TAYLOR COUNTY HUMAN SERVICES BOARD
November 12, 2014
Taylor County Education Center

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10:05 a.m.

Members Present: Sue Breneman, Rollie Thums, Lori Willner, David Krug, Vicki Duffy, Rose Madlon, and Dave Bizer.

Members Absent: Scott Mildbrand, Roger Ewan (both excused)

Other Attendees: Paul Thornton (portion of the meeting), Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the October 8, 2014 meeting: ROLLIE THUMS MADE A MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 8, 2014 MEETING. SUE BRENEMAN SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID KRUG MADE A MOTION TO APPROVE THE CURRENT AGENDA WITH 11 ITEMS. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Paul Thornton, Director of Black River Industries (BRI) reported that two new buses have arrived which were funded through grant monies. BRI continues to be extremely busy with sewing work through the State Use contract with the Wisconsin Department of Corrections. Mr. Thornton also indicated that next year they plan to put siding on the fourth side of the BRI building. He concluded by reporting that the Wisconsin Department of Health Services has issued their waiver rules, which at this time will only affect counties who have the Family Care Program. As discussed at previous Board meetings, these changes to the long term waiver programs would severely limit or exclude waiver funding to be used to pay for services that are provided in segregated settings, such as BRI. Mr. Thornton stated that although day services and pre-vocational services have been included in the DHS plan, there is still some uncertainty as to their delivery. He indicated that a self-assessment process/application is required to be completed in the five-year transition plan, and since it is anticipated that Family Care will eventually be mandated for all counties in the state, Mr. Thornton reported he will be working on the application process for Black River Industries.

Discussion between Board Members and Human Services employees regarding various operational topics. No action will be taken on any of the topics discussed (amended agenda item):

Sue Breneman indicated that the two-day senior advocacy training held through the Commission on Aging and presented by the Greater Wisconsin Agency on Aging Resources (GWAAR) was very good.

Ms. Breneman also reported she had attended an alcohol policy workshop in Green Bay and stated that John Underwood, a nationally renowned speaker on substance abuse prevention will be coming to Taylor County on March 9-11, 2015 to provide workshops to the area youth in the
school districts. This is being coordinated by Jean Flood of the Taylor County Drug Opposition Partners/Taylor County Health Department. Funding for this project is being sought, according to Ms. Breneman.

There was some discussion on drug testing for recipients of some of the programs/services and the ramifications this could have on families.

Dave Krug, the Taylor County Board’s representative on the ADRC (Aging and Disability Resource Center) reported that he would not be bringing to the County Board the issue of the ADRC specialists becoming county employees. This subject had been brought up at previous Board meetings.

Next, there was some discussion on the referendum to exceed the state-mandated revenue cap that is planned for next year, and the county’s plan to look at all county departments to see where budgets cuts can be made. Ms. Fallos will prepare a plan outlining expenditures, funding sources, match money, etc. at the Human Services Department to assist with this process.

**Approve Filling Vacancy(ies):** Ms. Fallos indicated there are no vacancies at this time. She stated that she would like to see the expediting of the hiring of the Financial Manager at Human Services, especially in light of the fact that reconciliation for programs will be occurring in March. A job description is being developed, including placement in the Carlson Dettmann wage study. The Board felt that it would be best if someone could be hired as soon as possible. Ms. Fallos added that there will also be some remodeling at the department to accommodate the financial manager position.

**Review and Approve Moving Forward with the Coordinated Service Team Application Process:**
Ms. Fallos presented a handout regarding the Coordinated Service Team (CST) application process. The Coordinated Service Team is a state-wide program aimed at helping children with behavioral health issues who receive services in at least two systems of care (e.g. child welfare, mental health, long term care, etc.). She indicated that there will be some supplement funding provided by the state for the program. Taylor County is one of six counties in the state that does not provide a CST program and the deadline to apply has been extended, according to Ms. Fallos. She added that she has been in contact with Patty Krug, Director of the Taylor County Health Department, as the Health Department would provide the majority of this service through a contract with Human Services. Human Services currently provides some of this care through case management services. Ms. Fallos stated that there will be a training program provided. Dave Bizer stated he felt the program was good but pointed out that it could be cut down the road due to budget constraints.

A MOTION WAS MADE BY SUE BRENNEMAN, SECONDED BY LORI WILLNER, TO MOVE FORWARD WITH THE COORDINATED SERVICE TEAM APPLICATION PROCESS. THE MOTION CARRIED.

**Action on Contracts and Addenda:** The following contract was presented for approval:
<table>
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<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
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<td>EVEREST HOUSING, LLC (#14-DD-51)</td>
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SPC 202.02 – Adult Family Home (3-4 beds)
Unit Rate: $4806/month (one client) ($12,140)

SPC 103.22 – Respite Care
Unit Rate: $158 day/24 hr. day (two clients) ($2100)
Contract effective: 10/16/14 to 12/31/14

*CIP (Community Integration Program) IA

Ms. Fallos explained that this contract was a name change only. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROLLIE THUMS, TO APPROVE THE CONTRACT AS PRESENTED. THE MOTION CARRIED.

**Director’s Report:** Ms. Fallos reported that Russ Blennert continues to assist in the Long-Term Support (LTS) unit by reviewing case management notes for billing purposes and preparing for the reconciliation of the waiver programs. She stated she is appreciative of his assistance. Ms. Fallos indicated she continues conducting the training and supervision for the new case managers in the LTS unit. The Long-Term Support Coordinator is expected to be on medical leave until mid-January.

Ms. Fallos reported that the Comprehensive Community Services (CCS) program is in its third phase, and it is hoped to be implemented by December 1, 2014 through a contract with Aurora Residential Services. She told the Board that in a certified Community Support Program (CSP) there are 12 to 15 clients working with one case manager, whereas in Taylor County which does not have a certified program, client caseloads average about 40 individuals per case manager.

Ms. Fallos also informed the Board that she has submitted FMLA for medical leave due to an illness in the family, but will be working as much as possible.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, December 10, 2014 at 10 a.m. at the Taylor County Education Center.

**Adjournment:** DAVID KRUG MADE A MOTION TO ADJOURN. LORI WILLNER SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 11:10 A.M.

Handouts distributed: Governor Walker’s Mental Health Reform Package: CST (11/12/14)

Respectfully submitted:
Kathy Barr
for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10 a.m.


Members Absent: None

Other Attendees: Mark Berglund of The Star News, Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the September 10, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 10, 2014 MEETING. ROLLIE THUMS SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: SUE BRENEMAN MADE A MOTION TO APPROVE THE CURRENT AGENDA WITH 12 ITEMS. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: There was no public input.

Discussion between Board Members and Human Services employees regarding various operational topics. No action will be taken on any of the topics discussed (amended agenda item): This item had been added to the agenda by the request of some of the Board members. Corporation Counsel Ken Schmiege recommended using the wording as stated above.

Sue Breneman reported that the Commission on Aging is sponsoring training on how to become an advocate for senior citizens. This will be presented by the Greater Wisconsin Agency on Aging Resources (GWAAR). The two-day training, scheduled for October 30th and 31st begins at 8 a.m. There is no cost.

Taylor County Board Supervisor Dave Krug, who is Taylor County’s representative on the ADRC (Aging and Disability Resource Center) Board discussed obtaining revenue through billable time reporting by the ADRC specialists. Currently, the ADRC specialists are ADRC employees, and there was some question whether or not the county could receive this revenue if the ADRC specialists were county employees. Some members felt this option should be explored further, but they also felt that any change made should not adversely affect the ADRC specialists' wages or benefits.

Approve Filling Vacancy(ies): Amber Fallos indicated there were no vacancies at this time. The Financial Manager position was not included in the 2015 Human Services budget but may be looked at once again at the full County Board session at the end of October. Scott Mildbrand stated he was in favor of the Financial Manager position, but only if there was adequate funding available.
Discuss and Approve Drug Testing Policy (amended agenda item): Next, the Board reviewed the Taylor County Alcohol and Drug Monitoring Policy which is to promote the sobriety and well-being of clients, their families and the community. Ms. Fallos stated that the policy has been reviewed and approved by Corporation Counsel Ken Schmiege. She explained that the program, which is voluntary, allows a case worker or counselor to administer a saliva test to a client depending upon particular circumstances of their case, and could be conducted for clients participating in agency services such as child protection, alcohol and drug counseling, and driver safety planning. Cost of the saliva test is $15, which is paid for by the client. Clients are asked to sign a consent form and the test results are discussed with them and then recorded in their file. Ms. Fallos added that if the test is positive the client is referred to a clinic for a lab test. A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY SUE BRENEMAN, TO APPROVE THE TAYLOR COUNTY ALCOHOL AND DRUG MONITORING POLICY AS PRESENTED. THE MOTION CARRIED.

Action on Contracts and Addenda: The following contracts were presented for approval:

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<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
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<td><strong>CONTRACTS</strong></td>
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<td>Services LLC (#14-LTS-03)</td>
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<tr>
<td>SPC 202.02 – Adult Family Home</td>
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<td></td>
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<tr>
<td>(3-4 bed)</td>
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<td></td>
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<td>Unit Rate: $35/hour (20 hrs/week)</td>
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*CIP (Community Integration Program) II
COP-W (Community Options Program – Waiver)

Ms. Fallos reported that Russ Blennert has been contracted for coordinator support services as the Long-Term Support (LTS) Coordinator continues to remain on Family Medical Leave. Mr. Blennert will be reviewing case management notes for billing purposes. Ms. Fallos explained that $14,615 remains of Community Options Program grant money that needs to be used by the end of 2014. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE THE CONTRACTS AS PRESENTED AND TO USE THE $14,615 IN GRANT MONEY TO PAY FOR THE CONTRACT COSTS WITH RUSS BLENNERT. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES.
**Director’s Report:** Ms. Fallos reported that she has been assisting with training the new LTS case managers. She and other staff continue to work with Iron County on the implementation of the Comprehensive Community Services program which is now in its third phase.

Ms. Fallos then discussed the Coordinated Services Team (CST) program which is a state program centered on assisting children with behavioral health problems through a coordination of providers and development of service plans. She reported that Taylor County is one of six counties remaining in the state that does not yet have the CST program. The state provides funding for this program; however, it would require additional staff and/or contracts.

Ms. Fallos reported that Taylor County has not had any participants in the Wisconsin Post-Reunification Support Program, a program which provides services to children returning home from foster care. She indicated the eligibility requirements for this program are very stringent and the state is looking at modifying some of the criteria in order to allow more children to participate in the program.

Ms. Fallos distributed an organizational chart of Human Services staff. There was some discussion on the job duties and the benefits of a financial manager at Human Services, such as overseeing contracts, writing grants for revenue sources, and overseeing the day-to-day financial operations of the agency. There also was some discussion on the implementation of Family Care into non-Family Care counties. Ms. Fallos reiterated that the waiver programs continue to very adequately serve Taylor County residents with no wait list. At this time there is no financial gain that would result to the county if a transition to Family Care would occur. She also credited good fiscal responsibility by the former director and management staff when negotiating contracts with providers as the reason for no wait lists.

**ADRC Report:** David Krug reported that the ADRC is continuing to use carryover money, and marketing plans have gone well. He also added that the ADRC is having telephone system problems which they are working to correct.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, November 12, 2014 at 10 a.m.

**Adjournment:** ROGER EWAN MADE A MOTION TO ADJOURN. SUE BRENEMAN SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 11:30 A.M.

Handouts distributed: Taylor County Alcohol and Drug Monitoring Policy; Contract/Addenda List; 2014 Table of Organization

Respectfully submitted:

Kathy Barr
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10 a.m.


Members Absent: None


Review and Approve Minutes from the August 13, 2014 Public Hearing and August 13, 2014 Regular Board meeting: Rollie Thums made a motion to approve the minutes from the August 13, 2014 Public Hearing and the August 13, 2014 Regular Board meeting. Sue Breneman seconded the motion. The motion carried.

Approve Current Agenda: Sue Breneman inquired about agenda items for Board discussion and ADRC report. Ms. Fallos stated that discussion at the last Board meeting indicated that Corporation Counsel had advised not placing this on the agenda, but she indicated she would contact Corporation Counsel again. Rollie Thums stated that he and Sue Breneman will be attending a Wisconsin Counties Association meeting in the near future and he indicated attorneys will be present at this meeting and he will ask their opinion. It was agreed by the Board to add ADRC report to the agenda next month. Roger Ewan then made a motion to approve the agenda which contained 12 items. The motion was seconded by Rollie Thums. The motion carried.

Public Input: Under Public Input, Stacey Rieck from Black River Industries (BRI) reported that the Department of Corrections (DOC) State Use contract has been signed, and BRI will be taking on more uniform sewing work for the Department of Corrections that had previously been done by Headwaters, Inc. She brought in a plaque that had been awarded to the BRI Service Groups – State Rest Areas and Waysides by the State of Wisconsin. Ms. Rieck also reported that 103 people had attended the listening sessions that had been held recently regarding the proposed changes being made by the Wisconsin Department of Health Services which will affect sheltered workshops such as BRI. She stated that Director Paul Thornton will continue to keep the Board updated on this issue.

Approve Filling Vacancy(ies): Currently, there are no vacancies. Ms. Fallos reported that the Alcohol and Other Drug Abuse (AODA) counselor will begin on October 1st. The Developmental Disabilities case manager position has just been filled and the new employee will begin shortly. There was a question about requesting an additional employee allocation for the Financial Manager position from County Board. Ms. Fallos indicated that Human Services is approved for 37 positions, which would include the Financial Manager. This position cannot be advertised until approval of the additional county levy in the Human Services 2015 budget.
**Review and Approve 2015 Proposed Budget:** Ms. Fallos presented several handouts including expenditure and revenue budget worksheets, a summary of major issues affecting the budget, and budget summary and comparisons from the years 2011 to 2015, including county levy portions. The proposed 2015 county levy request is $1,038,535. This request includes $83,248 for the Financial Manager position, which is based on where the position would most likely be placed in the Carlson Dettman wage study. It was advised by Carlson Dettmann and auditor recommendations that a Financial Manager be hired for the Human Services Department due to the financial complexity of the programs and the unavailability of the county accountant due to increased demands on his time. The position has been approved by the Personnel and Finance Committees. The proposed 2015 budget also includes a request to transfer $143,488 from the fund balance to help cover costs. Ms. Fallos then reviewed key areas of the proposed 2015 budget: The lack of an inflationary increase in Community Aids funding for several years continues to place a strain on the budget. Community Aids is the only source of non-earmarked revenue that the agency can use for numerous services, some of which include inpatient psychiatric hospitalizations, supportive home care for elderly clients, child protection, etc. Community Aids can also be utilized for local match to collect federal dollars for services for long-term support and developmentally disabled clients. The absence of an inflationary increase for Community Aids funding has caused counties to pass costs for court-ordered and state-mandated services to the local tax levy. Ms. Fallos also added that last year Black River Industries and the certified adult family homes had received a slight rate increase; however, the proposed 2015 budget does not include a rate increase for Black River Industries or the certified adult family homes.

Some areas of the proposed budget that are underfunded were then discussed. Ms. Fallos indicated the proposed budget does not include placements at an Institute for Mental Disease (IMD), which is consistent with previous budget practices. Currently, one client is placed long-term at Trempealeau County Health Care Center. The annual cost for one individual at an IMD is over $113,150. She continued by stating that mental health institute hospitalizations or child caring institutional placements are not budgeted and the State of Wisconsin places the responsibility on counties to pay the state’s portion of Medicaid funding for Medicaid eligible children and elderly individuals who are placed at the state mental health institutes. Ms. Fallos also indicated that the proposed 2015 budget does not include any funding for the Comprehensive Community Services (CCS) program which is anticipated to be implemented in the near future. There was also some discussion about the new mental health community-based residential facility which is located in the Gilman area.

Another underfunded area of the proposed budget is Youth Aids, which has also seen flat funding over the past years. The lack of funding, coupled with rate increases by the State for court-ordered placements at state juvenile correctional facilities continues to place an enormous burden on the budget. Ms. Fallos explained that the annual cost for one child court-ordered to Lincoln Hills is $107,310, or $294/day. Two children are currently placed there, and it is anticipated that one of the children will remain there for all of next year. She reported that the proposed 2015 budget does not include funding to pay for placements at state juvenile correctional facilities such as Lincoln Hills. Sue Breneman questioned why no money is placed into the proposed budget for such placements. Ms. Fallos and Chairman Bizer indicated that in past years money had been put in the budget for placements at state juvenile correctional
facilities, but there were no placements for several years and the money was taken out of the budget; therefore, with a zero percent increase Human Services is not able to budget for this cost to remain consistent with the standard budget items.

Ms. Fallos then discussed the cost for residents protectively placed at the Clark County Health Care Center through the Woodland Health Services Coalition, which Taylor County joined a few years ago. Medicaid covers only a portion of the cost of care for these clients, and Clark County had been paying the balance of the cost for out-of-county residents. Currently, there are five Taylor County residents placed at Clark County Health Care Center through this Coalition. She explained that in 2014 the rate was $46.25 per day; however, beginning in 2015 the rate will increase to $64.13 per day. According to Ms. Fallos, there are still a couple of county residents at a rate of $25/day, which was the agreed upon rate prior to the development of the coalition.

Ms. Fallos pointed out that the Birth-To-Three program, which is a federal/state mandated program receives about $32,000 from county levy, but actual costs are about $100,000 per year. She added that most of the county levy that is allocated for developmental disability programs is for the Birth-To-Three program. Although this program requires a lot of funding, it does benefit children and families who are served and assists in a child’s early years.

There was also discussion about the Northern Income Maintenance Consortium. Scott Mildbrand asked about efficiencies in the consortium, particularly for Taylor County. It was reiterated that the Northern Income Maintenance Consortium had received a 34% reduction in the Income Maintenance (IM) Administrative allocation from the state, and that Taylor County must still pay at least $73,708 annually in county levy to income maintenance.

Mr. Mildbrand asked about the substantial increase in the Children and Families budget from 2012 to 2015. He also asked how much money remains in the Fund Balance after the $144,872 transfer to the proposed 2015 budget. Ms. Fallos indicated that the Fund Balance is currently at about 7% of the operating budget. The Fund Balance may not exceed 10% of the operating budget. Sue Breneman requested that Ms. Fallos follow-up with a report on the current Fund Balance and Children and Families budget and e-mail the Board members.

Ms. Fallos discussed recoupment of revenue from inpatient facilities that bill Medicaid on behalf of Human Services when a client is placed at their facility. She indicated that the care of clients/collections continues to go well as does the revenue collected from the Tax Refund Interception Program (TRIP). Ms. Fallos also explained county levy in relation to county match, overmatch and miscellaneous court-ordered placements.

Dave Bizer made a motion to amend the 2015 proposed budget as follows: Ms. Fallos was directed to provide to the Finance Committee with a cost budget for a one percent increase for adult family homes and Black River Industries to include in the 2015 budget. The motion was seconded by Sue Breneman. The motion carried. Ms. Fallos believed that last year’s increase, which was one percent, was approximately $9,000 to BRI and $6,000 to the certified adult family homes, of which only about 40% was tax levy and the balance was federal dollars. A motion was then made by Rollie Thums, seconded by Roger Ewan, to approve the Human Services 2015 proposed budget and forward it to the
FINANCE COMMITTEE. THE MOTION CARRIED.

**Review and Approve General Relief (GR) Program Policies and Procedures:** Ms. Fallos reviewed the General Relief Report for August 2014. She reported that historically most of the GR funding is spent for shelter (e.g. rental assistance), personal items (soaps, paper products, etc.), psychotropic medications, and burial costs. She also stated that GR psychotropic medication costs are significantly less due to participants being eligible for the BadgerCare program, which covers these costs. Ms. Fallos then pointed out proposed changes to the GR Program Policies and Procedures as follows:

Page 3, IV. Eligibility Criteria, A. Add **Unemployment** to the programs that an applicant/recipient of GR must apply for which he/she might be eligible.

Page 3, IV. Eligibility Criteria, B. Add **SS** (Social Security) eligibility to the programs which makes a client ineligible for GR.

Page 5, V. Funeral Benefits, A. Delete all of A. and B. except: “For eligible individuals, the maximum benefit is: 1. Up to $1,000 for actual cost of cremation and related expenses. No markup.” Scott Mildbrand had concerns that not all religions believe or would be comfortable with cremations. It was then decided to change the Funeral Benefits to read as follows: “Up to $1,000 for actual cost of cremation or required burial expenses. No markup.”

Page 6, VI. Benefits (Paid by Voucher Only), B. Delete #2. **complete and verify an intensive job search prior to receipt of a voucher.** This had been a requirement for individuals who could receive up to 3 months of benefits in a 12-month period. Ms. Fallos indicated that this was not efficient or effective, as most GR requests are urgent and require funding in a short timeframe which does not allow for job search verification.

Page 6, VII. Application C. Delete the word **six**, referring to the number of months a reapplication for GR will be required for ongoing cases. This change reads as follows: “A reapplication for General Relief will be required every **month** for ongoing cases and a new application will be required if a General Relief case has been closed for more than one calendar month.” Ms. Fallos added that each time funds are requested from the GR program an application is completed.

Ms. Fallos pointed out the extremely low income levels that are required to be eligible for the GR program. In order to receive a benefit for a one person household, the monthly gross income limit is $301. Although the GR program is funded entirely by county levy ($17,500 annually) she and other Board members agreed that the program is necessary to assist individuals who have such low income. A **MOTION WAS THEN MADE BY SCOTT MILDBRAND, SECONDED BY ROLLIE THUMS, TO APPROVE THE TAYLOR COUNTY HUMAN SERVICES DEPARTMENT GENERAL RELIEF PROGRAM POLICIES AND PROCEDURES WITH THE CHANGES AS INDICATED ABOVE. THE MOTION CARRIED.**

**Action on Contracts and Addenda:** There were no contracts or addenda presented.
**Director's Report:** Ms. Fallos reported that the Long-Term Support Coordinator continues to be on Family Medical Leave and she continues to do training of the Long-Term Support case managers. She added that the Mental Health Suicide Prevention Awareness Walk, which was scheduled on September 6 following the Courthouse’s 100-year celebration had 60 participants.

She indicated that Jen Meyer, Clinical Services Coordinator was instrumental in organizing the walk, which raised awareness to the high prevalence of suicide among Taylor County residents. Ms. Fallos also reported that the mental health and children and family services units continue to be extremely busy.

**Family Care Discussion:** Ms. Fallos reported she had been in contact with a northern county that is contemplating joining the Family Care Program, who noted they are not aggressively seeking Family Care. David Krug, Taylor County Board Supervisor who is the Taylor County representative on the Aging and Disability Resource Center (ADRC) Board questioned if Family Care would serve county residents as well as the waiver programs. There was also some discussion on savings to the county when and if the Family Care Program is implemented, and Ms. Fallos stated that although most of the funding is state and federal for the waiver programs, any county levy that was allocated to waiver programs would go to the Family Care Program.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, October 8, 2014 at 10 a.m.

**Adjournment:** DAVID KRUG MADE A MOTION TO ADJOURN. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 11:47 A.M.

Handouts distributed: Revenue Budget Worksheet, Expenditure Budget Worksheet, 2015 Budget Summary and Comparison, 2015 Comparison of County Levy, Considerations Regarding the Proposed 2015 Budget for Human Services, Taylor County Human Services General Relief Program Policies and Procedures (Updated 9/14), August 2014 Taylor County Human Services General Relief Report

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 2:10 p.m. following the Public Hearing.


Members Absent: Roger Ewan had an excused absence.

Other Attendees: Paul Thornton (left at 2:45 p.m.), Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the June 26, 2014 meeting: SCOTT MILDBRAND MADE A MOTION TO APPROVE THE MINUTES FROM THE JUNE 26, 2014 MEETING. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: SUE BRENEMAN MADE A MOTION TO APPROVE THE AGENDA WHICH CONTAINED 15 ITEMS. THE MOTION WAS SECONDED BY ROLLIE THUMS. THE MOTION CARRIED.

Public Input: Under Public Input, Black River Industries (BRI) Director Paul Thornton reported on proposed changes by the Wisconsin Department of Health Services (DHS) which will negatively affect sheltered workshops. He indicated that DHS has released their Family Care waiver renewal plan and five-year transition plan to be presented to the Centers for Medicare and Medicaid Services, a federal agency which works with state government to administer Medicare and Medicaid. These proposed changes to the long term waiver programs would prohibit waiver funding to be used to pay for services that are provided in segregated settings, such as BRI. Mr. Thornton continued by explaining that DHS would need to revise their waiver application to the Centers for Medicare and Medicaid Services in order for Black River Industries and the other workshops in the state to continue. DHS is accepting public comment through September 2, 2014 regarding these proposed changes, and Mr. Thornton provided information and sample letters for parents/guardians of participants at BRI, as well as for Board members/public to send to DHS advocating that DHS’s waiver application be revised. Mr. Thornton believes that a ten-year transition plan, rather than the five-year plan as proposed by DHS, would allow more time for a better transition, at best, and he expressed grave concerns for the individuals and their families who will be affected by these changes.

Approve Filling Vacancy(ies): Ms. Fallos reported that the Long-Term Support Coordinator continues to be on Family Medical Leave and may remain on medical leave until next year.

Interviews have been conducted for the Alcohol and Other Drug Abuse (AODA) counselor and it is anticipated that the position will be filled shortly. The Developmental Disabilities Case Manager position has been re-posted and re-advertised.
**Discussion Regarding Board Priorities for 2015 Budget:** Ms. Fallos distributed a copy of a report from Carlson Dettmann Consulting LLC which discussed their findings and recommendations that the current Accountant and Accounting Assistant/Deputy County Clerk be moved to a Finance Department, and a Financial Manager be hired at the Human Services Department. She indicated that the Personnel and Finance Committees have already approved these recommendations but she wanted all the Human Services Board members to be made aware of this.

She indicated that last year, Black River Industries and the adult family homes received a slight rate increase, as they had not received a rate increase for several years. Ms. Fallos emphasized the importance of the providers’ services and that increasing rates in slight increments has a lesser impact on the budget.

Dave Bizer reported that beginning in 2015, the rate that Taylor County pays for county residents protectively placed at the Clark County Health Care Center through the contract with Woodland Enhanced Health Services Commission will be increasing from $46.25/day to approximately $64.13/day. Currently, there are five residents placed through this contract.

**Review of Biomarker Procedure:** Ms. Fallos reported that she was made aware that the Biomarker Procedure had been brought to the Board in the past, and she reviewed with them that the biomarker is part of the Alcohol Detection Program, where clients in the program obtain blood tests at the clinic. The test then reveals any detection of alcohol or drug use over the past two weeks. Ms. Fallos believed the AODA counselor should receive the client’s biomarker results and discuss it with the client.

**Review and Approve Policy for Monitoring Client Contacts:** The next agenda item, which was included in the Board packet was the policy/procedure for monitoring client contacts. Ms. Fallos indicated that this policy/procedure is for all case management/service coordination contacts for the Developmental Disability unit as is required by the Wisconsin Department of Health Services in the Medicaid Home and Community Based Waiver Manual. A MOTION WAS MADE BY SUE BRENEMAN, SECONDED BY DAVID KRUG, TO APPROVE THE POLICY FOR MONITORING CLIENT CONTACTS. THE MOTION CARRIED.

**Review and Approve Mental Health Policies:** The Board also reviewed the mental health policies which were in the Board packet. Ms. Fallos explained that the Human Services Department has samples of medications which are dispensed to clients, and that the Human Services Department may also be ordered by the court to provide medication monitoring to clients. However, there is not a registered nurse on staff. Ms. Fallos believed that a medication policy should be developed and approved by the Board. Sue Breneman suggested two changes be made to the first part of the policy, Medication Administration and Management; page 2, Prescription Renewal, adding the word “second” as follows: (2) “If the client misses the second rescheduled appointment, no additional prescription renewals shall be provided until he or she has been seen by the treating prescriber for a face-to-face assessment.” The second change suggested was also under Prescription Renewal, changing the word “should” to “must” as follows: ii) “If the client presents with symptoms or behaviors associated with impairment (e.g. slurred speech, confusion, dilated pupils, lethargy), a face-to-face assessment by a prescriber,
nurse or other clinician must be considered before a prescription renewal is provided in order to determine if further medical evaluation should be conducted to address these concerns." A MOTION WAS MADE BY SUE BRENEMAN, SECONDED BY SCOTT MILDBRAND, TO APPROVE THE MEDICATION ADMINISTRATION AND MANAGEMENT POLICY WITH THE CHANGES AS INDICATED ABOVE. THE MOTION CARRIED.

The second part of the policy, Medication Security, Storage and Disposal, page 6 (1), which discusses providing information/instruction to clients on safe disposal of medications in the home or the medication drop box at the Sheriff’s Department, Ms. Breneman recommended that clients be provided with a copy of drop box guidelines. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY SCOTT MILDBRAND, TO APPROVE THE MEDICATION SECURITY, STORAGE AND DISPOSAL POLICY WITH THE CHANGE AS INDICATED ABOVE. THE MOTION CARRIED.

The third part of the policy, Medically Directed Services Policy was approved as presented on a MOTION BY SUE BRENEMAN AND A SECOND BY DAVID KRUG. THE MOTION CARRIED.

Review and Approve Revised Fee Schedule: The Board packet contained an updated clinical services fee schedule that the Board reviewed. Ms. Fallos stated that the Other Court-Ordered AODA Assessment was increased from $285.00 to $290.00. This was changed to be consistent with the Intoxicated Driver Assessment (IDP) fee which is $290.00. The fee for AODA Group Counseling and AODA Education, which had been $32 per hour, was changed to $96 per session, which is similar to the fee in other counties. A MOTION WAS MADE BY SCOTT MILDBRAND, SECONDED BY ROLLIE THUMS, TO APPROVE THE REVISED FEE SCHEDULE WITH THE CHANGES OF $290.00 FOR OTHER COURT-ORDERED AODA ASSESSMENT, AND $96 PER SESSION FOR AODA GROUP COUNSELING AND AODA EDUCATION. THE MOTION CARRIED.

Approve Director’s Expense Summary: Ms. Fallos presented a summary of her expenses from January 1, 2014 to June 30, 2014 in the amount of $144.31. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROSE MADLON, TO APPROVE THE DIRECTOR’S EXPENSE SUMMARY IN THE AMOUNT OF $144.31. THE MOTION CARRIED.

Action on Contracts and Addenda: The following contract and addendum were presented for approval. Ms. Fallos explained that Mike Sanderson has agreed to provide services through contract to assist with AODA/IDP assessments, counseling/training, and OWI court duties.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE</th>
<th>TOTAL</th>
</tr>
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<td>Community Aids</td>
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<td>(#14-AA-06)</td>
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<td></td>
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<tr>
<td>Michael Sanderson</td>
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<td></td>
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</tr>
<tr>
<td>SPC 507 – Outpatient</td>
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<tr>
<td>Unit Rate: $45/hour</td>
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<tr>
<td>(30 hrs/week)(23 weeks)</td>
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<tr>
<td>to 12/31/14</td>
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**ADDENDA**

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<thead>
<tr>
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<td>SPC 202.02 – Adult Family Home</td>
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<tr>
<td>Unit Rate: $229/day (one client)</td>
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<tr>
<td>(unit rate was $224/day)</td>
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<tr>
<td>*Community Integration Program</td>
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</table>

A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY SUE BRENEMAN, TO APPROVE THE CONTRACT AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (EWAN).

David Krug, Taylor County Board Supervisor who is the Taylor County representative on the Aging and Disability Resource Center (ADRC) Board reported that the ADRC Board is now fully staffed. Mr. Krug reported that the three other counties in the ADRC are preparing to present resolutions to their county boards in support of moving into Family Care, and he wanted to update the Board on this. There was some discussion on the implementation of Family Care into non-Family Care counties, and Ms. Fallos indicated that Dane County, which is a very large county, has not transitioned into Family Care, but continues to operate the legacy waiver programs. Rollie Thums suggested that for informational purposes, future Human Services Board agendas should include an item for board member input/general discussion.

**Director’s Report:** Under the Director’s Report, Ms. Fallos reviewed information in the Board packet regarding money that has been saved through mental health crisis diversions versus hospitalizations. Beginning January 1, 2014 to June 30, 2014, Taylor County had 39 individuals diverted from hospitalization, with a savings of $47,268. Ms. Fallos credited this savings to the work of Don Everhard (who receives the majority of the Human Services Department’s after-hours crisis calls) and the agency staff on-call workers.

Next, Ms. Fallos reported on the Mental Health Suicide Prevention Awareness Walk scheduled in conjunction with the Courthouse’s 100-year celebration. The walk is scheduled for September 6, 2014 at 6 p.m. Ms. Fallos stressed that this walk is not a fundraiser, but rather a walk to raise awareness to the high prevalence of suicide among Taylor County residents.

Ms. Fallos also indicated that in addition to her director duties she continues to assist with Intake and coverage for the Long-Term Support Coordinator. She added that the Comprehensive Community Services (CCS) program is progressing and is in its second phase. This program is expected to assist with reducing costs associated with the mental health unit.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, September 10, 2014 at 10 a.m. at the Taylor County Education Center (former NTC building).
Adjournment: SUE BRENEMAN MADE A MOTION TO ADJOURN. SCOTT MILDBRAND SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 3:50 P.M.

Handouts distributed: Contract/Addenda List; Carlson Dettmann Consulting, LLC review (July 2014) regarding financial activities of Taylor County and Human Services and need for a Financial Manager at Human Services

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
TAYLOR COUNTY HUMAN SERVICES BOARD - PUBLIC HEARING
August 13, 2014
Community Center – Taylor County Fairgrounds

Call Meeting to Order: The Public Hearing on the 2015 Plan and Budget for the Taylor County Human Services Department was held on Wednesday, August 13, 2014 in the Community Center at the Taylor County Fairgrounds. The public hearing was called to order by Chairperson Dave Bizer at 1:05 p.m.

Members Present: Members in attendance were Vicki Duffy, Scott Mildbrand, Sue Breneman, David Krug, Lori Willner, Rollie Thums, Rose Madlon, and Dave Bizer.

Members Absent: Roger Ewan (excused)

Human Services staff: Cheryl Ketelhut, Amber Fallos, and Kathy Barr.

Introduction to Public Hearing – Amber Fallos, Human Services Director and Dave Bizer, Human Services Board Chair: Chairperson Bizer welcomed the individuals in attendance and asked the Board members to introduce themselves. Director Amber Fallos also welcomed everyone and thanked them for attending the public hearing, stating that the public’s opinion is extremely important in the county’s budget process and services for county residents.

Human Services Conducts Public Hearing for Year 2015 Plan and Budget: Next, Ms. Fallos read the names of the individuals who indicated they wished to give oral testimony. Those that provided the oral testimony were: Kelly Jensen, Tanya Sincere and Ashley Jochimsen (provided a handout) Darlene Nowak, Tammy Bahr, Doreen Fierke, Kasey Clark, Tanya, Beverly Hamm, Seth Ewoldt, Chad Brost, Lisa, Elsie Mesner, Mark Long, Mark Schiltz, Molly Tomczak, Don Tomczak, Wayne, Jerry Winger, Rhonda Weber, Julie Birkholz, David Birkholz, Richard Birkholz, Barb Krizan, Donovan, Otto Bechlem, Paul Thornton, and Kevin Gallistel.

The oral testimony provided support for funding for programs for child care assistance support, shelter programs and services including teen awareness regarding abusive relationships, case management services, Birth to Three services, programs for the developmentally disabled, including services provided by Black River Industries, vocational services, respite care, adult day care services, and transportation services. Written testimony had also been received from Rob, Laurie and Connor Keefe.

Other individuals who were present, but who did not give oral or written testimony included Melissa Fierke, Kyle Hempel, Carol Roush, William Fuchs, Monte, Clyde Schaefer, Mary Alvord, Gail Obscherning, Chris, John Gallistel, JD Hubbard, Cindy, Dan Klingbeil, Diane Korinek, and Joseph Tomczak.

Closing Comments – Ms. Fallos thanked those in attendance for their input, which will be taken into consideration by the Human Services Board during the 2015 budget process.

CHAIRPERSON BIZER ADJOURNED THE PUBLIC HEARING AT 2 P.M.
Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 1:50 p.m.

Members Present: Scott Mildbrand, Rollie Thums, Vicki Duffy, Roger Ewan, Rose Madlon, and Dave Bizer.

Members Absent: Lori Willner, Sue Breneman, and David Krug had excused absences.

Other Attendees: Jim Metz, Chuck Zenner, Paul Thornton, Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the May 14, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE MAY 14, 2014 MEETING. SCOTT MILDBRAND SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: ROLLIE THUMS MADE A MOTION TO APPROVE THE AMENDED AGENDA CONTAINING 14 ITEMS. THE MOTION WAS SECONDED BY SCOTT MILDBRAND. THE MOTION CARRIED.

Public Input: Under Public Input, Black River Industries (BRI) Director Paul Thornton reported that BRI may be receiving additional sewing work through the Department of Corrections State Use contract which could double their current workload. He added that the shredding business, wayside/lawn care services and work with a local worm bedding manufacturer continue to be very busy. Mr. Thornton expressed concern about possible changes with State Use contracts that could affect sheltered workshops such as BRI. He also briefly discussed the changes occurring with the IRIS program, a Wisconsin self-directed support program for older individuals and adults with disabilities.

Action on Black River Industries Grant Support (Amended item): Paul Thornton requested support of Black River Industries in preparing a grant application to the Wisconsin Department of Transportation for the acquisition of buses. Mr. Thornton explained that the State would pay 80% of the cost of the buses, with BRI picking up the balance of 20%. He added that the federal to state funding has changed, with rural transportation receiving only one-third of the funding, compared to the two-thirds it had in the past. Meanwhile, urban mass transit had in the past received one-third of the funding, and now it receives two-thirds. Letters were signed by each Board member supporting the grant application by Black River Industries to the Wisconsin Department of Transportation. A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY SCOTT MILDBRAND, TO SUPPORT BLACK RIVER INDUSTRIES GRANT APPLICATION TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION. THE MOTION CARRIED.

Approve Filling Vacancy(ies): Amber Fallos reported that the agency’s full-time Alcohol and Other Drug Abuse (AODA) counselor has submitted her resignation. Ms. Fallos presented an updated job description for the Alcohol and Other Drug Abuse Counselor position, which had already been approved by the Personnel Committee. Ms. Fallos explained that this position
provides intoxicated driver program (IDP) assessments (which can only be conducted at the Human Services Department) and also participates with the Operating While Intoxicated (OWI) Treatment Court process, among other duties. The O.W.I. Treatment Court is provided through a contract with the State and is paid for with State funding. She shared with the Board a description and costs of supplies, equipment/materials for OWI court. Individuals must have had a second or third OWI in order to participate in OWI Treatment Court. Ms. Fallos also referenced information in the Board packet regarding the large volume of IDP assessments that are conducted at the Human Services Department.

A MOTION WAS MADE BY SCOTT MILDBRAND, SECONDED BY ROGER EWAN, TO APPROVE FILLING THE POSITION OF ALCOHOL AND OTHER DRUG ABUSE COUNSELOR. THE MOTION CARRIED.

Approve 2015 Plan for Budget and Planning Process: The Public Participation and Planning Process for the 2015 Budget was reviewed. Ms. Fallos believed that a public hearing to involve the public in the planning process of the Human Services Board’s annual budget was in the best interest of consumers, providers, and the county. A MOTION WAS MADE BY ROGER EWAN, SECONDED BY SCOTT MILDBRAND, TO APPROVE THE PUBLIC PARTICIPATION AND PLANNING PROCESS FOR THE 2015 BUDGET BY CONDUCTING A PUBLIC HEARING. THE MOTION CARRIED. THE PUBLIC HEARING IS SCHEDULED FOR WEDNESDAY, AUGUST 13, 2014 AT 1 P.M. AT THE COMMUNITY CENTER AT THE TAYLOR COUNTY FAIRGROUNDS.

Discuss and Approve Revised Record Fee Collection Policy: The Board reviewed their packet which contained a revised policy governing the release of agency records. This policy is part of the Human Services Policy and Procedure Manual. Ms. Fallos indicated she had updated the policy by including Wisconsin State Statute language that pertains to the fees for copies of medical records. She stated that by referring to state statute in the policy keeps the fees for record release current. A MOTION WAS MADE BY ROLLIE THUMS TO APPROVE THE REVISED RECORD FEE COLLECTION POLICY. THE MOTION WAS SECONDED BY ROGER EWAN. THE MOTION CARRIED.

Review Policy on Oleoresin Capsicum: The next agenda item was to approve the policy on oleoresin capsicum, also known as pepper spray. Ms. Fallos reported that Don Everhard recently conducted safety training for Human Services employees and he had recommended that the Human Services Department look at approving a policy to allow staff to carry pepper spray. Mr. Everhard has volunteered to conduct one hour of staff training free of charge on pepper spray usage. The Board reviewed an Oleoresin Capsicum policy from the Medford Area Public School District that was included in the Board packet. Ms. Fallos was in support of a policy for Human Services, and Dave Bizer suggested this be reviewed by Corporation Counsel. The Board was also in support of an Oleoresin Capsicum policy, and it was then suggested that a policy be developed for all county staff. This will be forwarded to the Personnel Committee for their review/approval.

Approve Director’s Expense Summary: This will be done at the next meeting.

Action on Contracts and Addenda: There were no contracts or addenda presented.

Director’s Report: Under the Director’s Report, Ms. Fallos reported that the Long-Term Support
Coordinator is on Family Medical Leave and may possibly be for several months. She stated that the new case manager/intake worker in the Long-Term Support unit is scheduled to start on July 7, and interviews for the case manager position in the Developmental Disabilities unit are scheduled. Ms. Fallos indicated that she is certified to conduct OWI assessments, and has also been assisting with Intake duties, as well as assuming some of the Long-Term Support Coordinator’s responsibilities.

Ms. Fallos reported that it is anticipated that the Comprehensive Community Services (CCS) program will begin in August. She indicated that Patty Krug of the Health Department has been working to make the community aware of the mental health needs in Taylor County. In conjunction with this, a mental health awareness walk is scheduled.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, August 13, 2014 at approximately 2 p.m. (following the Public Hearing) in the Community Center at the Taylor County Fairgrounds.

**Adjournment:** ROLLIE THUMS MADE A MOTION TO ADJOURN. ROSE MADLON SECONDED THE MOTION. THE MOTION CARRIED. THE MEETING ADJOURNED AT 2:37 P.M.

Handouts distributed: Taylor County Job Description – Alcohol and Other Drug Abuse Counselor; Description of Supplies, Equipment or Materials for OWI Treatment Court

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
TAYLOR COUNTY HUMAN SERVICES BOARD
May 14, 2014
Community Center – Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10:01 a.m.

Members Present: David Krug, Vicki Duffy, Rose Madlon, Roger Ewan, Scott Mildbrand, and Dave Bizer.

Members Absent: Sue Breneman and Rollie Thums had excused absences. Lori Willner was also absent.

Other Attendees: Larry Brandl (for a portion of the meeting), Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the April 2, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE APRIL 2, 2014 MEETING. SCOTT MILDBRAND SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID KRUG MADE A MOTION TO APPROVE THE CURRENT AGENDA CONTAINING 13 ITEMS. THE MOTION WAS SECONDED BY SCOTT MILDBRAND. THE MOTION CARRIED.

Introduction of Board members: This will be postponed until the next meeting as Sue Breneman and Rollie Thums were unable to be in attendance.

Election of Vice-Chairperson and Secretary for Human Services Board: ROGER EWAN NOMINATED DAVID KRUG FOR VICE-CHAIRPERSON. DAVE BIZER THEN NOMINATED ROLLIE THUMS FOR VICE-CHAIRPERSON. A MOTION WAS MADE BY DAVE BIZER TO CLOSE THE NOMINATIONS. THE MOTION WAS SECONDED BY ROGER EWAN. David Krug then declined the nomination for vice-chairperson. A MOTION WAS MADE BY ROSE MADLON, SECONDED BY DAVID KRUG, TO CAST A UNANIMOUS BALLOT FOR ROLLIE THUMS AS VICE-CHAIRPERSON.

DAVID KRUG NOMINATED ROSE MADLON FOR SECRETARY. ROGER EWAN SECONDED THE MOTION. A MOTION WAS MADE BY SCOTT MILDBRAND, SECONDED BY DAVE BIZER, TO CLOSE THE NOMINATIONS AND CAST A UNANIMOUS BALLOT FOR ROSE MADLON AS SECRETARY.

Public Input: There was no Public Input.

Review of 2013 End-of-Year Financial Report – Larry Brandl: Larry Brandl, county accountant reported on the 2013 end-of-year financial picture. He distributed a handout comparing revenues and expenditures for 2011 and 2012, along with the 2013 expenditures and revenues. Mr. Brandl told the Board that in 2011 there was a surplus of $93,149.45, compared to 2012 which showed a deficit of $25,160.78. In 2013 the budget shows a deficit of $213,707.33, caused primarily by underfunding in some areas of the budget and from expensive placement costs, particularly in mental health and youth aids. In mental health, which was significantly over
budget, costs were very high for transitional living, inpatient placements and placements at the institution for mental disease (IMD). He reported a deficit in developmental disabilities as the Community Integration Program (CIP) IB allocation was insufficient and costs were up, resulting in the county having to contribute some match money. In alcohol/other drug abuse and children, youth and families, both were under budget, although costs in both areas did increase somewhat from past years. In Long-Term Support, Mr. Brandl continued by explaining that the Community Options Program (COP), Community Integration Program (CIP) II, COP-Waiver, and nursing home relocation and diversion monies were able to fully fund all placements with some funds remaining. He added that the waiver programs have worked well to serve Taylor County residents without a waiting list. Ms. Fallos agreed, stating that the county has received more funding for its LTS waiver programs since the state's implementation of Family Care. Mr. Brandl then reported that in Youth Aids, where there is a budget deficit, placements in child caring institutions and corrections such as Lincoln Hills have been long-term, resulting in high costs for the county. Historically, Youth Aids has been underfunded and placements had been sporadic; however, the trend appears to be changing to more frequent and long-term placements. He indicated the county did receive some emergency funds to offset these costs. Lastly, Mr. Brandl reported that costs in Economic Assistance and Administration were somewhat less than the past year.

Next, Mr. Brandl discussed the various revenues that come in to the Human Services Department. The Care of Clients, which is client fees and collections for Human Services was significantly over budget due, in part, to the billing efforts of the accounts receivable clerk and the agency. Another area of revenue, Other Repayment Revenues, was also up slightly. These are the cost shares and room and board payments for long-term support and developmental disability clients.

Mr. Brandl also reported that from 2012 to 2013 expenditures have increased by approximately $392,000, while revenues have increased by approximately $203,000 during that same time period.

Mr. Brandl indicated that $119,522 from the fund balance will be applied to the budget deficit, which will help to lower the actual deficit for 2013 to approximately $95,000. He stated that the client population is aging, which results in higher costs for programs that serve that population. Mr. Brandl concluded by stating that mental health and youth aids continue to be underfunded and have very high costs due to several unpredictable and uncontrollable factors. He also gave credit to the decisions made by the Human Services Board, Director Fallos, and the unit coordinators.

**Approve Filling Vacancy (ies):** Ms. Fallos reported that there are two vacancies at this time; both are social worker/case manager positions, one in the Long-Term Support (LTS) unit and the other in the Developmental Disabilities (DD) unit. She requested that both positions be filled in order to provide services to county residents served by the waiver programs. Ms. Fallos indicated that both positions are funded with state and federal monies, and the case managers are able to generate revenue for the county by billing the waiver programs and Medicaid. There was some discussion about Family Care in Taylor County, which would greatly impact how services are provided in the LTS and DD units, as the waiver programs would no longer exist. At
this time, the state has not set a timeline for the remaining counties. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE FILLING THE TWO VACANT POSITIONS IN THE LONG-TERM SUPPORT AND DEVELOPMENTAL DISABILITIES UNIT. THE MOTION CARRIED.

Discussion/Approval to use Contract Addenda Extensions: Ms. Fallos presented a contract addenda extension form that had been created to use for purchase of services contracts. She explained that the one page form would be used for existing contracts with minor changes for costs and services. Any major changes would require a full purchase of services contract. This would help to reduce paper costs and staff time involved in processing these documents. Ms. Fallos indicated that Larry Brandl, the county auditors, and Corporation Counsel have reviewed the process, and it has been recommended that the shortened process be used for up to a three-year time period. A MOTION WAS MADE BY ROGER EWAN, SECONDED BY SCOTT MILDBRAND, TO APPROVE THE USE OF THE CONTRACT ADDENDA EXTENSION FORM. THE MOTION CARRIED.

Action on Contracts and Addenda: The following contracts and addenda were presented for approval.

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<td>Memorial Health Center</td>
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A MOTION WAS MADE BY ROGER EWAN, SECONDED BY SCOTT MILDBRAND TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SIX AYES, THREE ABSENT (WILLNER, THUMS, BRENEMAN).

**Director’s Report:** Ms. Fallos discussed the closure of the Gilman Care Center and the work being done by the county, the ADRC and the state relocation team to relocate residents. She indicated that this has been a challenging and time-consuming process.

She reported that staff training for the Comprehensive Community Services (CCS) program is scheduled for the end of this month and it is anticipated this program will be implemented by the end of summer. The CCS program is a Medicaid card service that is currently one hundred percent funded for counties that regionalize service models. It is hoped that this will help reduce costs associated with placements at residential facilities.

Ms. Fallos pointed out information in the Board packet discussing Governor Scott Walker’s intent to expand Family Care to more counties in the state. She reported that the Legislature’s Joint Finance Committee has not yet approved the Governor’s proposal.

Next, Ms. Fallos reported that the state is looking at including child care payments in the Income Maintenance consortiums. Currently, the county handles the child care payments, but it is believed that the change would reduce duplication of services, as individuals who receive FoodShare and BadgerCare benefits are often times eligible for assistance with child care. The county, however, would continue to certify child day care providers, according to Ms. Fallos.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, June 11, 2014 at 10 a.m. in the Community Center at the Taylor County Fairgrounds.

**Adjournment:** A MOTION WAS MADE BY ROGER EWAN, SECONDED BY DAVID KRUG, TO ADJOURN THE MEETING. THE MEETING ADJOURNED AT 11:16 A.M. THE MOTION CARRIED.

Handouts distributed: 2013 Revenue/Expenditure Guidelines and 2011-2013 Summaries
Contract/Addenda list
Contract/Addenda Extension form

Respectfully submitted:
Kathy Barr
for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10:02 a.m.


Members Absent: Lori Willner had excused absence.

Other Attendees: Amber Fallos and Kathy Barr.

Review and Approve Minutes from the March 12, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE MARCH 12, 2014 MEETING. ROBERT LEE SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: SCOTT MILDBRAND MADE A MOTION TO APPROVE THE CURRENT AGENDA CONTAINING 10 ITEMS. THE MOTION WAS SECONDED BY DAVID KRUG. THE MOTION CARRIED.

Public Input: There was no Public Input.

Review of 2013 End-of-Year Financial Report – Larry Brandl: Ms. Fallos reported that due to the Board meeting being held earlier than usual, Mr. Brandl did not have reports available. He will be attending the May meeting.

Approve Filling Vacancy (ies): Ms. Fallos stated there were no vacancies at this time. The last employee was hired on 3/24/14 in the Long-Term Support unit and the department is now fully staffed.

Action on Contracts and Addenda: The following contracts were presented for approval.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2014 CONTRACTS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rusk County Transit Commission</td>
<td>N/A</td>
<td>CIP IB</td>
<td>$ 2,000.00</td>
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<tr>
<td>(#14-DD-17)</td>
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</tr>
<tr>
<td>SPC 107 – Specialized Transportation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unit Rate: $11.99/per trip (one client)</td>
<td></td>
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<tr>
<td>Contract effective: 3/31/14 to 12/31/14</td>
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<tr>
<td>Westlake Enterprises</td>
<td>N/A</td>
<td>CIP IB</td>
<td>$ 8,500.00</td>
</tr>
<tr>
<td>(#14-DD-38)</td>
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<td></td>
</tr>
</tbody>
</table>
SPC 108 – Prevocational Services
Unit Rate: $7.54/hour (one client)
**Contract effective: 3/31/14 to 12/31/14**

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN TO APPROVE THE 2014 CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE ABSENT (WILLNER).

**Director’s Report:** Ms. Fallos gave a brief update on the agency units.

- She reported that the Long-Term Support (LTS) unit received grant money from the Community Options Program to pay for the contracted position of Russ Blennert who is assisting in the LTS unit, and also to cover approximately one-half of the salary costs for the LTS coordinator. This is a one-time start-up grant. The staff in the LTS unit continues to work with the Gilman Care Center and the ADRC to relocate residents due to the center closure.

- In the Developmental Disabilities (DD) unit, there have been changes in the adult family home standards. Adult family home providers as well as agency staff will be receiving training for this. In addition, staff are exploring services for children who will be 21 years of age and transitioning from children’s waiver programs to the waiver programs for adults. This presents a challenge to staff as the adult waiver programs have less funding available than the children’s waiver programs. Staff is also looking at residential facilities in the area for this client population.

- The Economic Assistance (EA) unit has been working on new BadgerCare applications, renewals and other changes which have occurred due to the Patient Protection and Affordable Care Act (PPACA). In March, the Northern Income Maintenance Consortium received 7800 phone calls, and workers processed 1201 BadgerCare renewals and 511 FoodShare renewals, according to Ms. Fallos. She added that with additional state and federal funds, workers were able to put in the extra hours required to process these documents.

- In April, the Children and Family Services (CFS) unit will begin the Post Reunification Pilot Program. Taylor County will receive state funding for this program which helps provide services to children returning home from foster care. The state is looking at changing some of the eligibility criteria for this program in order to allow more children to participate. Taylor County is expected to receive $1100 per month, per child that is reunified under the program. Ms. Fallos reported that the CFS unit is also reviewing a new juvenile justice assessment called the Compass, which is a software screening tool used by some counties and the Department of Corrections. She stated there are software and training costs associated with this new tool and it is hoped that the county would be eligible to receive some grant monies.

- The Mental Health (MH) unit continues to have sizeable caseloads. As discussed at previous meetings, staff is working on the Comprehensive Community Support program
which is aimed at helping to reduce the number of mental health clients in residential facilities, thereby lowering costs, and also providing mental health clients with additional community-based services. Ms. Fallos indicated that after county approval is obtained for the Mental Health Advisory committee, Taylor County, along with Iron County will submit a grant to the state. She added that a contract with Aurora Community Services to provide these services is being explored, and it is hoped that this program will begin this summer.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, May 14, 2014 at 10 a.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROBERT LEE TO ADJOURN THE MEETING. THE MEETING ADJOURNED AT 10:20 A.M. THE MOTION CARRIED.

Handouts distributed: Contract/Addenda List

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
TAYLOR COUNTY HUMAN SERVICES BOARD  
March 12, 2014  
Community Center – Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10:05 a.m.

Members Present: Rose Madlon, Robert Lee, David Krug, Vicki Duffy, Roger Ewan, and Dave Bizer.

Members Absent: Lori Willner and Scott Mildbrand had excused absences.

Other Attendees: Paul Thornton, Amber Fallos, and Kathy Barr.

Review and Approve Minutes from the February 12, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE FEBRUARY 12, 2014 MEETING. ROBERT LEE SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID KRUG MADE A MOTION TO APPROVE THE CURRENT AGENDA CONTAINING 10 ITEMS. THE MOTION WAS SECONDED BY ROGER EWAN. THE MOTION CARRIED.

Public Input: Under Public Input, Black River Industries (BRI) Director Paul Thornton reported that BRI had lost seven days of work due to cold weather, snowstorms and water problems in the building. The subcontract work and shredding continues to be busy. He indicated their audit has been completed and turned out well. Mr. Thornton distributed a copy of an article from the Eau Claire Leader-Telegram dated March 5, 2014 regarding how new regulations from the Centers for Medicare and Medicaid Services could impact vocational services/workshops such as BRI. The article indicates that interpretation of these regulations by CMS and the Wisconsin Department of Health Services will determine if services or programs meet the criteria of the new rules. Mr. Thornton concluded by discussing the possibility of the federal minimum wage increasing and the negative impact this could have on BRI’s budget if they were required to pay some workers federal minimal wage where federal funding is involved, such as the contract for wayside services and the Department of Corrections State Use contract.

Review of Policy and Procedure Manual: Amber Fallos distributed copies of the Taylor County Human Services Policy and Procedure Manual which included the Kinship Care policy. Ms. Fallos explained that in Section 7 the federal government mandates that any business billing Medicaid requires that each Human Services Board member and each Human Services employee sign a form indicating they have received the policy manual. This is required to assist in preventing fraud in Medicaid billing for services not provided, unintentional mistakes, etc. Ms. Fallos added that the policy/procedure manual is to be reviewed annually. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN TO APPROVE THE TAYLOR COUNTY HUMAN SERVICES POLICY AND PROCEDURE MANUAL AS PRESENTED. THE MOTION CARRIED.

Approve Filling Vacancy(ies): Ms. Fallos reported there were no vacancies at this time. The posting for the position of Long-Term Support case manager/agency intake worker will expire in
a few days and interviews are expected to follow shortly. This position had been approved by
the Board at their February meeting.

Ms. Fallos discussed application of a high cost grant which can be requested if a new social
worker is hired in the Developmental Disabilities or Long-Term Support unit and does not have
at least one year of direct contact with the frail elderly or disabled target population. She added
that this grant money could be used to partially fund the salary of the Long-Term Support
Coordinator and also to pay for contracted services with Russ Blennert, who reviews the case
management notes for billing purposes and is working with the Long-Term Support Coordinator
on 2013 reconciliation for the waiver programs. Ms. Fallos asked the Board if they had any
objection to continuing Mr. Blennert’s contract for a few months more than what had earlier
been anticipated, and the Board had no objections continuing Mr. Blennert’s contract.

**Action on Contracts and Addenda**: The following addenda were presented for approval.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td><strong>2014 ADDENDA</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>True Friends (14-DD-46)</td>
<td>N/A</td>
<td>CLTS</td>
<td>$8,280.00</td>
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<tr>
<td>SPC 103 – Respite</td>
<td></td>
<td></td>
<td>(same)</td>
</tr>
<tr>
<td>Weekly rate more cost effective</td>
<td></td>
<td></td>
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<tr>
<td>than daily rate</td>
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<tr>
<td>Unit Rate: $1560/week (one client)</td>
<td></td>
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<tr>
<td><strong>NO CHANGE IN TOTAL CONTRACT AMOUNT</strong></td>
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<tr>
<td>Effective: 3/1/14</td>
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<tr>
<td>Lutheran Social Services of WI &amp;</td>
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<td>CLTS</td>
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<td>Upper MI, Inc. (14-MH-01)</td>
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<td>SPC 103 – Respite</td>
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<tr>
<td>Unit Rate: $135/24-hour day (one client)</td>
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<td>Effective: 3/1/14</td>
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<td>Cheryl Peterson Adult Family Home</td>
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<td>(14-DD-33)</td>
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<tr>
<td>SPC 202.01 – Adult Family Home</td>
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<td>Unit Rate: $1600/month (one client)</td>
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<td>Effective: 3/1/14</td>
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**2013 ADDENDA**

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<tr>
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<th>TOTAL</th>
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<td>Mid State Independent Living (13-DD-50)</td>
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<td>(Supportive home care, respite care)</td>
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<td>CIP-II, COP, CIP-IB</td>
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<td>Alzheimer’s, CLTS,</td>
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<td>Money follows person</td>
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<td>Relocation, family support</td>
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<td></td>
<td>Brain injury waiver</td>
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<td></td>
<td></td>
<td>Nursing home diversion</td>
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A MOTION WAS MADE BY ROBERT LEE, SECONDED BY ROGER EWAN TO APPROVE THE 2013 AND 2014 CONTRACT ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SIX AYES, TWO ABSENT (WILLNER, MILDBRAND).

**Director’s Report:** Under the Director’s Report, Ms. Fallos reported that the Gilman Care Center is closing. There are two clients of the Human Services Department who are protectively placed through the court at this facility. She has been contacted by the Bureau of Long-Term Support who indicated they are looking at relocation. Ms. Fallos stated she will receive more information when she attends a meeting in the near future.

Next, Ms. Fallos indicated staff is working on reconciliation for waiver programs for 2013. She indicated Larry Brandl, county accountant will be attending the April Human Services Board meeting to report on 2013 end-of-year expenses and revenues.

Ms. Fallos informed the Board that although the state portion for Birth to Three costs has remained the same at about $32,000, the county portion maintenance of effort cost, which is based on the last two years of costs has significantly increased from approximately $45,000 to approximately $90,000 over the past three years. The majority of this increase comes from speech, physical and occupational therapy rate increases for the children in the Birth to Three program, according to Ms. Fallos.

She also reported that about five clients with significant developmental disabilities will be graduating from high school this year and their needs will be served through the Long-Term Support/Developmental Disability waiver programs.

Lastly, Ms. Fallos reported that she will be attending a meeting tomorrow with Government and Industry Technologies (GIT), the agency’s software vendor regarding software updates.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, April 2, 2014 at 10 a.m. in the Community Center at the Taylor County Fairgrounds.

**Adjournment:** THERE BEING NO FURTHER BUSINESS, CHAIRMAN BIZER ADJOURNED THE
MEETING. THE MEETING ADJOURNED AT 10:55 A.M. THE MOTION CARRIED.

Handouts distributed: 2013/2014 Addenda List
       Taylor County Human Services Policy and Procedure Manual

Respectfully submitted:

Kathy Barr
    for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10:03 a.m.

Members Present: Roger Ewan, Vicki Duffy, David Krug, Scott Mildbrand, Rose Madlon, Robert Lee, and Dave Bizer.

Members Absent: Lori Willner had an excused absence.

Other Attendees: Amber Fallos and Kathy Barr.

Review and Approve Minutes from the January 15, 2014 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE JANUARY 15, 2014 MEETING. ROBERT LEE SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: ROBERT LEE MADE A MOTION TO APPROVE THE CURRENT AGENDA CONTAINING 11 ITEMS. THE MOTION WAS SECONDED BY DAVID KRUG. THE MOTION CARRIED.

Public Input: Under Public Input, David Krug gave a brief update on the Aging and Disability Resource Center (ADRC). He reported that in 2013 in the seven jurisdictions there were 10,596 contacts made, 751 follow-up contacts, and 202 functional screens were completed. He indicated that some carryover money will be used to hire an agency to assist with a marketing plan, including advertising on the radio, print ads and television. Mr. Krug stated the ADRC budget consists of two-thirds of state funding and one-third of federal funding. Taylor County does not contribute any money to the ADRC. He added that currently there are two disability specialists who cover the region, and due to the high volume of work it is anticipated that a half-time disability specialist will be hired to cover the caseload in Taylor County. A half-time receptionist may also be hired in the future, according to Mr. Krug. Amber Fallos reported that the ADRC is billing for assessments/functional screens and the state is also allowing Human Services to bill for a second assessment/functional screen to determine eligibility for services.

CCS Grant Submission Approval: The Board reviewed information in the Board packet regarding the Comprehensive Community Services (CCS) program. Discussed at last month’s meeting, the CCS is a program developed by the State of Wisconsin to offer supportive services to individuals with mental health or substance use disorders. Ms. Fallos stated that in order to receive one hundred percent state and federal money for this program and to become a certified county, the Human Services Department is required to join with another county to submit an intent to apply. The intent to apply was submitted with Iron County at the end of December. The next action would be to submit a CCS grant application to the state. Ms. Fallos explained that Iron County shares the same psychiatrist with Taylor County and has comparable goals. Ms. Fallos stated that caseloads in the clinical services unit are nearing 60 clients per worker, as compared to certified programs that have 15 or less clients per worker. Although this is not a mandated program, she believed it could improve the mental health services and
supports already being provided to clients, including peer support. Ms. Fallos indicated that she would be looking at contracting with Aurora Community Services for this service. There was some discussion on whether or not the county was liable to pay back any of this funding should it decide to withdraw from the program. Ms. Fallos stated that the money would not have to be returned. She added that if the grant is approved the county would submit bills to the state for payment. Although the members felt this could be beneficial to the county, there was some concern what would happen if the state chooses to reduce or eliminate this funding. Members expressed initial benefit with the potential for different decisions to reduce programs in the future if funding is reduced. A MOTION WAS MADE BY SCOTT MILD BRAND, SECONDED BY ROBERT LEE, TO APPROVE WITH IRON COUNTY THE SUBMISSION OF THE COMPREHENSIVE COMMUNITY SERVICES (CCS) GRANT APPLICATION TO THE STATE OF WISCONSIN. THE MOTION CARRIED.

CCS Committee Appointment: The next agenda item was for the Board to appoint a Human Services Board member on the CCS committee. Ms. Fallos indicated that although Taylor County would share the CCS grant with Iron County, they would have their own committees and function independently. Scott Milbrand then volunteered to be on the CCS committee. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN TO APPOINT SCOTT MILD BRAND AS A MEMBER OF TAYLOR COUNTY’S CCS COMMITTEE. THE MOTION INCLUDED THAT MR. MILD BRAND’S APPOINTMENT TO THE CCS COMMITTEE BE REVIEWED IN MAY AFTER THE SPRING ELECTION AND RESTRUCTURING OF COUNTY COMMITTEES. THE MOTION CARRIED.

Approve Filling Vacancy(ies): Ms. Fallos asked that the Board approve filling the position of case manager/agency intake worker in the Long-Term Support unit. This position became vacant when the employee in that position was hired as the Long-Term Support Coordinator. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE FILLING THE POSITION FOR CASE MANAGER/AGENCY INTAKE WORKER IN THE LONG-TERM SUPPORT UNIT. THE MOTION CARRIED.

Action on Contracts and Addenda: The following 2013 addenda were presented for approval. The addenda reflect costs for 2013 that were above the original contracted amount.

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<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Trempealeau County Health Care Center</td>
<td>$115,000</td>
<td>CIP IB, ICF-MR</td>
<td>$277,261</td>
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<tr>
<td>(adult family home, supportive home care, IMD)</td>
<td></td>
<td>CA, COP</td>
<td></td>
</tr>
<tr>
<td>At Home Care</td>
<td>$131,181</td>
<td>COP, COP-W, CA</td>
<td>$224,600</td>
</tr>
<tr>
<td>(supportive home care, respite, transportation)</td>
<td></td>
<td>NH Diversion, NH Relocation</td>
<td></td>
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<td></td>
<td></td>
<td>Money follows person</td>
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<tr>
<td></td>
<td></td>
<td>Elder abuse, Alzheimer’s</td>
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<tr>
<td>PROVIDER</td>
<td>AMOUNT OF INCREASE</td>
<td>FUNDING SOURCE*</td>
<td>TOTAL</td>
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</tr>
<tr>
<td>Therapies Plus, LLC (speech therapy, occupational therapy, physical therapy, mileage, meeting rate)</td>
<td>$ 14,407</td>
<td>Birth to Three allocation, Insurance, Medical Assistance, CA</td>
<td>$ 38,100</td>
</tr>
<tr>
<td>Janell, LLC – Goldenrod Family Home (adult family home, residential respite)</td>
<td>$ 17,100</td>
<td>CIP IA, CA</td>
<td>$266,970</td>
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<tr>
<td>Woodland Enhanced Health Services (MA supplemental rate for placements before and after 1/1/12)</td>
<td>$ 4850</td>
<td>Community Aids</td>
<td>$ 79,675</td>
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<tr>
<td>REACH, Inc. (pre-vocational services, day services)</td>
<td>$ 8200</td>
<td>CIP-IB, CIP-IA, Community Aids, COP</td>
<td>$ 28,516</td>
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<tr>
<td>Mid State Independent Living (supportive home care, respite care)</td>
<td>$ 6912</td>
<td>COP-W, NH Diversion, CIP-II, COP, CIP-IB Alzheimer’s</td>
<td>$ 42,000</td>
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<tr>
<td>CESA #10 (physical therapy, occupational therapy, speech therapy)</td>
<td>$17,500</td>
<td>Birth to Three allocation, Community Aids, private insurance, medical assistance</td>
<td>$ 61,840</td>
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<td>L.E. Phillips Career Development Center (pre-vocational services)</td>
<td>$ 1500</td>
<td>COP, CIP-IB</td>
<td>$ 13,980</td>
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<td>Debbie Shevy (daily living skills training; portal-to-portal mileage)</td>
<td>$ 1200</td>
<td>CIP II</td>
<td>$ 4,624</td>
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<tr>
<td>Memorial Health Center (community-based residential facility (CBRF))</td>
<td>$ 8114</td>
<td>COP-W, COP, CIP II, NH Diversion, NH Relocation Money follows person</td>
<td>$202,418</td>
</tr>
</tbody>
</table>
### Adult Development Services
(pre-vocational services)

- **Amount:** $1,128
- **Program:** Waiver funding, mental health community aids
- **Total:** $8,645

### Mayo Clinic Health System – Eau Claire Hospital, Inc.
(inpatient)

- **Amount:** $30,626
- **Program:** Community Aids
- **Total:** $50,626

### Northern Valley Workshop
(work programming, work adjustment training, evaluation, transportation)

- **Amount:** $3,982
- **Program:** COP
- **Total:** $18,254

### Northern Lights Psychiatric Services (Michael Murray, M.D.)
(Consulting Psychiatrist)

- **Amount:** $14,933
- **Program:** Community Aids
- **Total:** $48,693

### Fond du Lac County Acute Psychiatric Hospital
(Inpatient)

- **Amount:** $33,930
- **Program:** Community Aids
- **Total:** $44,370

### Sullivan Homes, Inc.
(CBRF (Community-Based Residential Facility))

- **Amount:** $4,471
- **Program:** COP-Waiver
- **Total:** $180,853.60

### Community Care Resources, Inc.
(case management)

- **Amount:** $23,177
- **Program:** Youth Aids
- **Total:** $46,355

### Midwest Language Banc, Inc. d.b.a The Language Banc, Inc.
(interpreter services)

- **Amount:** $6,040
- **Program:** AODA, Birth to Three funding
- **Total:** $8,040

A motion was made by David Krug, seconded by Robert Lee, to approve the 2013 Addenda as presented. A roll call vote was taken. The motion carried with a vote of seven ayes, one absent (Willner).

**Director’s Report:** Ms. Fallos reported that throughout the state, the State of Wisconsin had conducted a Targeted Case Review of the Wisconsin Shares Child Care Subsidy program reviewing child care subsidy payments. She shared with the Board a letter she had received from the state indicating that during this review, Taylor County was one of fifteen counties without any errors. Ms. Fallos commended the workers involved for their work. She added that the possibility still remains that the child care program will become part of the consortium.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday, March 12, 2014 at 10 a.m. in the Community Center at the Taylor County Fairgrounds.
Adjournment:  A MOTION WAS MADE BY ROGER EWAN, SECONDED BY ROBERT LEE, TO
ADJOURN. THE MEETING ADJOURNED AT 11 A.M. THE MOTION CARRIED.

Handouts distributed:  2013 Addenda List
   Letter from State of Wisconsin regarding Wisconsin Shares
   Child Care Targeted Case Review Results

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary
Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 10 a.m.


Members Absent: Lori Willner had an excused absence.

Other Attendees: Paul Thornton, Amber Fallos and Kathy Barr.

Review and Approve Minutes from the December 11, 2013 meeting: ROGER EWAN MADE A MOTION TO APPROVE THE MINUTES FROM THE DECEMBER 11, 2013 MEETING. ROBERT LEE SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID KRUG MADE A MOTION TO APPROVE THE CURRENT AGENDA CONTAINING 10 ITEMS. THE MOTION WAS SECONDED BY SCOTT MILDBRAND. THE MOTION CARRIED.

Public Input: Black River Industries (BRI) Director Paul Thornton reported that production work over Thanksgiving and Christmas is traditionally slow, but this year it was busy. They received some new assembly work, and the document shredding also is busy. There has been a change in the sewing contract with the Department of Corrections, which will also create additional work for BRI. Mr. Thornton discussed the possibility of renting out some of the building space at BRI; however, there are some concerns about building security, public access and hours of operation. He stated that the Green Bay Packer ticket raffle was a success, with 80% of the tickets sold. Mr. Thornton also reported how the Patient Protection and Affordable Care Act (PPACA) has affected BRI, as BRI staff would be part of Catholic Charities and they would need to offer insurance to the staff who work over 30 hours per week. Mr. Thornton indicated they did not receive much notice regarding this and it is quite costly for them. He then reported that all of the Hoyer lifts in the day services area are being replaced due to safety reasons and BRI was able to secure a grant to assist in paying for the lifts. Mr. Thornton also stated that BRI did not receive the bid to provide meals to the Rib Lake and Westboro nutrition sites; however, they did obtain a contract with another company to provide lawn and food service to the employees. He indicated that BRI did lose four or five days of client services due to furnace problems and the extreme cold weather. Mr. Thornton then thanked the Board for the rate increase in some of the services in the contract for 2014. He concluded by stating that they had received favorable responses on a satisfaction survey that had been sent to caregivers, guardians, etc. regarding services.

Review and Approve Director’s Expense Summary: Ms. Fallos presented a summary of her expenses from January 1, 2013 to December 31, 2013 in the amount of $419.44. A MOTION WAS MADE BY SCOTT MILDBRAND, SECONDED BY ROBERT LEE, TO APPROVE THE DIRECTOR’S EXPENSE SUMMARY IN THE AMOUNT OF $419.44. THE MOTION CARRIED.
Approve Filling Vacancy(ies): Ms. Fallos reported there are no vacancies at this time. They will be conducting interviews next week for the case manager/agency intake worker in the Long-Term Support unit and the following week for the Long-Term Support Coordinator.

Action on Contracts and Addenda: Three 2013 addenda and one 2013 contract were presented for approval.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>ADDENDA - 2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Camps of Courage</td>
<td>N/A</td>
<td>N/A</td>
<td>$8,280.00</td>
</tr>
<tr>
<td>And Friendship has legally changed their name to:</td>
<td></td>
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<tr>
<td>TRUE FRIENDS (13-DD-46)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Effective: 12/2/13</td>
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<tr>
<td>Aurora Residential Alternatives, Inc.</td>
<td>$2100.00</td>
<td>Community Aids</td>
<td>$130,489.00</td>
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<td>(13-MH-03)</td>
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<tr>
<td>SPC 506 – CBRF</td>
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<td></td>
<td></td>
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<tr>
<td>Unit Rate: $150/day (14 days)</td>
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<tr>
<td>Effective: 12/18/13</td>
<td></td>
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<tr>
<td>Paddington Station</td>
<td>N/A</td>
<td>CLTS</td>
<td>$97,200.00</td>
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<tr>
<td>Paddington Station is now an adult family home.</td>
<td></td>
<td></td>
<td>(same)</td>
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<tr>
<td>The rate and total amount of the contract remains</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>the same. The unit rate is now a daily rate rather</td>
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<tr>
<td>than a monthly rate. SPC 202.01 – Adult Family Home</td>
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<tr>
<td>4 bed rate – one client</td>
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<tr>
<td>Unit Rate: $118.52/day (24 hr.)</td>
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<tr>
<td>SPC 202.01 – Adult Family Home</td>
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<tr>
<td>3 bed rate – one client</td>
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<tr>
<td>Unit Rate: $147.78/day (24 hr.)</td>
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<td>Effective: 11/12/13</td>
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### CONTRACT – 2013

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>AMOUNT OF INCREASE</th>
<th>FUNDING SOURCE*</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walworth County Health &amp; Human Services (13-CFS-12)</td>
<td>N/A</td>
<td>Foster Care</td>
<td>$150.00</td>
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<tr>
<td>SPC 103 – Respite Care</td>
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<tr>
<td>Unit Rate: $25/night (3 nights, two clients)</td>
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<td>Contract effective: 12/23/13 to 12/26/13</td>
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A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE THE THREE ADDENDA AND ONE CONTRACT AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE ABSENT (WILLNER).

The Board then reviewed a comparison list of the 2013 and 2014 purchase of services contracts. Ms. Fallos reiterated that the adult family homes and BRI (some services) received a one percent increase in their contracts for 2014. Dave Bizer explained why next year it is likely the rate will increase for Woodland Enhanced Health Services. Woodland Enhanced Health Services, which is located in Clark County, contracts with Human Services for Taylor County residents who are protectively placed due to behavioral problems and who also are in need of skilled nursing care. Ms. Fallos reported that the telehealth program was certified by the state for the agency’s psychiatrist, Dr. Randall Cullen. Dr. Cullen has indicated that he would be available on-site two days per month and would not charge travel time or motel costs for overnight stays. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROBERT LEE, TO APPROVE THE 2014 PURCHASE OF SERVICES CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE ABSENT (WILLNER).

**Director’s Report:** Ms. Fallos stated that the transition with Dr. Cullen is going well with clients and staff. The e-scribing through the Vālant software (for prescriptions) is also working well. She stated the telehealth video system is an internet-based system, Vidyo, which is HIPAA compliant and encrypted. Dr. Cullen pays $150 per month for this system, using a small webcam. Ms. Fallos stated that originally it was required to purchase an expensive system. However, that expensive equipment was not necessary with the Vidyo service.

Ms. Fallos told the Board that often times Community Aids funding and county levy is used to cover mental health costs. She reported that a program called Comprehensive Community Services (CCS) has been developed by the State of Wisconsin to offer supportive services to individuals with mental health or substance use disorders. Ms. Fallos continued by stating Taylor County would have to apply for the CCS program with another county in order to receive 100% funding for this program. She stated that at the end of December, Taylor County submitted an intent to apply with Iron County for these funds, and she remains hopeful that this funding will be approved by the state.

**Set Next Meeting Date:** The next Human Services Board meeting is scheduled for Wednesday,
February 12, 2014 at 10 a.m. in the Community Center at the Taylor County Fairgrounds.

**Adjournment:** A MOTION WAS MADE BY ROBERT LEE, SECONDED BY ROGER EWAN, TO ADJOURN. THE MEETING ADJOURNED AT 11:08 A.M. THE MOTION CARRIED.

Handouts distributed: Director’s Expense Summary
2013/2014 Contract List

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary