Hemke to query the internet for the article in the *Milwaukee Journal Sentinel* for inclusion in next month's Board packet.

Next, the Board members reviewed both the current job description and the revised job description for the Birth to Three Program Specialist. Sue Hady reported that this position is vacant due to that staff person being hired as the agency's Wisconsin Heating Energy Assistance Program (WHEAP) Specialist. Information was distributed showing the changes that were made to the current job description, including changing the job title to Early Interventionist/Support and Service Coordinator. Ms. Hady indicated that the major change made was the requirement of a licensed teacher versus a social worker. She went on to state that the Birth To Three Program has federal mandates that requires the provision of specialized instruction for children with an assessed need. It was felt that if an agency social worker would sign-in into this position, the teaching portion of the position would have to be contracted out, and there would not be enough money to pay for both. Ms. Hady added that she had met with the union steward to explain why these changes were being proposed. Mary Bix recommended that the word "and" be added under the License or

Certification section to read: Valid motor vehicle operator's license **and** WI DPI License #808 or #809 certification required with a valid teaching license. A MOTION WAS MADE BY DAVE BIZER, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THE REVISED JOB DESCRIPTION FOR THE BIRTH TO THREE PROGRAM SPECIALIST WITH THE CHANGE AS INDICATED ABOVE. THE MOTION CARRIED.

The next agenda item was the request to fill the vacant positions of Accounts Receivable Clerk and the Birth To Three Program Early Interventionist/Support and Service Coordinator. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY EUGENE ROUSH, TO APPROVE FILLING THE VACANT POSITIONS OF ACCOUNTS RECEIVABLE CLERK AND BIRTH TO THREE PROGRAM EARLY INTERVENTIONIST/SUPPORT AND SERVICE COORDINATOR. THE MOTION CARRIED.

Sue Hady reported to the Board that the Budget Review Committee had approved adding \$3100 to the Human Services 2008 Proposed Budget for Stepping Stones Shelter.

The Board members reviewed a proposal in the amount of \$10,545 from RMM Solutions for a DocuWare (document management system) upgrade, scanner, staff training, and expansion of the DocuWare system for the Human Services Department. Ms. Hady felt the proposal was somewhat expensive and the items were not clearly defined. RMM Solutions has proposed the upgrade take place the first week of November; however, this is also the time that the county auditors are scheduled to be at Human Services. Board members felt that the RMM Solutions upgrade could be postponed. After some discussion, A MOTION WAS MADE BY DAVE BIZER, SECONDED BY EUGENE ROUSH, TO APPROVE THE PROPOSAL FROM RMM SOLUTIONS FOR THE DOCUWARE UPGRADE, WITH THE EXCEPTION THAT RMM SOLUTIONS PROVIDE A MORE EXPLANATORY (DESCRIPTIVE) PROPOSAL. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, TWO ABSENT (SEIDL, FUCHS).

One addendum was presented for approval. According to Ms. Hady, this addendum establishes a unit rate for the less intensive level of services provided after three years in the program, and does not change the total amount of the contract. She explained that children in the intensive treatment program can only be in that program for a maximum of three years, and one of those children has reached that maximum time and will be transferring to a less intensive program at Goodwill Industries of North Central Wisconsin.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Addendum</u>			
Goodwill Industries of North Central Wisconsin			
SPC 507 – Counseling and Therapeutic Services Unit Rate: \$45/hour (Senior Therapist) (one client) (\$900)	None	Children's Waiver Funding	\$114,368.00 (no change in total)
SPC 507 – Counseling and Therapeutic Services Unit Rate: \$22.50/hour (Line Staff) (one client) (\$2430) Effective: 9/23/07			

A MOTION WAS MADE BY DAVE BIZER, SECONDED BY EUGENE ROUSH, TO APPROVE THE ADDENDUM AS PRESENTED. THE MOTION CARRIED.

Under the Director's Report, Sue Hady indicated that Human Resource Manager Marie Koerner had looked into a "headhunter" to recruit qualified individuals who would be interested in the Clinical Services Coordinator position. Apparently, the cost for this service would be anywhere from \$10,000 to \$15,000, even if they were unsuccessful in finding qualified individuals. Additionally, due to the low rate of pay for the Clinical Services Coordinator position, it was recommended by the agencies that were contacted to broaden the advertising and recruit more heavily in a wider market.

The next Human Services Board meeting is scheduled for Wednesday, November 14, 2007 at 1 p.m. at the Community Center at the Taylor County Fairgrounds.

GEORGE SOUTHWORTH MADE A MOTION TO ADJOURN. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD
September 12, 2007

The Taylor County Human Services Board met on September 12, 2007 at the Community Center at the Taylor County Fairgrounds. Chairperson James Seidl called the meeting to order at 1 p.m.

Members in attendance were James Seidl, Dave Bizer, Rose Madlon, Vicki Duffy, Eugene Roush, and George Southworth. Mary Bix was a few minutes late. Dennis Fuchs had an excused absence. David Krug was also absent. Others present for all or portions of the meeting were: Beth Carlson, Craig Alwin, Sally Toepfer, Dave Hemke, Sue Hady, and Kathy Barr.

MARY BIX MADE A MOTION TO APPROVE THE AUGUST 8, 2007 MEETING MINUTES, THE PUBLIC HEARING MEETING MINUTES OF AUGUST 8, 2007, AND THE CURRENT AGENDA. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

Under Public Input, Beth Carlson of Black River Industries reported that they have a lot of work and are optimistic that they will be able to recoup from the deficit from the beginning of the year. She indicated that the clients who are authorized for services are very busy. Six individuals who are currently on the waiting list were also able to work 400 hours in the month of August, according to Ms. Carlson.

Dave Hemke presented information to the Board on the Wisconsin Works (W-2) and General Relief (GR) Programs. Mr. Hemke reported that currently there are two individuals in paid positions in the W-2 Program. He indicated that this number is expected to increase, as a couple of individuals will soon be receiving CMC, the 12-week maternity benefit. The W-2 Program as of September shows a projected shortfall of \$3510 in the benefit portion of the program; however, next month this projected shortfall should be eliminated, as the W-2 Program has received an additional benefit allocation of \$10,500.

In the GR Program, as of August, the projected shortfall is \$2,596. Mr. Hemke stated that the GR Program is hoping to receive approximately \$10,000 from the Medical Center Pharmacy in a repayment for an individual who had his prescription costs paid for by the GR Program, but who now has become eligible for Supplemental Security Income (SSI) and the Wisconsin Medicaid Program.

Mr. Hemke also distributed handouts reviewing the past 13-months of W-2 Program cases and payments, as well as statistical information on FoodShare and Medicaid Programs.

Developmental Disabilities Coordinator Sally Toepfer distributed information on representative payee services. A representative payee (this can be either an individual or an organization) is appointed by the Social Security Administration for individuals who receive Social Security and/or SSI payments and who are not able to manage or direct someone else to manage his/her money. She went on to explain that currently there are approximately 60 clients receiving representative payee services from the Taylor County Human Services Department. Human Services does not receive any reimbursement for providing this service, which takes the case managers and clerical staff a considerable amount of time to complete each month. The Benefit Specialist at the Commission on Aging (COA) office is responsible for the check writing and account balancing, which is also very time-consuming. Ms. Toepfer continued by stating that there is insufficient Community Aids funding in next year's budget to continue providing representative payee services, and that several counties in the state are no longer providing this service. Additionally, the Benefit Specialist at the COA is retiring the beginning of 2008, and the COA has indicated they are not interested in continuing to write the checks or to take over the entire representative payee service. The Board reviewed a list of agencies that are willing to provide

representative payee services, at an average cost of \$34 per month, per client, although one organization provides this service for \$25/month, per client. Black River Industries has also expressed an interest in providing representative payee services. If a client is eligible for waiver funding, the representative payee service fee would be paid for by Human Services with waiver monies. Clients not eligible for waiver funding would have to pay this fee from their Social Security check. Eugene Roush felt that clients don't have a lot of money and this fee could cause a financial hardship for them. Dave Bizer asked if guardians can act as representative payees. Ms. Toepfer reported that guardians can act as representative payees, even though they would not be reimbursed for these duties. Ms. Hady stated that at one time there had been money in the budget to pay volunteer guardians to provide this service. Ms. Toepfer explained to the Board that although the Social Security Administration appoints the representative payee for the client, the Human Services Department could decide to purchase this service and contract with an outside agency to provide the representative payee services. After a lengthy discussion, A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO OUTSOURCE (NO LONGER PROVIDE) THE REPRESENTATIVE PAYEE SERVICES AND TO HAVE HUMAN SERVICES STAFF CONTACT THE CLIENTS/GUARDIANS REGARDING THIS. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, TWO ABSENT.

A resolution expressing appreciation to Arlene Strama for her years of dedicated service was reviewed and signed by the Board. A MOTION WAS MADE BY MARY BIX, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THIS RESOLUTION AND SEND IT TO THE TAYLOR COUNTY BOARD. THE MOTION CARRIED.

The next agenda item was review and approval of the Proposed 2008 Budget. Sue Hady presented several handouts. The proposed budget requests \$774,443, a 24% increase in county levy, or an increase in the county levy request of \$151,882. Ms. Hady explained that she had abided by the directions of county officials to budget for salary and fringe benefit increases as negotiated in the union contracts, but also to maintain the operations request at 2% or less. Last year, however, department heads were instructed not to include salary and fringe benefits in their 2007 budget. According to Ms. Hady, there is not enough revenue to offset the salary and fringe benefit increases, and it will need to be requested from county levy. She pointed out to the Board that if salary and fringe benefit increases were taken out of the proposed 2008 budget, the operations budget would have increased by less than 1%, or \$4,306. She stated that the proposed budget does not include any funding for correctional placements and, in fact, since 1996 the Youth Aids allocation has only averaged an increase of one-half of one percent per year. Additionally, the State of Wisconsin is projected to raise the cost for state correctional facilities in 2008, which would include juvenile facilities such as Lincoln Hills. Ms. Hady informed the Board that the foster care and treatment foster care budget looks very dismal, which is due in part to the State of Wisconsin returning five children to Taylor County for whom the parental rights were terminated and for whom the state was unsuccessful in finding adoptive homes for them. She pointed out to the Board that nearly 40% of Taylor County's children in alternate care at the present time have been returned by the State of Wisconsin. There is also no money budgeted in the 2008 proposed budget for mental health institute placements, which in 2006 cost \$262,264. Community Aids, the only source of non-earmarked revenue, can be used for several programs, as well as for local match to garner federal money for services for long-term support and developmentally disabled clients. Ms. Hady stated that since 1996, the Community Aids basic county allocation has decreased by two percent. Another area of concern is in Income Maintenance Administration, where no inflationary increase has been provided in 2008; yet from the years 2002 to July 2007, the number of unduplicated cases in Income Maintenance has increased by 641 cases. This reflects a 61% increase. The Income Maintenance Administrative Allocation has also decreased by 15% during this timeframe. Ms. Hady pointed out to Board members that the 2008 proposed budget does not include a payment to Stepping Stones. Stepping Stones has received \$3100 each year for several years from Human Services. Ms. Hady added that

she believes Stepping Stones is a very good program, but they did not request funding for 2008 or provide testimony at the Human Services Board's public hearing in August. She also reported to the Board that \$5,000 has been budgeted for Big Brothers/Big Sisters (BB/BS) in the 2008 proposed budget. This is paid for out of Title IV-E funds, which is federal money used to provide service to children and families. Craig Alwin stated that he had asked for written verification from BB/BS regarding whether the goals were met in the 2007 contract between Human Services and BB/BS. Mr. Alwin reported that he was contacted by BB/BS Director Michelle Gipple, who reported that BB/BS has met the goals as stated in the 2007 contract. She stated they continue fund-raising projects, are increasing and maintaining matches, recruiting, and have two Taylor County residents on their Board of Directors. Mary Bix suggested that Mr. Alwin review the contract and send a letter to BB/BS requesting they provide written verification that the goals of the contract were met and, if so, then provide goals for 2008. A MOTION WAS MADE BY DAVE BIZER, SECONDED BY MARY BIX, TO APPROVE THE PROPOSED 2008 BUDGET AND FORWARD IT TO THE BUDGET REVIEW COMMITTEE. THE MOTION CARRIED.

There was one contract and two addenda presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
Dawn Luebstorff Adult Family Home SPC 202 – Adult Family Home Unit Rate: \$1,880/month (one client) (Rate includes respite to be purchased privately) Effective: 9/1/07 to 12/31/07	N/A	Community Integration Program IB/Community Options Program	\$ 7,520.00
<u>Addenda</u>			
Paddington Station SPC 203 – Children's Treatment Foster Care Unit Rate: \$4,050/month (one client) Effective: 9/1/07	\$ 2,508.00	Community Integration Program IA/Foster Care Funding	\$ 43,584.00
Northern Lights Psychiatric Services (Dr. Michael Murray) SPC 507 – Consulting Psychiatrist Unit Rate: \$150/hr. (52 hrs.)(\$7800) Travel – Unit Rate: \$110/hr. (20 hrs.)(\$2200) Effective: 9/1/07	\$ 10,000.00	Mental Health Community Aids	\$ 24,100.00

A MOTION WAS MADE BY GEORGE SOUTHWORTH TO APPROVE THE CONTRACT AND ADDENDA AS PRESENTED. EUGENE ROUSH SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, TWO ABSENT (FUCHS, KRUG).

Sue Hady informed the Board that Dr. Charlier, the consulting psychiatrist at the Human Services Department will not be returning to provide psychiatric services. Dr. Michael Murray has been providing psychiatric services in her absence, and he has agreed to continue as the consulting psychiatrist. Ms. Hady went on to inform the Board that Dr. Murray has also expressed an interest in becoming the medical director for Taylor County, which would include providing psychiatric service to the jail.

Director's Report: Sue Hady reported that she had contact with Arthur Corallo of RMM Solutions, the company that installed the Human Services Department's document management system (DocuWare). Ms. Hady stated that Mr. Corallo will assess the agency's use of DocuWare and will be preparing a proposal on upgrades to DocuWare, costs involved, etc. This proposal will then be brought to the Board for review/approval, as any cost associated with the upgrades/additions is above and beyond the current software maintenance charge. Ms. Hady added that she would like the Children and Family Services and Intake staff to be able to view information stored on DocuWare to assist them in monitoring juveniles who are under court-ordered supervision and to more effectively serve clients. RMM Solutions staff is tentatively scheduled to return to Human Services at the end of October or beginning of November.

Also under the Director's Report, Ms. Hady stated that the client fees and collections are under goal at this time of the year. She reported that she has met with Larry Brandl, the county's accountant and Chairperson Seidl regarding this issue, and that she will be providing more supervision in the accounts receivable area.

Dave Hemke reported that interview dates have tentatively been scheduled for the WHEAP specialist position.

The next Human Services Board meeting is scheduled for Wednesday, October 10, 2007 at 1 p.m. at the Community Center at the Taylor County Fairgrounds.

MARY BIX MADE A MOTION TO ADJOURN. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2:45 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

August 8, 2007

The Taylor County Human Services Board met on August 8, 2007 at the Community Center at the Taylor County Fairgrounds following the Public Hearing. Chairperson James Seidl called the meeting to order at 1:40 p.m.

Members in attendance were David Krug, Mary Bix, David Bizer, Dennis Fuchs, Rose Madlon, Eugene Roush, George Southworth, James Seidl, and Vicki Duffy. Also present for a portion of the meeting were Beth Carlson and Diane Niggemann. Human Services staff present included Sue Hady and Kathy Barr.

MARY BIX MADE A MOTION TO APPROVE THE JULY 11, 2007 MINUTES. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED.

MARY BIX MADE A MOTION TO APPROVE THE CURRENT AGENDA. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Under Public Input, Beth Carlson from Black River Industries (BRI) reported that BRI is very busy and is exploring various types of work. She added that they have also received a lot of work from one of their major suppliers.

The next agenda item was to Review and Approve the 2006 Annual Report. Sue Hady shared with the Board areas of particular concern. There has not been an inflationary increase in the Community Aids allocation for the past ten years, and it has actually decreased by 2% over the ten-year period. She reported that the Youth Aids allocation in the past ten years has increased less than one-half of one percent per year, yet the daily rate that the State Department of Corrections charges to counties for placements at facilities like Lincoln Hills increased by 56%. Another area of concern is the Income Maintenance Allocation, which decreased by 15% in the past four years, yet the caseload has increased by 600 cases, or, by 58%. Ms. Hady also discussed the high inpatient costs at the state mental health institutes, particularly geropsychiatric placements, which result from law enforcement detaining elderly nursing home residents (emergency detentions) when requested by nursing homes. Additionally, unfunded mandates such as the Adult at Risk and Elder at Risk have had a financial impact on the Human Services Department, as the State provides no additional funding to implement them. Much discussion followed. A MOTION WAS MADE BY MARY BIX, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THE 2006 HUMAN SERVICES ANNUAL REPORT. THE MOTION CARRIED.

A handout on the General Relief (GR) Program and the Wisconsin Works (W-2) Program was given out prior to the meeting. The GR Program shows a shortfall of \$27,000 as of July. There are currently three individuals on the W-2 caseload, which is the lowest number since September 2003. As of August, the W-2 Program projects a shortfall of \$6,460 in benefit payments. However, in the near future, the W-2 Program will be receiving additional money in the amount of \$10,500 in a benefit allocation. At that time, the W-2 Program will then project a benefit surplus of \$4,040.

The Board then went on to the next item, which was Discussion on Board Priorities Relative to the Budget Process for 2008. Sue Hady asked the Board for their input on planning and developing the budget for 2008. Mary Bix discussed the Big Brothers/Big Sisters of the Northwoods, Inc. contract and wondered if they were obtaining matches. She also stated that the Board needs to look at the goals that were set for BB/BS in the 2007 contract. Much discussion followed. Sue Hady also reported to the Board that unfortunately there are proposed budget cuts in Title IV-E funding, which is federal funding for child services.

At the July 11, 2007 Human Services Board meeting there had been discussion about the

purchase of another computer for the Front Desk area. The Board had approved a second switchboard for the Front Desk area at their July meeting, which has helped to improve the efficiency of greeting clients, answering calls, and scheduling appointments. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE A DELL XP PRO COMPUTER FOR THE FRONT DESK AREA. THE MOTION CARRIED.

Sue Hady asked the Board for approval to fill the Wisconsin Heating Energy Assistance Program (WHEAP) specialist position, which had been left vacant by the retirement of a staff member in May. This position is a seasonal position, operating from October to May each year. Commission on Aging (COA) Director Diane Niggemann told the Board that the Benefit Specialist in her office is planning to retire in January 2008. It was suggested that possibly some restructuring of these positions could be looked at in the future. A MOTION WAS MADE BY MARY BIX, SECONDED BY DENNIS FUCHS, TO APPROVE FILLING THE WHEAP POSITION. THE MOTION CARRIED.

Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contracts</u>			
Milwaukee Center for Independence SPC 604 – Support and Service Coordination Unit Rate: \$45/hour (one client) Effective: 8/1/07 to 12/31/07	N/A	Community Integration Program IB/Community Options Program	\$ 675.00
Goodwill Industries of South-Eastern Wisconsin, Inc. SPC 108 – Pre-Vocational Services Unit Rate: \$44.82/day (7 hour day)(one client) Effective: 8/13/07 to 12/31/07	N/A	Community Integration Program IB/Community Options Program	\$ 3,600.00

A MOTION WAS MADE BY MARY BIX, SECONDED BY DENNIS FUCHS, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.

Under the Director's Report, Sue Hady reported that the individual who had received a second interview for the Clinical Services Coordinator position was not hired, and she will continue to assume the duties of the Clinical Services Coordinator. She indicated that it has been extremely busy at the agency, and there have been several crisis on-calls. There was also some discussion regarding hiring someone to look for individuals who may be interested and qualified for the Clinical Services Coordinator position.

The next Human Services Board meeting is scheduled for Wednesday, September 12, 2007 at 1 p.m. at the Community Center at the Taylor County Fairgrounds.

MARY BIX MADE A MOTION TO ADJOURN. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2:40 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

**TAYLOR COUNTY HUMAN SERVICES BOARD
PUBLIC HEARING
August 8, 2007**

The Public Hearing on the 2008 Plan and Budget for the Taylor County Human Services Department was held on Wednesday, August 8, 2007 in the Community Center at the Taylor County Fairgrounds. Chairperson James Seidl called the public hearing to order at 1 p.m. Members in attendance were Eugene Roush, Vicki Duffy, Mary Bix, James Seidl, Rose Madlon, George Southworth, Dennis Fuchs, David Bizer, and David Krug. Others present included Human Services staff: Sally Toepfer, Joyce Krueger, Sue Hady and Kathy Barr.

Chairperson Seidl welcomed those in attendance and then introduced Director Sue Hady. Board members also introduced themselves and indicated whether they were a county board member and what district they represented, or if they were a lay member. Ms. Hady also thanked those who were in attendance at the public hearing, stating that she and the Board members are very much interested in the public's opinion and will listen closely to the testimony provided. She reported that although the majority of the Human Services Department's funding is from state and federal sources, the county also provides funding for the Human Services Department. Ms. Hady added that for several years, the lack of an inflationary increase in funding from the State of Wisconsin has created challenges to counties to provide services to its residents.

Next, Chairperson Seidl read the names of the individuals who indicated they wished to give oral testimony. They are as follows: Laura Holmes, Paula Arndt, Vi Marie Nelson, Tina Clark, Charles Prihoda, Mark Schiltz, Tanya Brandl, Molly Tomczak, Jim Stewart, Barbara Krizan, Kevin Gallistel, Susan Roush, Doreen Fierke.

The oral testimony provided support for children and families, parenting education and support, funding for programs such as supportive home care and personal care to assist residents to remain living in their own home, programs for the developmentally disabled, including services provided by Black River Industries, mental health services, day services, adaptive equipment, transportation services, family support services, and respite care.

Other individuals who were present, but who did not give oral or written testimony included Paul Thornton, Shanna Birkholz, Denise Green, Clyde Schaefer, Beth Carlson, Diane Niggemann, Julie Singleton, Trena Maurer, Gail Obschering, Jerry Winger, and Sherrie Vaughn.

Chairperson Seidl read the written testimony received from Laurie Keefe and from JoAnn Schmidt, Area Administrator of the Department of Workforce Development. The written testimony was in support of funding for autism services and provision of the W-2 Program.

Chairperson Seidl thanked those in attendance for their input, which will be taken into consideration by the Human Services Board during the 2008 budget process. George Southworth also thanked the individuals for attending the public hearing and stated that as a county board supervisor he would do his best to continue to support the services provided to county residents.

CHAIRPERSON SEIDL ADJOURNED THE PUBLIC HEARING AT 1:30 P.M.

Respectfully submitted:

Kathy Barr

for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

July 11, 2007

The Taylor County Human Services Board met on July 11, 2007 in the Sheriff's Department Training Room at the Taylor County Courthouse. Chairperson James Seidl called the meeting to order at 1 p.m.

Members present were: Rose Madlon, James Seidl, Vicki Duffy, Eugene Roush, Dave Bizer, Mary Bix, George Southworth, and David Krug. Dennis Fuchs had an excused absence. Others in attendance were Dave Hemke, Sue Hady, and Kathy Barr.

MARY BIX MADE A MOTION TO APPROVE THE JUNE 13, 2007 MINUTES AND THE CURRENT AGENDA. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED.

There was no Public Input.

Dave Hemke updated the Board on the General Relief (GR) and Wisconsin Works (W-2) Programs and provided them with a handout. He reported that the GR Program shows a shortfall of \$1,636 as of June. Mr. Hemke added that the individual who had approximately \$900 per month in medication costs on an ongoing basis has received Supplemental Security Income (SSI) and/or Social Security and is no longer on the GR Program.

As of July, the W-2 Program projects a shortfall of \$9,324 in benefit payments. Mr. Hemke indicated that there should be six individuals, rather than five (as shown in the handout presented) in paid positions in the W-2 Program. Apparently, the State's computer software system erroneously closed one W-2 case prematurely. The W-2 expenditures for July, as shown on the handout, are \$2,224. Of those five cases reported, one individual is in a CSJ (community service job) position and received a benefit payment of \$564. She has found employment and will be leaving the program. The remaining four individuals are in W-2T (W-2 transitions) positions and received a total of \$1,660 in benefit payments. Of those four individuals, two have received favorable decisions from the Social Security Administration on their disability applications and will be leaving the program when they begin receiving their Social Security and/or Supplemental Security Income (SSI) benefits. One of the individuals will be moving up to a CSJ position. Mr. Hemke added that the W-2 Program will likely be adding an individual in a CMC (a mother caring for an infant under 12 weeks of age) position later in the month. He also explained that individual that was closed prematurely and not reflected in the handout was an individual in a W-2T position with a child "aging out" of the program. That case, also, will be closing soon.

Mr. Hemke reported that the Department of Workforce Development (DWD) has offered additional money to operate the W-2 Program. Mr. Hemke stated he prepared a proposal requesting \$41,000 (\$10,500 for the benefit portion)(\$30,500 for the service portion) in W-2 funds. If this request is approved, this money should help to cover benefits as well as direct and indirect costs associated with the W-2 Program. Mr. Hemke also updated the Board on the reorganization within the Department of Workforce Development.

Dave Hemke then discussed an article in the Board packet regarding the W-2 Program. The W-2 Program is operated in all Wisconsin counties and eligibility for the program is based on an applicant's income and assets. However, according to Mr. Hemke, not all W-2 participants in the program receive a benefit payment; some receive case management services, mileage reimbursement to look for employment, and payment for child care. He explained that in the southern part of Wisconsin, two individuals who were eligible for the W-2 Program and were considered "job ready" sued DWD, as they were ineligible to receive a benefit payment and although able work, could not find jobs. Mr. Hemke continued by stating that the District One Court of Appeals has ruled in favor of the two individuals;

however, DWD has 30 days to respond to this action. If this action is not overturned, this could create a significant financial impact on providers of the W-2 Program, including Taylor County Human Services, as there are approximately, six individuals who receive case management services through the W-2 Program in the Economic Support unit. Discussion followed.

Next, Mr. Hemke talked about the State budget. He noted the differences in the proposed Assembly budget versus the Senate's proposed budget. In the Assembly's proposed budget, this included such items as eliminating BadgerCare Plus, establishing a waiting list for child care, and no Family Care expansion. On the other hand, the Senate's proposed budget fully funds the expansion of Family Care, BadgerCare Plus, and WI Shares (child care). Mr. Hemke also discussed the Long-Term Care Re-Design (Family Care) expansion and that some counties are projecting to increase Economic Support positions at the beginning of the expansion and then a few months into the program.

The Public Participation and Planning Process for the 2008 Budget was reviewed. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE THE PUBLIC PARTICIPATION AND PLANNING PROCESS FOR THE 2008 BUDGET BY CONDUCTING A PUBLIC HEARING. THE MOTION CARRIED. THE PUBLIC HEARING IS SCHEDULED FOR WEDNESDAY, AUGUST 8, 2007 AT 1 P.M. THE LOCATION IS TENTATIVELY PLANNED FOR THE COMMUNITY CENTER AT THE TAYLOR COUNTY FAIRGROUNDS. The regular Human Services Board meeting will follow the Public Hearing.

Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contracts</u>			
Community Care Resources, Inc./Community Care Programs, Inc.	N/A	Youth Aids	\$ 10,675.00
SPC 604 – Case Management Unit Rate: \$1525/month (two clients) Effective: 6/15/07 to 12/31/07			
Family Works Program, Inc.	N/A	Youth Aids	\$ 9,450.00
SPC 604 – Case Management Unit Rate: \$1350/month (two clients) Effective: 6/20/07 to 12/31/07			

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY MARY BIX, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (FUCHS).

The next agenda item was the Telephone System Enhancement. Dave Hemke reported that staff has been discussing more efficient ways to serve clients in the reception area, as the Front Desk has been assigned more duties and remains extremely busy. The two secretary/receptionists felt that if one of them answers the telephone, the other could greet

clients, schedule appointments, etc. If this were to occur, a second switchboard would need to be purchased. Mr. Hemke stated that the estimated cost for the second switchboard, consisting of two units, would be \$236 and \$416, for a total of \$652. Sue Hady stated that there is money in the budget to purchase a switchboard. Adding another computer to the Front Desk area was also discussed, which was estimated to cost \$1200 to \$1300. The Information Technology Department is currently loaning a computer on a trial basis to Human Services. There was also much discussion regarding an automated phone system and direct phone lines to staff. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVID KRUG, TO APPROVE THE PURCHASE OF A SECOND SWITCHBOARD. THE MOTION CARRIED. It was decided to not make a decision on the computer purchase at this time.

Director's Report: Sue Hady indicated that she had planned to have the Annual Report to the Board at this meeting; however, she is extremely busy due, in part, to taking over the Clinical Coordinator position. The Annual Report is anticipated to be presented at the Board's August meeting. Ms. Hady told the Board that five individuals had applied for the Clinical Coordinator position. Two interviews were scheduled; however, one individual canceled. The individual that was interviewed is being called back for a second interview, according to Ms. Hady.

MARY BIX MADE A MOTION TO ADJOURN. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2:20 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

June 13, 2007

The Taylor Human Services Board met on Wednesday, June 13, 2007 in the County Board Room at the Taylor County Courthouse. Chairperson James Seidl called the meeting to order at 1 p.m.

Members answering the roll call for attendance included Dennis Fuchs, James Seidl, Eugene Roush, Dave Bizer, Vicki Duffy, George Southworth, Rose Madlon, and Mary Bix. David Krug had an excused absence. Others in attendance included Dave Hemke, Sue Hady, and Kathy Barr.

A MOTION WAS MADE BY MARY BIX TO APPROVE THE MAY 9, 2007 MINUTES AND CURRENT AGENDA. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED.

Dave Hemke presented information on the General Relief (GR) and Wisconsin Works (W-2) programs. As of May, the GR Program shows a projected shortfall of \$3,639. This amount is expected to decrease over the summer months, if it follows the trend from past years. According to Mr. Hemke, the GR expenditures for May are \$2,344. This figure includes pharmacy costs that had not been submitted in the past few months due to the installation of a new computer system at a local pharmacy.

As of June, the W-2 Program shows a projected shortfall of \$11,694. The W-2 expenditures for June are \$3,835, with the benefit payments being dispersed as follows: One individual in a CMC position (mothers caring for children under 12 weeks of age) received \$650; one individual in a CSJ (community service) slot received \$673 in a benefit payment, and four individuals in the W-2T positions (having numerous barriers to employment) received a total of \$2512. Mr. Hemke explained that both individuals in the CMC and CSJ positions have now returned to employment and will no longer be in the W-2 Program. Additionally, the four individuals in the W-2T positions have either received Social Security (SS) and/or Supplemental Security Income (SSI), are waiting for SS/SSI hearings, or became ineligible for the W-2 Program. However, Mr. Hemke did report that recently another person has been added to the W-2 Program caseload this month.

Under Public Input, Beth Carlson of Catholic Charities/Black River Industries (BRI) distributed information on BRI's production revenues. She reported that although BRI is involved in several projects that generate revenue, including custodial work, lawn care, food catering, and shredding and recycling, the majority of production revenue is from contracts for assembly/packaging. Ms. Carlson indicated that as illustrated by the information she had presented, BRI is working toward reaching the \$30,000 mark in production revenues. She stated she believes BRI is "going in the right direction," and pointed out that during the month of May, of the units authorized for pre-vocational services, there was participation by BRI clients ninety-nine percent of the time. Eugene Roush asked where the scissors are actually coming from for the sorting/packaging contract that BRI has with Fiskars. Ms. Carlson stated she was unsure, but will check into it. She also presented information on an Adult Respite Program being offered by Black River Industries. This program provides adult respite care, allowing caregivers to attend the Taylor County Alzheimer Support Group. Ms. Carlson then invited Board members to an open house at Black River Industries and provided the Board with additional information on services at BRI. One contract and one addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
Homeward Bound, Inc.			
SPC 104 – Supportive Home Care; Unit Rate: \$15.35/hour (25 hrs/month) (one client) (\$2,687)	N/A	Community Options Program; Community Options Program - Waiver	\$ 3,233.00
SPC 107 – Specialized Transportation Unit Rate: \$.39/mile (200 miles/month) (one client) (\$546)			
Effective: 6/1/07 to 12/31/07			

Addendum

Linda Israel, LCSW, ACSW			
SPC 507 – Counseling and Therapeutic Resources Unit Rate: \$80/hour (six clients)	\$ 2,400.00	Community Aids	\$ 3,195.00
Effective: 5/16/07			

Sue Hady explained the contract and addendum and stated that the addendum to Linda Israel's contract is for the interim period until a Clinical Services Coordinator is hired. A MOTION WAS MADE BY MARY BIX, SECONDED BY DENNIS FUCHS, TO APPROVE THE CONTRACT AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (KRUG).

Under the Director's Report, Sue Hady explained to the Board her concerns about continuing to hold public meetings at the Human Services Department. Although there is a locked security door adjacent to the lobby, State law requires the door be left open during any public meeting. Ms. Hady shared with the Board a couple of incidents where clients have made threatening statements directed at staff and an incident where law enforcement became involved. She reported that she and the unit supervisors are working on a lockdown plan in the event that someone gets past the security doors without proper authorization. It was also brought up about installing bulletproof glass at the receptionist desk. This had been discussed at previous meetings, and was determined to be very costly. Additionally, Sue Hady stated that she was told that bullets could pass through the wall around the window. Dave Bizer suggested that possibly some type of metal detector could be installed on the door to detect larger metal items, such as a weapon. Mary Bix will bring this issue to the attention of the Building, Grounds, and Parks Committee. The Board agreed that it was not worth the risk to meet at the Human Services Department and discussed other meeting locations. After some discussion, it was decided that Chairperson Seidl will contact the Sheriff's Department regarding the availability of Sheriff's Training Room at the Taylor County Courthouse.

The next Human Services Board meeting is scheduled for Wednesday, July 11, 2007 at 1 p.m. The location of the meeting is tentatively scheduled for the Sheriff's Training Room at the Taylor County Courthouse.

GEORGE SOUTHWORTH MADE A MOTION TO ADJOURN. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 1:55 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

May 9, 2007

The Taylor County Human Services Board met on Wednesday, May 9, 2007 at the Taylor County Human Services Department. Vice-Chairperson Mary Bix called the meeting to order at 1:02 p.m.

A roll call for attendance was taken with the following members present: Rose Madlon, Eugene Roush, Vicki Duffy, Dennis Fuchs, Mary Bix, David Krug, and George Southworth. James Seidl and Dave Bizer had excused absences. Also present were Beth Carlson, Dave Hemke, Sue Hady, and Kathy Barr.

A MOTION WAS MADE BY DAVID KRUG TO APPROVE THE APRIL 11, 2007 MINUTES AND CURRENT AGENDA WITH NINE ITEMS. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED.

Vice-Chairperson Bix introduced new Board member, Dennis Fuchs, who has replaced Mary Haider on the Board.

Under Public Input, Beth Carlson reported on Black River Industries (BRI). She stated they are busy with competitive work, including the shredding business and a recycling project, along with lawn mowing at area waysides. Ms. Carlson also discussed the Long-Term Care Re-Design Initiative, the State of Wisconsin's plan to deliver long-term support (LTS) services to elderly, developmentally disabled, and physically disabled individuals. Sue Hady indicated that several changes have already taken place with this initiative, as some counties' LTS services are being managed, or will be managed by HMO/private entities, while other counties have temporarily stopped the Family Care project planning. At this time, Taylor County, along with Adams County and several northeastern counties in the state, has decided to wait to participate in this Long-Term Care Re-Design Initiative.

Dave Hemke updated the Board with a handout of the Year-To-Date Benefit Expenditures for the Wisconsin Works (W-2) Program and the General Relief (GR) Program. As of the month of May 2007, the W-2 Program shows a projected shortfall of \$12,069, with seven individuals currently participating in the program. Four individuals are in W-2T positions, having several barriers to employment; benefit payments to these four individuals totaled \$2,481; one individual is in CSJ, or a community service slot and received \$673 in benefits; and two individuals are in CMC, which is for mothers caring for children who are under 12 weeks of age. The benefit payments for these two individuals were \$1,063.

The General Relief Program shows a projected shortfall of \$3,356 as of April. As discussed last month, a local pharmacy that is in the process of installing a new computer system has not yet billed the GR Program for the past two months, and when this occurs it will affect the projected shortfall.

Mr. Hemke also had available a report by the Wisconsin Policy Research Institute entitled "Five Ways to Fix Wisconsin's W-2 Program." He briefly discussed the proposed State budget by Governor Doyle, which includes moving responsibility for the W-2 Program, Wisconsin Shares and child support enforcement from the Department of Workforce Development into a newly created Department of Children and Families. There, it would join a number of programs that would be moved from the Department of Health and Family Services.

Mr. Hemke reported that he and Director Hady had met with Economic Support (ES) staff regarding workload issues. Mr. Hemke explained that they had tried to find ways to alleviate the staff's workload without financially affecting the budget. Unfortunately, there were few, if any, options available. He pointed out to the Board an article in the Board

Packet showing that every county in the state is experiencing rising caseloads and the Income Maintenance Administration allocation is underfunded by \$38 million statewide. This article had been shared with staff as well. After their discussion with staff it was decided that the electronic scanning of case files would be suspended and done only as time was available. The scanning of economic support files is a relatively new requirement and Taylor County received no additional funding to do it. Cases requested by DWD or DHFS for quality assurance or contract monitoring would be scanned within the timelines established by those departments. Cases transferring to other counties would also be scanned before their transfer.

Next, Sue Hady asked for Board approval to fill the recently vacated position of Clinical Services Coordinator. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE FILLING THE POSITION OF CLINICAL SERVICES COORDINATOR. THE MOTION CARRIED.

There was one contract and one addendum presented for Board approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
New Visions Treatment Homes SPC 604 – Case Management Unit Rate: \$1075/month (one client) Effective: 5/1/07 to 12/31/07	N/A	Community Aids	\$ 7,900.00
<u>Addendum</u>			
William Singsime Adult Family Home SPC 202.01 – Adult Family Home (1 – 2 bed) Unit Rate: \$1700/month (one client) Effective: 5/1/07	\$ 4,000.00	Community Integration Program IB	\$ 18,400.00

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY VICKI DUFFY, TO APPROVE THE CONTRACT AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, TWO ABSENT (SEIDL, BIZER).

Under the Director's Report, Sue Hady discussed the joint meeting held between the Human Services Board and the Commission on Aging (COA) Committee. At that meeting, COA Director Diane Niggemann was asked to contact the State to verify whether or not the State would provide funds to Taylor County to develop an Aging and Disability Resource Center (ADRC) if the county is not participating in a planning group to become a care management organization, and to verify whether or not the State would provide funding to Taylor County if Taylor County chooses to operate an ADRC as a single county entity. The Board then reviewed e-mails from the State encouraging Taylor County to get in touch with neighboring counties to possibly develop an ADRC with one or more nearby counties. Funding from the State would be a priority in counties served by a managed care organization; however,

ADRC funding by the State would more than likely not be available to areas operated by managed care organizations. Sue Hady added that she is doubtful that Taylor County would receive State funding for an ADRC if it was a single entity, but on the other hand, if Taylor County joined with other counties in a consortium, she expressed concern regarding debt that could be incurred by other counties in the group.

The next Human Services Board meeting is scheduled for Wednesday, June 13, 2007 at 1 p.m. at the Taylor County Human Services Department.

ROSE MADLON MADE A MOTION TO ADJOURN. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2:37 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

April 11, 2007

The Taylor County Human Services Board met on Wednesday, April 11, 2007 at the Taylor County Human Services Department. Chairperson James Seidl called the meeting to order at 1 p.m.

All Board members were in attendance: David Krug, George Southworth, Mary Bix, Eugene Roush, James Seidl, Vicki Duffy, Dave Bizer, and Rose Madlon. Others present included Beth Carlson, Larry Brandl, Dave Hemke, Sue Hady, and Kathy Barr.

Chairperson Seidl introduced new member Eugene Roush who is replacing Lindy Spencer on the Human Services Board.

MARY BIX MADE A MOTION TO APPROVE THE CURRENT AGENDA AND THE MARCH 14, 2007 MINUTES FROM THE HUMAN SERVICES BOARD MEETING AND FROM THE JOINT MEETING OF THE HUMAN SERVICES BOARD AND THE COMMISSION ON AGING COMMITTEE. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

Under Public Input, Beth Carlson from Catholic Charities updated the Board on Black River Industries (BRI). She stated that BRI has received additional work, including work for clients with lower skills, and diversified work. She added that BRI will be starting a Day Services and Community Integration Program (CIP) advisory group, and she discussed the Supported Employment Program and the DVR grant, where two individuals are in community placements and one other is in the process of being placed in community employment. Also, according to Ms. Carlson, BRI could bill 17% more revenue billing in March than in December or January.

Chairperson Seidl read a note from Lindy Spencer resigning her position from the Human Services Board. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVID KRUG, TO ACCEPT THE RESIGNATION OF LINDY SPENCER FROM THE HUMAN SERVICES BOARD. THE MOTION CARRIED WITH ONE NAY BY GEORGE SOUTHWORTH. Mr. Seidl had prepared a certification of appreciation for Ms. Spencer, which was signed by the Board members.

Larry Brandl provided members financial information for the 2006 end-of-year status of the Human Services budget. He explained that the 2006 operations deficit is \$151,261.63 and the net deficit is slightly over \$61,000. Mr. Brandl indicated that although general mental health inpatient and transitional living were somewhat over budget, this deficit is due primarily to detentions of elderly individuals in the State mental health institutes. The 2006 expenditures at the mental health institutes totaled \$262,264. He then reviewed each unit's expenses. In the Developmental Disabilities Unit, which was slightly under budget, \$18,000 was generated in case management revenues to "free up" Community Aids monies to be used in other areas of the budget. The Alcohol budget was under spent. The Children, Youth and Families budget was under budget, enabling the use of some carryover monies. In the area of Long-Term Support, this budget was overspent; however, these costs will be fully recouped, according to Mr. Brandl. The Youth Aids budget was overspent due to high costs in foster care, group home and treatment home placements. On a positive note, the Youth Aids costs are less in 2006 than they were in 2005. In the Economic Support and W-2 budget, costs were approximately \$8,000 under budget. The budget was under spent in the area of Administration, but Mr. Brandl stated that Director Hady uses some of this money to offset costs in other areas of the budget.

In the revenue portion of the budget, Mr. Brandl reported that the accounts receivable clerk has done a good job in gathering client fees and collections, and is \$5,653.14 above what was anticipated in revenue. He added that revenues were fairly close to what was anticipated, but as stated above, the high costs of state institutional placements caused the

deficit. There was some discussion about whether these high placement costs will be occurring more in the future due to the aging population. Sue Hady pointed out that Don Everhard had provided training to law enforcement regarding detainment of elderly individuals from nursing homes. She stated that Human Services staff and area nursing home staff will be meeting with a state official in the future to learn how to better assess individuals to help avoid these types of detainments. Sue Hady also reported that it has been difficult to remove individuals from the Geropsychiatric unit of the state's institutions. Medicare and Medicaid pay only for a portion of the costs of the State institutions, and the remaining balance is the county's responsibility. There was also discussion on the Fund Balance. The Fund Balance, set up several years ago, retained no more than ten percent of the Human Services Department's operating budget. In light of the budget deficit, some members wondered whether or not the Fund Balance safety net should be higher than ten percent. Sue Hady asked Mr. Brandl for his recommendation on this. He stated that possibly this could be brought up to the Budget Review Committee. Mary Bix added that she believed the entire county board should be made aware of this situation. Sue Hady indicated that the lack of an inflationary increase in Community Aids funding also played a role in creating a deficit. Sue Hady expressed her dismay that this is the first year since she has been the director of the Human Services Department that there has been a deficit. Mr. Brandl thanked the Board, Sue Hady, and unit coordinators for their careful management decisions, and Chairperson Seidl, on behalf of the Board and Director Hady, thanked Mr. Brandl for his work.

Dave Hemke presented information and updated the Board on the General Relief (GR) and Wisconsin Works (W-2) Programs. The W-2 Program shows a projected shortfall of \$11,918 as of April. Ten participants are in the W-2 Program. Of those ten cases, five are in the W-2T slots (significant barriers to employment), and five are receiving CMC payments (12 week maternity benefit). There was also some discussion on job retention, one of the Performance Standards for the W-2 program, and discussion on education, motivation, and work ethic of clients in the program. Several of these individuals have physical or other disabilities and have pending Social Security Disability applications.

Looking at the GR Program, Mr. Hemke stated that as of March the program has a projected shortfall of \$9,200. According to Mr. Hemke, however, this number will likely change, as a local pharmacy in the process of installing a new computer system has not billed the GR program for a couple of months.

Next, Dave Hemke discussed Economic Support (ES) workload issues. Mr. Hemke had been authorized by the Board to explore ways to alleviate the ES workload, and he explained that every solution would cause a fiscal impact on the budget. He informed the Board that Economic Support's caseload of unduplicated cases in April was 1,538. This is compared to 958 unduplicated cases in January 2002. Mr. Hemke stated that staff has been putting in uncompensated time to complete their work and are accumulating numerous hours. Unfortunately, they are unable to take the time off due to the workload. He reported that the ES specialists accumulated 565 hours of compensatory time in 2006, and 169.5 hours in the first quarter of 2007. There was discussion on ways to ease this workload, such as increasing hours in the work week, hiring another Economic Support specialist, or anticipating additional allocation money from the State. Mr. Hemke stated that increasing the work week and/or hiring another worker would have a fiscal impact on the budget, and if there was any additional funding from the State, it would more than likely bring about extra duties to the ES specialists.

One contract was presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contracts</u>			
Golden Living Center – Rib Lake SPC 103 – Respite Unit Rate: \$130/day (one client) (five days/month) Effective: 4/1/07 to 12/31/07	N/A	Community Options Program (COP) and Alzheimer Family and Caregiver Support	\$ 5,850.00

A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE THE CONTRACT AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES.

Sue Hady explained that two employees in her department are scheduled to take positions in the District Attorney's office, and requested authority to post the positions of Economic Support Specialist and Secretary/Receptionist and then wait for 30 days. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO AUTHORIZE DIRECTOR HADY TO POST THE POSITIONS OF ECONOMIC SUPPORT SPECIALIST AND SECRETARY/RECEPTIONIST. THE MOTION CARRIED. Chairperson Seidl indicated that he will contact Human Resource Manager Marie Koerner to determine if Personnel Committee approval is necessary.

Under the Director's Report, Sue Hady reported she had spoken with Diane Niggemann to ascertain whether or not she had contacted the State of Wisconsin regarding the two questions from the joint meeting of the Human Services Board and the Commission on Aging committee. Those questions are to verify whether or not the State would provide funds to Taylor County to develop an ADRC if the county is not participating in a planning group to become a care management organization, and 2) to verify whether or not the State would provide funding to Taylor County if Taylor County chooses to operate an ADRC as a single county entity. Ms. Niggemann has not yet contacted the State, but will present the questions at a conference scheduled for next week.

The next Human Services Board meeting is scheduled for Wednesday, May 9, 2007 at 1 p.m. at the Human Services Department.

GEORGE SOUTHWORTH MADE A MOTION TO ADJOURN. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 3:47 p.m.

Respectfully submitted:

Kathy Barr
 for
 Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

March 14, 2007

The Taylor Human Services Board met on Wednesday, March 14, 2007 in the Community Building at the Taylor County Fairgrounds. Chairperson James Seidl called the meeting to order at 3 p.m.

All members were present, which included Vicki Duffy, James Seidl, Rose Madlon, Dave Bizer, Lindy Spencer, George Southworth, Mary Bix, and David Krug. Others in attendance included Beth Carlson, Dave Hemke, Sue Hady, and Kathy Barr.

A MOTION WAS MADE BY MARY BIX TO APPROVE THE FEBRUARY 14, 2007 MINUTES AND CURRENT AGENDA. DAVID BIZER SECONDED THE MOTION. THE MOTION CARRIED.

Under Public Input, Beth Carlson from Black River Industries (BRI) reported that BRI has obtained some major contracts, and she will elaborate more on this at a future meeting.

Dave Hemke updated the Board with a handout on the Wisconsin Works (W-2) Program and the General Relief (GR) Program. Currently, the W-2 program has ten participants. Five of those participants are in W-2T payment positions (major barriers to employment), one is in the CSJ position (community service job), and four are in the CMC positions, which is the 12-week maternity benefit. One of the individuals in a W-2T position recently became eligible for Social Security Disability and will no longer be in the program. As of March, the W-2 Program does show a projected shortfall in the benefit portion of the program of \$11,584. According to Mr. Hemke, the GR Program has a projected shortfall of \$12,122 as of February.

There were no vacant positions at this time.

James Seidl had prepared a certificate of appreciation awarded posthumously to Mary Haider. A MOTION WAS MADE BY MARY BIX, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THIS CERTIFICATE OF APPRECIATION AND SEND IT TO HER FAMILY. THE MOTION CARRIED.

A contract and an addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contract</u>			
Our House, LLC SPC 506 – CBRF Unit Rates: Level I: \$1774/month (no clients) Level II: \$ 1898/month (no clients) Level III: \$2022/month (one client for nine months) Effective: 4/1/07 to 12/31/07	N/A	Community Options Program, Community Options Program - Waiver	\$ 18,198.00

Addendum

Badgerland Youth

Services

SPC 204 – Group Home
Unit Rate: \$116/day (one
client)

\$ 24,360.00

Community Aids \$ 31,320.00

Effective: 3/9/07

A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVID KRUG, TO APPROVE THE CONTRACT AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES.

Due to the lack of time, the Director's Report was not given.

The next Human Services Board meeting is scheduled for Wednesday, April 11, 2007 at 1 p.m. at the Taylor County Human Services Department.

GEORGE SOUTHWORTH MADE A MOTION TO ADJOURN. MARY BIX SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 3:15 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

JOINT MEETING OF THE TAYLOR COUNTY HUMAN SERVICES BOARD AND THE TAYLOR COUNTY COMMISSION ON AGING COMMITTEE

MARCH 14, 2007

The Taylor County Human Services Board and the Taylor County Commission on Aging Committee met on March 14, 2007 at the Community Building at the Taylor County Fairgrounds. Human Services Board Chairperson James Seidl called the meeting to order at 1 p.m.

Human Services Board members present were: George Southworth (a member of both committees), Rose Madlon, Dave Bizer, Mary Bix, James Seidl, David Krug, Lindy Spencer, and Vicki Duffy. Commission on Aging members present included: Judy Troyk, Paula Dubiak, Mary Redman, Ben Yanko, Marguerite Klingbeil, and Charlotte Brooks. Others in attendance were Diane Niggemann, Carol Roush, Paul Thornton, Laurie Medina, Beth Carlson, Sally Toepfer, Russ Blennert, Dave Hemke, Sue Hady, and Kathy Barr.

Those in attendance then introduced themselves.

Russ Blennert began the discussion on the Long-Term Care Redesign/Managed Care Initiative (Family Care Program) proposed by the State of Wisconsin. This program provides long-term, community-based services to low-income seniors and individual with disabilities. Mr. Blennert talked about the background of this initiative and the State's intent to eliminate waiting lists for services and reduce long-term care costs. He reported that currently there are five pilot counties in the state who receive funding for the Family Care Program, but these counties, should they run low on funding, take on the responsibility of coming up with additional money for services. Mr. Blennert stated that the current Long-Term Support programs have either no waiting list or a small waiting list and that these programs are being managed well by the counties. He indicated that the current proposed Family Care Program "opens the door" for private Health Management Organizations (HMO's) to make a profit.

Sue Hady reported that the Human Services Board had reviewed a draft of the 2007-2008 Commission on Aging Plan to the State completed by Diane Niggemann. Ms. Niggemann indicated that the State is placing demands on her to develop an Aging and Disability Resource Center (ADRC) in Taylor County which, in addition to having a Benefit Specialist, would have a Disability Specialist to assist people under age 65 and disabled. An ADRC could be operated by either Human Services, the Commission on Aging, or a third party. She, too, believed that Taylor County residents are being served adequately with little or no waiting lists.

Sue Hady distributed a list of questions compiled by Doug Johnson, Washington County Administrator that counties should ask themselves regarding Long-Term Care Reform. These questions discussed county contribution to Family Care and how that contribution would be used, care of specific target groups, responsibility for administration of Long-Term Care Reform, and risks involved if counties pay for general medical costs now covered by the Medical Assistance Program. Ms. Hady added that with the implementation of Aging and Disability Resource Centers and care management organizations, county boards would no longer have oversight with the Family Care programs. She expressed her concern that none of the pilot counties were in a consortium, but instead all five pilot counties were single counties. She explained that there are unique issues in a consortium that would not be in a single county, such as who assumes the responsibility for financial problems if one of the counties has financial problems. Sue Hady also brought up the question of whether or not public funding should pay for HMO's, CEO salaries and profit margins versus client services. Ms. Hady also reported that based on 2005 data, the State had proposed that Taylor County contribute approximately \$176,000 of its county levy towards the State's Medicaid Budget

to operate Family Care. She handed out Human Services agency brochures and questioned what the State's Family Care Program would mean for all the target groups that are served by the Human Services Department, and what would happen to the elderly and disabled population who would not qualify for the Family Care Program. Ms. Hady also distributed information showing the increase in county overmatch dollars to cover State mandates because of the lack of an inflationary increase in Community Aids funding. She questioned how Human Services would provide for Taylor County residents if local money could not be used to provide services.

Dave Hemke discussed the implementation of the Family Care Program in April 2000 in Portage County and how it has affected their Economic Support caseload. Economic Support was not taken into consideration when Portage County became a pilot county for Family Care. The Economic Support Unit determines financial eligibility for the elderly, blind and disabled (EBD) residents interested in Family Care. According to Mr. Hemke, when the Family Care Program was implemented in Portage County, the EBD caseload was 707 cases. Since January 2007, the EBD caseload has now ballooned to 1585 cases. Mr. Hemke reported that in Taylor County, the EBD caseload is currently 380 cases. If Taylor County implements Family Care, this number would increase to 783 cases. Additionally, Taylor County does not have a specific EBD worker, as each of the workers handle EBD cases. Ms. Hady added that the State does not guarantee that counties will get the bid to administer the managed care program, but yet is expected to contribute county levy to operate it, besides giving a portion of their Community Aids funding to operate Aging and Disability Resource Centers.

Judy Troyk asked Sue Hady and the Human Services Board what they thought about developing an Aging and Disability Resource Center. Ms. Hady stated that funding for an ADRC would probably not be provided by the State unless the county was already involved in planning for care management. Diane Niggemann also distributed information on what is required of an ADRC. There was some discussion about the committees meeting again at a later date, possibly after an upcoming conference on Family Care. Many members agreed that today's joint meeting was a step in the right direction towards addressing Family Care/Long-Term Care Redesign. It was agreed upon that Diane Niggemann would call the State to: 1) verify whether or not the State would provide funds to Taylor County to develop an ADRC if the county is not participating in a planning group to become a care management organization, and 2) verify whether or not the State would provide funding to Taylor County if Taylor County chooses to operate an ADRC as a single county entity. This information will then be shared with both departments.

Next, Sally Toepfer distributed information on representative payee services. Currently, the Human Services Department pays the Commission on Aging \$8,941 per year in staff salary/fringe benefits for representative payee services, which includes issuing checks, tracking accounts, etc. for 57 Human Services clients. Of the 57 individuals, 36 are developmentally disabled waiver-funded, eight are developmentally disabled non-waiver funded, one is Long-Term Support non-waiver funded, 11 are mental health non-waiver funded, and one is from Children and Family Services unit and is non-waiver funded. The Social Security Administration had recommended that the Human Services Department take over this account, as they feel it would be more efficient to issue the checks on site. This, however, is in contrast to a county auditor's recommendation that a conflict of interest would be created if the Human Services Department took over the responsibility of the representative payee account. At this time, the Human Services Department is proposing that all clients be referred to an outside agency for representative payee services. Ms. Toepfer presented reasons why the representative payee services should be provided by an outside agency, including funding changes, conflict of interest, and the amount of staff time needed to carry out these duties. She added that up until now clients have not been charged for this service, and Human Services does not receive any State funding to provide this service. Ms. Toepfer reported that she and other Human Services staff met with three

agencies that provide representative payee services. One of the agencies charges \$25 per month for representative payee services, while the other two agencies charge \$34 per month. This money would be deducted from a client's Social Security check; however, if a client is eligible for waiver funding, the representative payee service fee would be paid for by Human Services with waiver funding. Those clients that are not eligible for waiver funding would have to pay this fee from their Social Security check. According to Ms. Toepfer, the Human Services Department could save anywhere from approximately \$4800 to \$5900 per year in Community Aids funding if the representative payee service was referred to an outside provider. On the other hand, Diane Niggemann indicated that if the Commission on Aging no longer provided this service, they would lose over \$8,000 and would be unable to make up this revenue. She added that if the Commission on Aging would completely assume the responsibility of the representative payee service, they would need to hire another staff person to handle the extra work. Paul Thornton asked how involving an outside agency for representative payee services would affect the clients and if it would delay the process. It was also suggested that another option may be hiring a part-time county worker to do the representative payee services. This issue will be addressed at a later date.

A MOTION WAS MADE BY DAVE BIZER TO ADJOURN. MARY BIX SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 2:55 P.M.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD
February 14, 2007

The Taylor Human Services Board met on Wednesday, February 14, 2007 at the Community Building at the Taylor County Fairgrounds. Chairperson James Seidl called the meeting to order at 1 p.m. The joint meeting that had been scheduled between the Human Services Board and the Taylor County Commission on Aging Committee was canceled due to unforeseen circumstances.

Members in attendance were George Southworth, David Krug, Rose Madlon, Lindy Spencer, James Seidl, Mary Bix, Dave Bizer, and Vicki Duffy. Others present included Luke Klink of *The Star News*, Dave Hemke, Sue Hady, and Kathy Barr.

Mary Bix pointed out an error in the January 17, 2007 minutes. On page 2, under the Director's Report, the second line should read "**as**" of December 2006 rather than "since the end". A MOTION WAS THEN MADE BY MARY BIX TO APPROVE THE JANUARY 17, 2007 MINUTES WITH THE AMENDMENT AS NOTED ABOVE, AND THE CURRENT AGENDA. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

There was no Public Input.

Dave Hemke distributed handouts on the Wisconsin Works (W-2) Program and on the General Relief (GR) Program. He explained that the W-2 Program has a current caseload of eight clients, five of which are in the W-2T positions (numerous barriers to employment) and the other three individuals are on the 12-week maternity benefit. As of February 2007, the projected shortfall for the benefit portion of the program is \$9,708. According to Mr. Hemke, the GR Program, as of January 2007, shows a projected shortfall of \$4,172. He also provided to members a summary sheet for 2006 of the GR Program, which shows a total shortfall of \$7,785.76. Mr. Hemke explained that if the county receives more than \$5,392 in State GR Block Grant funding, the shortfall will decrease. Mr. Hemke also handed out updated information on the Federal Poverty Level.

Dave Hemke reported that he has been unable to explore alternatives to the increased workload issues in the Economic Support Unit that had been discussed at last month's meeting.

Next, Dave Hemke informed the Board that there have recently been major problems with computer connectivity with the county and state systems, as all Economic Support programs are now Internet-based. There have also been problems with the county's wireless connection between the Courthouse and Human Services. All of these connectivity problems result in a loss of productivity. It was reported that the IT Department is working on this by installing new parts to the system. If this does not resolve the problem, other options will be considered.

The next agenda item was the filling of vacant positions. Sue Hady reported at this time there are no vacant positions, except for the secretary/receptionist position, which was approved at the January 17, 2007 Human Services Board meeting. This position has not yet been filled due to some union issues. There was some discussion about hiring a limited term employee (LTE) in this position for the time being until the problems are settled.

The Board reviewed a request for a \$1,000 contribution to a foster family recruitment campaign for support and recruitment of foster parents. This campaign would be a joint effort with five surrounding counties and would consist of a television ad on a local television station. If approved, this money could be taken out of Title IV-E funding allotted for the recruitment and support of foster parents. A MOTION WAS MADE BY MARY BIX,

SECONDED BY DAVID KRUG, TO APPROVE THE REQUEST OF \$1,000 TOWARD THE FOSTER FAMILY RECRUITMENT CAMPAIGN. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES.

A resolution expressing appreciation to Rose Stoerzinger for her years of dedicated service was reviewed and signed by the Board. A MOTION WAS MADE BY MARY BIX, SECONDED BY LINDY SPENCER, TO APPROVE THIS RESOLUTION AND SEND IT TO THE TAYLOR COUNTY BOARD. THE MOTION CARRIED.

Two contracts and two addenda were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contracts</u>			
Northern Lights Psychiatric Services (Michael J. Murray, M.D.) SPC 507 – Consulting Psychiatrist Unit Rate: \$150/hr. (\$10,800) Travel – Unit Rate: \$110/hr. (\$3,300) Effective: 3/1/07 to 12/31/07	N/A	Community Aids	\$ 14,100.00
Miller Alternative Care of Thorp (formerly Rosewood Villa Retirement Center) SPC 506 – CBRF Unit Rates: Level I: \$1774/mo. (no clients) Level II: \$1898/mo. (no clients) Level III: 2022/mo. (no clients) Special Behavioral Needs Level: \$2600/mo. 11 months (1 client) Effective: 2/1/07 to 12/31/07	N/A	Community Options Program; Community Options Program-Waiver; Community Integration Program II-Waiver	\$ 28,600.00
<u>Addenda</u>			
Memorial Health Center SPC 506 - CBRF Unit Rates: Level I: \$1643/mo. Level II: \$1796/mo. Level III: 1946/mo. Effective: 12/1/06	\$1,643.00	Community Options Program; Community Options Program-Waiver; Community Integration Program-Waiver	\$ 77,679.00
PATH Wisconsin, Inc. SPC 604 – Case Management Unit Rate: \$1,777.68/mo. (five clients)	\$ 500.00	Community Aids	\$ 21,500.00

A MOTION WAS MADE BY MARY BIX, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES.

Under the Director's Report, Sue Hady reported she had spoken with Commission on Aging Director Diane Niggemann regarding rescheduling the joint meeting between the Human Services Board and the Commission on Aging Committee to discuss Long-Term Care Reform and Representative Payee Services. This will be scheduled for Wednesday, March 14, 2007 at 1 p.m. at the Community Building at the Taylor County Fairgrounds. The Human Services Board meeting will follow that meeting.

MARY BIX MADE A MOTION TO ADJOURN. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

January 17, 2007

The Taylor County Human Services Board met on January 17, 2007 at the Taylor County Human Services Department. Chairperson James Seidl called the meeting to order at 1 p.m.

The following members were present: Dave Bizer, Vicki Duffy, Lindy Spencer, James Seidl, Mary Bix, David Krug, and Rose Madlon. Mary Haider and George Southworth had excused absences. Others in attendance included Beth Carlson, Dave Hemke, Sue Hady, and Kathy Barr.

MARY BIX MADE A MOTION TO APPROVE THE DECEMBER 13, 2006 MINUTES AND THE CURRENT AGENDA. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

There was no Public Input.

Beth Carlson, Associate Director of Catholic Charities was present to update the Board on Black River Industries (BRI). She reported that there have been staff changes at BRI, and she told the Board that Director Randy Oaklief has left his position, and she will be the interim director. Ms. Carlson continued by stating that this is the fourth year that BRI has shown a financial loss, but she indicated that Catholic Charities believes that BRI can once again become "financially viable", and she feels confident with the remaining staff at BRI. Ms. Carlson stressed the importance of not just looking at the past five years at BRI, but instead asked the Board to focus on the solid 30 year history of BRI in Taylor County. She continued by stating that some of the major goals for BRI are to go into 2007 with a balanced budget, obtain work that the clients can do, and obtain work that will bring in money. Some members asked about the Supported Employment Program at BRI, and Ms. Carlson indicated that clients will still be referred for DVR services. Lindy Spencer asked how Catholic Charities intends to build up the trust that BRI had within the community. Ms. Carlson indicated that she believed that trust first begins internally and will then extend to the community. She then added that the clients need to feel valued and have appropriate work available to them, and that the remaining staff will work well with the clients.

Dave Hemke discussed the W-2 and General Relief Programs and provided the Board with a handout on these programs. He reported that as of January 2007, the benefit portion of the W-2 Program shows a projected shortfall of \$8,447. Currently, there are eight individuals participating in payment positions on the program. He indicated that through December 2006, the General Relief (GR) Program shows a projected shortfall of \$9,744; however, this amount will likely increase somewhat, as some bills have not yet been received/paid. Mr. Hemke explained how the General Relief program is funded, which includes money from a block grant, county funding, and client repayments. He stated that if the State GR Block Grant funding averages as it has over the last two years, the projected shortfall could be closer to \$3,466. In addition, Mr. Hemke reported that an additional \$2,534.50 in client repayments have been received that had not been budgeted for, which will also affect the projected shortfall. Mr. Hemke stated that the medical costs paid out by the GR Program are just slightly above what was paid out for shelter costs and totaled about 41% of all expenditures.

Mr. Hemke informed the Board that the Economic Support (ES) caseload has increased 55% to 57% percent over the last five years. In addition to the increase in the number of cases, he discussed expanded programs, state mandates, electronic case filing and on-line applications for benefits, all which contribute to the amount of work for staff. Mr. Hemke also added that the individual at the Job Center who provides job development, job placement, and case management services for W-2 and FSET participants is contracted for only one day per week this year. In the past that contract was for as many as five days per week. He discussed some possible ways to alleviate this increased workload, including

returning third party subrogation back to the State, looking at not operating the W-2 Program, and incorporating the fuel assistance position (upon the anticipated retirement of the individual) into the day-to-day agency operations or, possibly, contracting the program out to a third party. Mr. Hemke indicated he is asking for the Board's support to explore ways to reduce staff workload in his unit. The Board told Mr. Hemke that he may continue exploring possible alternatives to ease the ES staff workload. Much discussion followed.

Next, Sue Hady reported that several years ago, the Human Services Department pursued and was granted a termination of parental rights (TPR) on three siblings who had been removed from the parental home due to abuse/neglect. At the time of the TPR, the State became guardians of the children and contracted with PATH, Wisconsin Inc. for their placement, costing \$5,231 per month for the three children, in addition to case management and administration, costing an extra \$5,602 per month. Because the State was unable to find adoptive homes for these children within two years, they are now the responsibility of Taylor County. Ms. Hady and Mr. Alwin reported they had asked PATH, Wisconsin Inc. if Taylor County could pay a lower rate, but their request was not granted. Ms. Hady added that the total cost for the three children at PATH, Wisconsin, Inc. (\$10,880/month) is more than what the cost is for the other 12 children in foster care in Taylor County, which is \$9,925 per month. A letter from Esther Hoffman, Permanency Consultant from the State of Wisconsin was also shared with the Board. This letter supported the current placement of the children. Ms. Hady and Mr. Alwin did indicate that they will explore other placement options for the three children.

Craig Alwin joined the meeting to discuss the Big Brothers/Big Sisters (BB/BS) of the Northwoods, Inc. contract for 2007. He shared with the Board an exhibit attached to the contract, which states that BB/BS, for the first three quarters of 2007, will raise at least \$7500 in Taylor County for Taylor County. The amount raised will be matched on a dollar for dollar basis up to a maximum of \$7500. Other requirements of the contract include the BB/BS case worker to work 10 to 15 hours per week just in Taylor County; BB/BS case worker to preserve current matches and increase adult/child matches to 12 to 15 in 2007; continue public relations plan/campaign for Taylor County, and BB/BS staff are to attend the meetings of the Safe and Stable Families Committee.

The Board reviewed a list of the Purchase of Services contracts for 2007 and 2006, along with 2006 contract addenda. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE THE 2007 CONTRACTS AND 2006 CONTRACT ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, TWO ABSENT (SOUTHWORTH, HAIDER).

The next agenda item was action on filling the Secretary/Receptionist position, which was vacated when the employee transferred into a position at the Courthouse. There was some discussion on the qualifications for this job and possible ways to prevent the constant turnover in the position. A MOTION WAS MADE BY MARY BIX, SECONDED BY ROSE MADLON, TO APPROVE FILLING THE VACANT POSITION OF SECRETARY/RECEPTIONIST. THE MOTION CARRIED.

The Board reviewed Director Hady's Expense Summary from January to December 2006 in the amount of \$166.95. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE DIRECTOR HADY'S EXPENSE SUMMARY OF \$166.95. THE MOTION CARRIED.

Under the Director's Report, Sue Hady updated the Board on the mental health inpatient costs at the State institutions. Although there is no money budgeted in this line item, as of December 2006, costs for Taylor County were \$248,774. Additionally, Ms. Hady reported that there is a \$63,000 shortfall in Youth Aids for 2006. These costs are from unfunded mandates, underfunded mandates, or court-ordered placements. Sue Hady also reported on meeting with House Calls of Menomonie regarding representative payee services. Ms.

Hady reported that Commission on Aging Director Diane Niggemann has been contacted to see if the Commission on Aging is interested in taking over all of the representative payee duties.

The next Human Services Board meeting will be held jointly with the Commission on Aging Committee to discuss the Family Care Program and is scheduled for Wednesday, February 14, 2007 at the Multi-Purpose Building at the fairgrounds.

MARY BIX MADE A MOTION TO ADJOURN. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED. The meeting adjourned at 2:50 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary